



## FLORENCE CITY COUNCIL

### Special Meeting Minutes

Tuesday, July 1, 2025, 1:00 PM

Watch this meeting live on the City's YouTube channel at  
<https://www.youtube.com/@CityofFlorenceCO>

#### 1) CALL TO ORDER & PLEDGE OF ALLEGIANCE

City Council Chambers, 600 W. 3rd Street, Florence, CO 81226

Mayor Wolfe called the meeting to order at 1:00 p.m. with the Pledge of Allegiance.

#### 2) ROLL CALL:

Mayor Wolfe	Present
Councilman Vanhoutan	Absent
Councilman Stiefel	Absent
Councilwoman Stone	Present
Councilman Mergelman	Present
Councilwoman Gardner	Present
Councilwoman MacKinnon	Present

**OTHERS PRESENT:** City Clerk Cortlyne Huppe, Finance Officer Lori Cobler, Interim City Manager Sean Humphrey, and City Attorney Dan Findlay (virtually).

#### 3) NEW BUSINESS

- a) Consider entering into an agreement for recruitment services for the City Manager position.
- High Altitude Partners
  - KRW Associates LLC
  - Strategic Government Resources

The City Council held a series of interviews and engaged in open dialogue with executive recruitment firms who submitted proposals to assist in the hiring of a new City Manager. Following the presentations, Council entered into a focused discussion weighing the strengths and potential limitations of each firm.

Motion for Staff to pursue professional service references for KRW Associate's former placements in Yuma, Minturn and Walsenburg, and Strategic Government Resources' former placements in La Junta and Trinidad: Councilor MacKinnon

Seconded by: Councilor Gardner

5 Ayes

Motion passed: 5 – 0

#### 4) EXECUTIVE SESSION(S): IF NECESSARY

Pursuant to C.R.S. §24-6-402(4)(e), the City Council may enter into executive session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators. Specifically, this executive session may be convened to interview potential recruitment firms for the city manager position, discuss and evaluate their proposals, and to instruct staff and/or legal counsel regarding the terms and parameters of any potential negotiations with such firms.

Pursuant to C.R.S. §24-6-402(4)(b), an executive session for the purpose of conferencing with an attorney for the local public body for the purposes of receiving legal advice on specific legal

questions pertaining to any item listed on the agenda herein and/or any related discussion that may arise thereto. Such executive session may be entered into at any time or at any point on the agenda, if necessary and with the requisite Council approval.

**5) ADJOURNMENT:** Adjournment until the next regular City Council Meeting  
Monday, July 7, 2025

Councilor Stone motioned to adjourn the meeting. Councilor Mergelman seconded. With all of the Councilmembers voting in favor of the motion, the motion carried.  
Mayor Wolfe adjourned the City Council Meeting at 2:26 p.m.

CITY OF FLORENCE, CO

BY: \_\_\_\_\_  
Steve Wolfe, Mayor

RESPECTFULLY SUBMITTED: \_\_\_\_\_  
Cortlyne Huppe, City Clerk