



CITY OF FLORENCE

600 West 3rd Street
Florence, Colorado 81226
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www.florencecolorado.org

City Manager Report

February 2, 2024 – February 14, 2024

Meetings with agencies, boards, and committees:

- ***Prop 123 – February 14, 2024***
 - Met with a developer regarding options for using Prop 123 funding for attainable housing development in the City of Florence.
- ***Mayor's Round Table – February 14, 2024***
 - Attended the monthly Mayor's Round Table meeting. February's meeting was hosted by the City of Florence at the Emergent Campus.

Internal Meetings/Discussion/Projects

- Continuing to work with Amnet to develop a solution to the City's consistent phone system issues.
- Have started the process of moving the City to a modern, electronic billing system. The target date for the switch to this system is March 2024.
- The new Purchasing Policy and the new Personnel Policies and associated Administrative policies regarding timekeeping and travel requests have been distributed to employees for their review and acknowledgement.
- Working with Finance Director Cobler to create a user friendly version of the City's budget with additional content and context to be posted on the City's website in the upcoming weeks.
- Started the process of migrating all fees into a single, unified document. This will be a complex, lengthy process involving significant Code revisions in order to make the fee setting process as consistent as possible. When completed, the governance of fees will be significantly more efficient and access to fee information will be greatly improved through centralization of said information.
- Started the process of holistic Code revision. The Florence Municipal Code is intended to be a living document and is in need of significant update and structural changes. This



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will be an ongoing process, starting with the removal of redundant, contradictory, and/or outdated information. Eventually, the entire Code will go through the Code Revision process, making it into a more holistic, readable, and user-friendly document that reflects the current needs of the City of Florence.