



**FLORENCE CITY COUNCIL**  
**Regular Meeting Minutes**  
**Monday, June 16, 2025, 6:30 PM**

Watch this meeting live on the City's YouTube channel at  
<https://www.youtube.com/@CityofFlorenceCO>

**1) CALL TO ORDER & PLEDGE OF ALLEGIANCE**

City Council Chambers, 600 W. 3rd Street, Florence, CO 81226

Mayor Wolfe called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

**2) ROLL CALL:**

Mayor Wolfe	Present
Councilman Vanhoutan	Absent
Councilman Stiefel	Present
Councilwoman Stone	Present
Councilman Mergelman	Present
Councilwoman Gardner	Present
Councilwoman MacKinnon	Present

**OTHERS PRESENT:** City Clerk Cortlyne Huppe, Finance Officer Lori Cobler, City Manager Amy Nasta, Interim City Manager Sean Humphrey, Public Works Director Sam Elstun, and City Attorney Dan Findlay.

**3) PRESENTATIONS**

a) 2024 Audit Presentation

Uli Keely of Prospective Solutions presented the City of Florence's 2024 financial audit report. The report included a Management Discussion and Analysis that has a summarized report of the 2024 financials and funds. She then elaborated on the financial statements and different fund balances.

Councilor MacKinnon appreciated the detailed and descriptive Management's Discussion and Analysis report.

**4) PUBLIC COMMENTS**

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).

There was no public input.

**5) CONSENT AGENDA**

- a) Consider approving the minutes as written for the Regular City Council Meeting on June 2, 2025, and the Special Meeting Minutes on June 10, 2025
- b) Consider approving City expenditures prepared on June 5, 2025, in the amount of \$363,496.66, and June 12, 2025 in the amount of \$67,719.38
- c) Consider approving the annual liquor license renewal for the Rialto
- d) Consider approving the annual liquor license renewal for Barn & Barrel
- e) Consideration of Approval of an Intergovernmental Agreement (IGA) Between the City of Florence and the District Attorney's Office for Use of the Florence Shooting Range
- f) Consider approval of the waiver of admission fees to the Florence Municipal Pool on July 4, 2025, in celebration of Independence Day.

- g) Consider entering into an employment agreement with Police Chief Sean Humphrey for the Interim City Manager position.
- h) Consider entering into an agreement for recruitment services for the City Manager position.

Councilor Stone requested item 5h be removed from the Consent Agenda.

Councilor MacKinnon requested item 5a be removed from the Consent Agenda.

Councilor Stone motioned to approve the Consent Agenda, excluding item 5a and 5h. Councilor Mergelman seconded. With the Councilmembers voting in favor of the motion, the motion carried.

Councilor Stone motioned to approve the Consent Agenda item 5a. Councilor Gardner seconded. MacKinnon Abstained. With the Councilmembers voting in favor of the motion, the motion carried.

Councilor Stone expressed interest in more time to review the proposals and requested a Special Meeting.

City Attorney Dan Findlay explained the city manager role specifications and deliverables would be communicated directly with the recruiter. He also suggested the City Council specify expectations from a recruiting firm.

Councilor Stone motioned to table the Consent Agenda item 5h. Councilor Stiefel seconded. With the Councilmembers voting in favor of the motion, the motion carried.

## **6) NEW BUSINESS**

- a) Consider adopting an Ordinance setting the ballot language to be used in the November 4, 2025, coordinated general election regarding the extension of an existing sales tax.

City Clerk Cortlyne Huppe explained the Ordinance's language would reflect on the November election's ballot to allow for continued collection of the Street Improvement Sales Tax.

City Attorney Findlay reiterated this Ordinance was approving the anticipated ballot language.

Motion to Adopt Ordinance No. 6-2025, Ordinance setting the ballot language to be used at the November 4, 2025, coordinated general election as follows: Shall the City of Florence's existing 0.5% sales and use tax, scheduled to sunset on December 31, 2025, be extended until December 31, 2035, with all revenue to be used exclusively for the construction, reconstruction, repair, and maintenance of streets and other public rights of way within the City; and shall the City be authorized to collect, retain, and spend such revenue as a voter-approved revenue change under article x, section 20 of the Colorado Constitution?: Councilor Stiefel

Seconded by: Councilor Mergelman

6 Ayes

Motion passed: 6 – 0

## **7) COUNCIL REPORTS**

- a) City Council Reports

Councilor MacKinnon attended the Senior Center picnic and thanked City Manager Nasta for her policy implementation and efficiency.

Councilor Stone attended the Florence Merchant meeting and the City's Movie Night.

Councilor Mergelman attended the CDOT Highway 115 meeting, the Coal Creek playground grand opening, Mayor's Round Table, and the Florence Arts Council meeting.

Mayor Wolfe attended the Coal Creek playground grand opening, the CDOT Highway 115 open house meeting, the Mayor's Round Table, and reported on the progression of local projects.

b) City Manager Reports

City Manager Amy Nasta stated there were no changes to her written report, and she was present to support the Interim City Manager.

Interim City Manager Sean Humphrey attended the BBQ at the park and the City's Movie Night.

**8) EXECUTIVE SESSION(S): IF NECESSARY**

Pursuant to C.R.S. §24-6-402(4)(b), an executive session for the purpose of conferencing with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions pertaining to any item listed on the agenda herein and/or any related discussion that may arise thereto. Such executive session may be entered into at any time or at any point on the agenda, if necessary and with the requisite Council approval.

**9) ADJOURNMENT:** Adjournment until the next regular City Council Meeting  
Monday, July 7, 2025

Councilor Stiefel motioned to adjourn the meeting. Councilor Stone seconded. With all of the Councilmembers voting in favor of the motion, the motion carried.  
Mayor Wolfe adjourned the City Council Meeting at 7:09 p.m.

CITY OF FLORENCE, CO

BY: \_\_\_\_\_  
Steve Wolfe, Mayor

RESPECTFULLY SUBMITTED: \_\_\_\_\_  
Cortlyne Huppe, City Clerk