



## City of Florence

Florence Municipal Center  
600 W. 3<sup>rd</sup> Street, Florence, Colorado 81226.  
(719) 784-4848 Fax (719) 784-0228  
Email: [planning@florencecolorado.org](mailto:planning@florencecolorado.org)  
[www.cityofflorence.colorado.gov](http://www.cityofflorence.colorado.gov)

Members:  
Brandon Angel  
Millie Wintz  
Fran Black  
John Dixon  
Sue Kinzer  
Scott McMillin  
Sherry Sky Stuart

CITY OF FLORENCE  
FLORENCE HISTORIC PRESERVATION COMMISSION  
FLORENCE MUNICIPAL CENTER, CITY HALL CHAMBERS  
*Tuesday, July 29, 2025, at 4:30 p.m.*

### AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of the minutes of the March 25, 2025 meeting.
- IV. Approval of the minutes of the May 27, 2025 meeting.
- V. Presentation – Jennifer Miley
- VI. Discussion –
  - a) Florence Historical Archive Context Survey monthly report
- VII. Next Meeting Date and Time: Tuesday, August 26, 2025 @ 4:30 p.m.
- VIII. Adjourn



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## FLORENCE HISTORIC PRESERVATION COMMISSION

Tuesday, March 25, 2025

4:30 P.M.

Members	Present	Absent
Chair Angel	X	
Vice Chair Wintz	X	
Member Black	X	
Member McMillin	X	
Member Dixon	X	
Member Kinzer		X
Member Stuart		X
Council Representative MacKinnon	X	

Staff Present	Present	Absent
Planning Director Fox	X	

### **I. Call to Order**

Chair Angel called meeting to order at 4:30 p.m.

### **II. Roll Call**

Member Kinzer and Stuart absent. Member McMillin arrived at 4:56 p.m.

All the other members present.

Council Representative MacKinnon present.

### **III. Approval of Minutes of the February 25, 2025 Meeting**

Member Black makes a motion to approve the minutes of the February 25, 2025 Meeting.

Seconded by Chair Angel

**Roll Call 4 Ayes**



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## IV. Discussion -

### a) **Local Historical Registry Plaque –**

- Chair Angel states that the Florence High School Technology Department has limited capabilities in producing or designing a plaque. He recommends providing them with information, such as address and construction date, from a local historic registry site, so they could potentially create a design that meets the Commission's expectations.

### b) **Historic Context study, South Union Street –**

- *Member Stuart was not present to provide an update on the project she has been working on.*
- Chair Angel states that the project could be coming to an end since there are not many historical structures left in the area.
- Member Wintz inquires about the possibility of highlighting the area's history, regardless of the absence of historical structures.

### c) **Florence Context Survey Project monthly report –**

- Member Wintz states the report outlines the Florence Archives activities along with upcoming events that the committee will be participating in. Expanded on the 250/150 Commission that the Archives is working on as well.

### d) **Archaeology and Historic Preservation Month –**

- Planning Director states that May is Archaeology and Historic Preservation Month and encouraged members to email any ideas for promotion.

### e) **San Juan Bautista Cemetery –**

- The Planning Director states that Member Stuart had initially been working with Mr. Archuletta regarding the local historic designation of the cemetery. The Planning Director further states then began considering whether the cemetery might also be relevant to the ongoing 250/150 Commission and reached out to Lindsey at History Colorado to explore that possibility. Lindsey responded that the cemetery could indeed be a potential candidate and recommended contacting Eric Newcombe, the State and National Register Historian for History Colorado. After being provided with some background on the cemetery, Mr. Newcombe asked for its location and confirmed that it does have a record in the State's system and has been assigned a site number. He noted that the cemetery was determined "field not eligible" in 1975,



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meaning a historian or cultural resource manager conducted a preliminary field inventory and concluded it was likely not eligible for listing in the State or National Register of Historic Places. However, Mr. Newcombe clarified that this determination was an informal recommendation rather than an official evaluation. If the community wishes to pursue a formal review, the appropriate paperwork can be submitted to initiate that process.

- The Planning Director inquired whether the Commission would like staff to pursue this matter further.
- The Commission agreed that staff should pursue the subject further.

Meeting adjourned at 5:35 p.m.

By: \_\_\_\_\_  
Historic Preservation Chair

Date: \_\_\_\_\_



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**FLORENCE HISTORIC PRESERVATION COMMISSION**  
Tuesday, May 27, 2025  
4:30 P.M.

Members	Present	Absent
Chair Angel	X	
Vice Chair Wintz	X	
Member Black	X	
Member McMillin	X	
Member Dixon		X
Member Kinzer	X	
Member Stuart	X	
Council Representative MacKinnon		X

Staff Present	Present	Absent
Planning Director Fox	X	

**I. Call to Order**

Chair Angel called meeting to order at 4:32 p.m.

**II. Roll Call**

Member Dixon absent.

All the other members present.

Council Representative MacKinnon absent.

**III. Approval of Minutes of the February 25, 2025 Meeting**

It was noted that the March meeting minutes were inadvertently skipped and will be included on the agenda for the next regular meeting. February meeting minutes were approved at the March meeting.



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## IV. Discussion -

### a) **Local Historical Registry Plaque –**

- Chair Angel presents examples of plaques that the High School Welding Class created and that these plaques are preliminary ideas. Further states that school is out for the summer and changes or new ideas can be discussed with the school staff once the school is back in session. *Discussion of the plaque will continue at the August meeting.*

### b) **Historic Context study, South Union Street –**

- Member Stuart states that she has not been working on the project recently and would like to continue the discussion at the August meeting.
- Planning Director states Lindsey from History Colorado was contacted about the South Union Project. She stated that any information gathered could be used to develop a historic context, contribute to a survey of any remaining resources in the area, or support outreach materials such as a walking/bike tour or online map. Additionally, oral histories could be collected and shared with the Archives and Museum.
- Member Angel stated that his vision for the study could support the development of a walking and biking trail.

### c) **Florence Context Survey Project monthly report –**

- Member Wintz states the report outlines the Florence Archives activities along with upcoming events that the committee will be participating in. Expanded on the 250/150 Commission that the Archives is working on as well.

### d) **San Juan Bautista Cemetery –**

- The Planning Director states that work on the preliminary property evaluation form continues and will be submitted to History Colorado for review.

Planning Director states that a community member, Jennifer Miley, who has expressed interest in giving a presentation to the Historic Preservation Commission on preserving historic city documents. Would the Commission be open to hearing this presentation at the next meeting?



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Member McMillin makes the motion to allow the presentation on preserving historical city documents at the meeting in July.

Seconded by Member Black

**Roll Call** 5 ayes

Meeting adjourned at 5:38 p.m.

By: \_\_\_\_\_  
Historic Preservation Chair

Date: \_\_\_\_\_

**Preservation Need:** It is crucial to identify, protect, digitize and make public Florence's fragile foundational written records held at the City Hall before they are lost to time.

**Importance of Preservation:**

- Safeguard original materials and provide content backup for the original.
- Enable identification, cataloging, and indexing of records, assist the City Clerk and the public. Establish a local historical database.
- Access to historical documents for academic study without handling the fragile original or the added expense.
- Foster a connection to Florence's heritage.

**Preservation Goals:** The goal is to preserve, digitize and make public the historical writings from the untapped historical resource of the City's open records from January 1, 1870, to December 31, 1923.

- ★ Discover what records exist and establish a local historical database.
- ★ Scan all appropriate records within a timeline. This preserves the original records' content, creates backup against content loss and allows public review without handling the City's original.

**Scan and Digitization Strategy:**

- Phase One: 1870-1887, the founding of Florence. Records are 155 years old.
- Phase Two: 1888-1899, the industrial growth of Florence. Records are 137 years old.
- Phase Three: 1900-1912 the turn of the 20th century, destruction of the Florence & Cripple Creek Railroad. Records are 125 years old.
- Phase Four: 1913-1918 major economic impact from the major coal strike, the cessation of operation of F&CC RR, the second industrialization, to the end of WWI. The records are 112 years old (1913 - 1918).
- Phase Five: 1919-1923, post WWI to 1923 public domain date. Records are 107 years old.

**Legal Concerns:** Copyright laws have expired for many works, especially those published before 1923, which are generally in the public domain. Additionally, government records are typically in the public domain and can be freely used.



**Fremont County 250/150 event:** The seventh steering committee for the event met in the Royal Gorge Regional Museum. Canon City.

Jefferson's Cookies, Bits and Bytes:

The Farmers Market summer 2025 season opened with the "Jefferson's Cookies" series noting "The Star-Spangled Banner" history as a turning point in the development of American, and Florence's, history as the "Coming of Age" aspect of the War of 1812.

That first Thursday was June 5. Having just celebrated Memorial Day, the topic was most appropriate. In line with Jefferson's Cookies relating Florence sites to events documenting the National 250/150 project, our first time, segment, Pre 1776 (Birth of a Nation) to the War of 1812 (Coming of Age), introduced the full summer sequence perfectly.

The same matching of dates occurred with the introduction of the first July session with a 4<sup>th</sup> of July "recipe". The coincidence of events matching our program development hits a 3<sup>rd</sup> time with the first of August coinciding with "Colorado Day" as we move into our four sessions on Territories. All four sequential summer sessions monthly maps demonstrate the development of our national Public Land Survey System.

To heighten the awareness of the tie to the 250/150 project, the recently adopted Florence Proclamation declaring that relationship, prefaces the binder containing the printouts of the "Cookies of Florence" materials. The use of flags (Banners) is being used to visually organize the handouts and the backup "bytes" files.

The "Red File" (Bytes) of supporting documentation referenced on the "Cookie Crumb" page of the recipe handouts, is now available on the Farmer's Market table.

Research has produced no new information on this image except that the first appearance seems to coincide with the last Master Plan development. "

**Survey Progress:** Two of the Context Index Maps for "Jefferson's Cookies" Public Land Survey System described, can be seen on the resource boards for the three planned workshops in the archive.

**Committee: Results:**

Anyone interested in helping with this project, the Fremont County 250/150 Project, or the Farmer's Market Survey Project are more than welcome as all these are connected to the original survey grant.