



## FLORENCE CITY COUNCIL

### Regular Meeting Minutes

Monday, July 7, 2025, 6:30 PM

Watch this meeting live on the City's YouTube channel at  
<https://www.youtube.com/@CityofFlorenceCO>

#### 1) CALL TO ORDER & PLEDGE OF ALLEGIANCE

City Council Chambers, 600 W. 3rd Street, Florence, CO 81226

Mayor Wolfe called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

#### 2) ROLL CALL:

Mayor Wolfe	Present
Councilman Vanhoutan	Present
Councilman Stiefel	Present
Councilwoman Stone	Absent
Councilman Mergelman	Present
Councilwoman Gardner	Present
Councilwoman MacKinnon	Present

**OTHERS PRESENT:** City Clerk Cortlyne Huppe, Finance Officer Lori Cobler, Interim City Manager Sean Humphrey, and City Attorney Dan Findlay.

#### 3) PUBLIC COMMENTS

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).

Paula Price- Miller-Kitto American Legion Post 25

Thanked the City Council for the 2025 Outside Agency Funding and awarded Councilor MacKinnon a certificate of appreciation for her services to the American Legion.

Rob McDaniel- 329 Kelsey Court

Inquired about street improvements and development on Kelsey Court.

#### 4) CONSENT AGENDA

- Consider approving the minutes as written for the Regular City Council Meeting on June 16, 2025, and the Special Meeting Minutes on July 1, 2025
- Consider approving City expenditures prepared on June 18, 2025, in the amount of \$60,643.89, June 26, 2025 in the amount of \$292,773.88, and July 1, 2025 in the amount of \$24,875.01
- Consider approving the annual liquor license renewal for the Green Parrott Lounge
- Consider approving the annual liquor license renewal for Paradise Liquor
- Consideration of Approval of an Intergovernmental Agreement (IGA) Between the City of Florence and the Fremont County Sheriff's Office for Use of the Florence Shooting Range
- Consideration of Approval of an Intergovernmental Agreement (IGA) Between the City of Florence and the Immigration and Customs Enforcement for Use of the Florence Shooting Range
- Consideration of Approval of an Intergovernmental Agreement (IGA) Between the City of Florence and the Colorado State Patrol for Use of the Florence Shooting Range
- Consider Authorizing Participation in the 2025 Coordinated Election with the Fremont County Clerk and Recorder

Councilor Stiefel motioned to approve the Consent Agenda. Councilor Gardner seconded. With the Councilmembers voting in favor of the motion, the motion carried.

**5) OLD BUSINESS**

- a) Consider adopting an Ordinance setting the ballot language to be used in the November 4, 2025, coordinated general election regarding the extension of an existing sales tax.

City Clerk Cortlyne Huppe reported this was the statutorily required second reading of the Ordinance. This Ordinance represented the anticipated language on the November 2025 ballot.

Motion to adopt the second reading of Ordinance No. 6-2025, Ordinance setting the ballot language to be used at the November 4, 2025, coordinated general election as follows: Shall the City of Florence's existing 0.5% sales and use tax, scheduled to sunset on December 31, 2025, be extended until December 31, 2035, with all revenue to be used exclusively for the construction, reconstruction, repair, and maintenance of streets and other public rights of way within the City; and shall the City be authorized to collect, retain, and spend such revenue as a voter-approved revenue change under article x, section 20 of the Colorado Constitution?: Councilor MacKinnon

Seconded by: Councilor Mergelman

6 Ayes

Motion passed: 6 – 0

**6) NEW BUSINESS**

- a) Consider updating the City of Florence's bank signature cards

Finance Officer Lori Cobler stated the City's bank signature cards needed to be updated with the resignation of Amy Nasta.

Motion to update the City of Florence's signature cards for Rocky Mountain Bank and Trust, Colotrust, Flatirons Bank, Sunflower Bank, Cañon National Bank, and Multi-Bank Securities, Inc. by removing the following authorized signers from all signature cards: Lori Cobler, Amy Nasta, Cortlyne Huppe, Gayle MacKinnon, Steve Wolfe, Rudl Mergelman, and Brenda Gardner. Then adding the following authorized signers to all signature cards: Lori Cobler, Cortlyne Huppe, Gayle MacKinnon, Steve Wolfe, Rudl Mergelman, Brenda Gardner, and Sean Humphrey:

Councilor Stiefel

Seconded by: Councilor Mergelman

6 Ayes

Motion passed: 6 – 0

**7) COUNCIL REPORTS**

- a) City Council Reports

City Council thanked all the city departments for their work on the City's July 4<sup>th</sup> Festival.

Councilor MacKinnon anticipated celebrations for Colorado's Sesquicentennial anniversary in 2026.

Mayor Wolfe reported on Public Works' McCandless Project, Bighorn Round Table projects, Mayor's Round Table, a regional meeting to prioritize smaller community projects, Board of County Commissioners meeting, and Senior Coffee Chats.

- b) City Manager Reports

Interim City Manager Sean Humphrey highlighted the CBI compliance report and the police department's recent Lexipol achievement on educational excellence. Interim City Manager

Humphrey announced the return of baby Archuletta to Union Highland Cemetery, and thanked city staff for their hard work and support with the ongoing City projects.

Mayor Wolfe inquired about the Master Plan's implementation meetings.

City Clerk Huppe elaborated on the upcoming Master Plan community engagement opportunities.

City Attorney Dan Findley reported on the Colorado Municipal League Conference.

**8) EXECUTIVE SESSION(S): IF NECESSARY**

Pursuant to C.R.S. §24-6-402(4)(b), an executive session for the purpose of conferencing with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions pertaining to any item listed on the agenda herein and/or any related discussion that may arise thereto. Such executive session may be entered into at any time or at any point on the agenda, if necessary and with the requisite Council approval.

**9) ADJOURNMENT:** Adjournment until the next regular City Council Meeting  
Monday, July 21, 2025

Councilor Gardner motioned to adjourn the meeting. Councilor MacKinnon seconded. With all of the Councilmembers voting in favor of the motion, the motion carried.  
Mayor Wolfe adjourned the City Council Meeting at 7:03 p.m.

CITY OF FLORENCE, CO

BY: \_\_\_\_\_  
Steve Wolfe, Mayor

RESPECTFULLY SUBMITTED: \_\_\_\_\_  
Cortlyne Huppe, City Clerk