



**FLORENCE CITY COUNCIL**  
**Regular Meeting Minutes**  
**Monday, April 21, 2025, 6:30 PM**

Watch this meeting live on the City's YouTube channel at  
<https://www.youtube.com/@CityofFlorenceCO>

**1) CALL TO ORDER & PLEDGE OF ALLEGIANCE**

City Council Chambers, 600 W. 3rd Street, Florence, CO 81226

Mayor Wolfe called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

**2) ROLL CALL:**

Mayor Wolfe	Present
Councilman Vanhoutan	Absent
Councilman Stiefel	Present
Councilwoman Stone	Present
Councilman Mergelman	Present
Councilwoman Gardner	Present
Councilwoman MacKinnon	Present

**OTHERS PRESENT:** City Clerk Cortlyne Huppe, City Manager Amy Nasta, Chief of Police Sean Humphrey, and City Attorney Dan Findlay.

**3) PRESENTATIONS**

**a) National Student Leadership Week Proclamation**

Mayor Wolfe recited the National Student Leadership Week Proclamation, and proclaimed April 22, 2025, through April 26, 2025, as National Student Leadership Week in the city of Florence, Colorado.

**4) PUBLIC COMMENTS**

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).

Peg Piltingsrud- Penrose

On behalf of the Florence Arts Council, requested Council's permission for a mural project on city property on the 300 block of Main Street.

City Council gave a consensus to place the item on the May 5, 2025, City Council agenda for action.

Kevin Mahmalji- PO Box 19

Voiced discontent regarding the lack of agenda items for a police blotter.

**5) CONSENT AGENDA**

- a) Consider approving the minutes as written for the Regular City Council Meeting on April 7, 2025**
- b) Consider approving City expenditures prepared on April 10, 2025, in the amount of \$45,324.59, and April 17, 2025, in the amount of \$566,507.28.**

Councilor Stone motioned to approve the Consent Agenda. Councilor Mergelman seconded. With the Councilmembers voting in favor of the motion, the motion carried.

**6) NEW BUSINESS**

- a) Consider adopting a Resolution adopting a revised Personnel Policy Document for the City of Florence, Colorado

City Manager Amy Nasta presented revisions to the City's Personnel Policy. This Resolution adopts an updated policy manual containing several suggested changes based on both the recent changes to Title Two of the Florence, Colorado, Municipal Code and on practical observations leading to determinations that policy adjustments were necessary. The biggest change being holiday pay and holiday leave time to be more equitable across departments. City Manager Nasta also noted some minor typos in the proposed policy language.

Motion to adopt Resolution 4-2025, a Resolution providing for the adoption of a revised Personnel Policy Document for the City of Florence, Colorado, with changes as discussed:

Councilor Gardner

Seconded by: Councilor Stone

6 Ayes

Motion passed: 6 – 0

- b) Consider adopting an Ordinance budgeting and appropriating additional sums of money for the Pool Park and Recreation Fund and the General Fund/Equipment Replacement Fund for the 2024 budget year

City Manager Amy Nasta elaborated on the Ordinance and the purpose for a budget amendment. The Ordinance is written as an emergency, so it is completed before the 2024 audit. Big factors in the budget amendment were pool salaries, the new pool boiler, and ARPA projects.

Motion to adopt Ordinance 4-2025, an Ordinance budgeting and appropriating additional sums of money to defray expenses in excess of the amount budgeted for the Pool Park and Recreation Fund and the General Fund/Equipment Replacement Fund of the City of Florence, Colorado, for the budget year beginning January 1, 2024, and ending December 31, 2024: Councilor

MacKinnon

Seconded by: Councilor Stone

6 Ayes

Motion passed: 6 – 0

**7) COUNCIL REPORTS**

- a) City Council Reports

Councilor Gardner attended a tour of Florence's new indoor playground.

Councilor Mergelman attended FEDC and noted the potential influx of people to Florence for upcoming projects. He attended the Mayor's Round Table, Florence Arts Council meeting, small business expo event, the City/City/County meeting, and the Florence Planning Commission meeting.

Councilor Stone attended the Florence Merchants meeting, Business After Hours event, Student Leadership Week event, and thanked the community for their efforts in the spring clean-up.

Councilor Stiefel attended the Student Leadership Week event.

Councilor MacKinnon expressed disappointment regarding negative comments made by a citizen at the prior meeting. Councilor MacKinnon voiced appreciation for staff and legal counsel, citing their consistent efforts to ensure decisions are made appropriately, legally, and procedurally. She then requested that the police blotter issue be placed on the next City Council agenda.

Mayor Wolfe thanked the City for its spring clean- up week. He attended Mayor's Round Table, Senior Coffee Chat, the City/City/County meeting, and a Holcim community meeting. He requested City Council consider covering the band expenses for the July 4<sup>th</sup> Festival, encouraged City Council obtain event sponsors, and commended City Manager Nasta and Staff for their work on creating tutorials for Fremont County Crime Watch. Mayor Wolfe also noted the City's proactive communication regarding CRCA's Citizen Connect platform.

b) City Manager Reports

City Manager Nasta elaborated on the CRCA Citizen Connect platform. She noted the importance of recognizing preliminary information vs. final and complete case details, and cautioned using preliminary information to generate data. City Manager Nasta reiterated the importance of getting information from reliable, factual sources.

Mayor Wolfe confirmed the next street project would be McCandless Avenue.

**8) EXECUTIVE SESSION(S): IF NECESSARY**

Pursuant to C.R.S. §24-6-402(4)(b), an executive session for the purpose of conferencing with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions pertaining to any item listed on the agenda herein and/or any related discussion that may arise thereto. Such executive session may be entered into at any time or at any point on the agenda, if necessary and with the requisite Council approval.

**9) ADJOURNMENT:** Adjournment until the next regular City Council Meeting  
Monday, May 5, 2025

Councilor Stone motioned to adjourn the meeting. Councilor Gardner seconded. With all of the Councilmembers voting in favor of the motion, the motion carried.  
Mayor Wolfe adjourned the City Council Meeting at 7:14 p.m.

CITY OF FLORENCE, CO

BY: \_\_\_\_\_  
Steve Wolfe, Mayor

RESPECTFULLY SUBMITTED: \_\_\_\_\_  
Cortlyne Huppe, City Clerk