



FLORENCE CITY COUNCIL
Regular Meeting Agenda
Monday, March 18, 2024, 6:30 PM

Watch this meeting live on the City's YouTube channel at
<https://www.youtube.com/@CityofFlorenceCO>

- 1) **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
City Council Chambers, 600 W. 3rd Street, Florence, CO 81226
- 2) **ROLL CALL:**
 - Mayor Wolfe
 - Councilman Vanhoutan
 - Councilman Stiefel
 - Councilman Mergelman
 - Councilwoman Stone
 - Councilwoman Gardner
 - Councilwoman MacKinnon
- 3) **PUBLIC COMMENTS**
Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).
- 4) **CONSENT AGENDA**
 - a) Meeting Minutes for March 4, 2024
 - b) Expenditure Approval for March 7, 2024, in the amount of \$42,385.34
 - c) Special Event Permit: Florence Pioneer Museum
 - d) Consider authorizing the City Manager to enter into an agreement with Core & Main for the purchase of pipe for Schedule C of the North Pike's Peak water main project
 - e) Consider authorizing the City Manager to enter into an agreement with 3 Rocks Engineering & Surveying for the purpose of conducting a street assessment
 - f) Consider authorizing the purchase of a replacement pool boiler from Johnny's Plumbing Hydronics CO.
 - g) Consider approving amendment 2-02 pursuant to Professional Services Agreement Task Order No.2 with CH2M Hill Engineers, Inc. for the provision of general engineering services
 - h) Consider approving amendment 3 pursuant to the Standard Master Agreement for Professional Services with CH2M Hill Engineers, Inc. regarding the rate schedule for CH2M Hill Engineers, Inc.
- 5) **OLD BUSINESS**
 - a) Street Closure Request: Florence Chamber of Commerce
 - b) Second Reading of Ordinance No. 1-2024: An Ordinance Amending Section 17.24.040 Of The R-2 Low Medium Density Residential Zone District Of Florence Municipal Code To Change The Minimum Lot Area Per Principal Structure For 1 (One) Unit From 7,000 Square Feet To 5,000 Square Feet.
- 6) **NEW BUSINESS**

- a) Consider adopting Ordinance No. 2-2024 budgeting and appropriating additional sums of money for the Pool Park and Recreation Fund for the 2023 budget year

7) COUNCIL UPDATES

- a) City Council Reports
- b) City Manager Reports

8) EXECUTIVE SESSION(S): IF NECESSARY

Pursuant to C.R.S. §24-6-402(4)(b), an executive session for the purpose of conferencing with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions pertaining to any item listed on the agenda herein and/or any related discussion that may arise thereto. Such executive session may be entered into at any time or at any point on the agenda, if necessary and with the requisite Council approval.

9) ADJOURNMENT: Adjournment until the next regular City Council Meeting
Monday, April 1, 2024



FLORENCE CITY COUNCIL
Regular Meeting Minutes
Monday, March 4, 2024, 6:30 PM

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<https://www.youtube.com/@CityofFlorenceCO>

1) CALL TO ORDER & PLEDGE OF ALLEGIANCE

City Council Chambers, 600 W. 3rd Street, Florence, CO 81226

Mayor Wolfe called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

2) ROLL CALL:

Mayor Wolfe	Present
Councilman Vanhoutan	Present
Councilman Stiefel	Present
Councilwoman Stone	Present
Councilman Mergelman	Present
Councilwoman Gardner	Present
Councilwoman MacKinnon	Present

OTHERS PRESENT: City Clerk Cortlyne Huppe, City Manager Amy Nasta, Director of Public Works Sam Elstun, Planning Director Ashley Fox and City Attorney Dan Findlay.

3) PUBLIC COMMENTS

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).

Kathy Madonna- 504 Brookeway

Suggested the City Council allocate ARPA funding towards safety; specifically, hazardous trees, or sidewalks. She also requested the City Council collect nonprofit budget statements to determine appropriate, efficient funding.

Gail Nelson- 118 West 4th Street

Requested the City Council reconsider the funding for alleyways, and suggested they include the alleys in the City's Street Assessment. She also noted a Husky Park design project was previously completed.

Harriet Stevenson- Florence Community Senior Center Representative

Wrote the City Council a letter concerning sidewalk accessibility for the Florence Brewing Company's Street Closure. She met with Maretta Rose from the brewery and they were able to resolve the issues and concerns.

John Rambish- 1045 Churchill Avenue, Rockvale

Expressed grievance over the inappropriate and inefficient three-minute public comment allotment. He also voiced concerns over the ADA accessibility at the Fremont County building.

Kevin Mahmalj- PO Box 19

Presented a year-end review of the Florence Reporter and its coverage details. He then distributed a copy of its accomplishments to the City Council.

4) CONSENT AGENDA

- a) Meeting Minutes for February 20, 2024
- b) Expenditure Approval for February 22, 2024, in the amount of \$14,786.47 and February 29, 2024, in the amount of \$22,312.09
- c) Modification of Premises: Florence Brewing Company
- d) Street Closure Request: Florence Brewing Company

Councilor Mergelman requested to remove item 4d from the Consent Agenda.

Councilor Stiefel motioned to approve the Consent Agenda, excluding item 4d. Councilor Stone seconded. Councilor MacKinnon abstained. With the Councilmembers voting in favor of the motion, the motion carried.

Councilor Mergelman wanted to ensure the Florence Community Senior Center's sidewalk accessibility was included in the motion to approve the Florence Brewing Company's Street Closure Request.

Councilor Mergelman motioned to approve the Street Closure Request for the Florence Brewing Company contingent on pedestrian sidewalk accessibility, and proof of receipt of Special Event Coverage. Councilor Gardner seconded. Councilor MacKinnon abstained. With the Councilmembers voting in favor of the motion, the motion carried.

5) NEW BUSINESS

- a) Ordinance No. 1-2024: An Ordinance Amending Section 17.24.040 Of The R-2 Low Medium Density Residential Zone District Of Florence Municipal Code To Change The Minimum Lot Area Per Principal Structure For 1 (One) Unit From 7,000 Square Feet To 5,000 Square Feet.

Planning Director Ashley Fox elaborated on the history of the item, and noted the discrepancy in previously approved information. The change in detail was unanimously approved by the Planning Commission on February 15, 2024.

City Attorney Dan Findlay noted the attention to detail in this item, and gave kudos to the Planning Director.

Motion to approve Ordinance No. 1-2024: An Ordinance Amending Section 17.24.040 Of The R-2 Low Medium Density Residential Zone District Of Florence Municipal Code To Change The Minimum Lot Area Per Principal Structure For 1 (One) Unit From 7,000 Square Feet To 5,000 Square Feet: Councilor MacKinnon

Seconded by: Councilor Mergelman

7 Ayes

Motion passed: 7 – 0

- b) Resolution No. 4–2024: A Resolution Approving The Assignment Of Interests And Obligations Described In The Subdivision Improvement Agreement Related To Infrastructure Improvements Of High Meadows Subdivision Filing 4, Phase IV.

Planning Director Ashley Fox elaborated on the history of the item, and noted the change in ownership. This Resolution will allow for the necessary written City consent to the subdivision improvement agreement.

Motion to approve Resolution No. 4–2024: A Resolution Approving The Assignment Of Interests And Obligations Described In The Subdivision Improvement Agreement Related To Infrastructure Improvements Of High Meadows Subdivision Filing 4, Phase IV: Councilor Stiefel

Seconded by: Councilor Stone

7 Ayes

Motion passed: 7 – 0

6) COUNCIL UPDATES

- a) City Council Reports

Councilor Mergleman attended the FEDC meeting, Pioneer Committee, and Emergent Campus open house.

Councilor Gardner thanked Water Superintendent Brandon Harris for the tour of the water treatment plant.

Councilor Stiefel and Councilor Stone also had a tour, and noted the great work done by the water department

Councilor Vanhoutan attended the Regional Water Board.

Councilor MacKinnon attended a water treatment tour, and highlighted the Historical Preservation Committee’s upcoming historical nomination. She also elaborated on the celebration of life for Clifford Harley Sticklan who was subjected to the Bataan Death March. The ceremony and military funeral will be on June 29, 2024, at Union Highland Cemetery.

Mayor Wolfe attended the Regional Water Board meeting, and Wednesday morning coffee chats at the Florence Community Senior Center. He participated in a Dr. Seuss event at the library, and thanked the John C. Fremont Library patrons for their commitment to the community. Mayor Wolfe also attended the street closure discussion on Saturday, and thanked the Florence Chamber of Commerce and Florence Merchants for their work on the upcoming events.

- b) City Manager Reports

City Manager Amy Nasta opened her report to questions. She also noted the upcoming holistic code revisions to update outdated, repetitive information or fees.

City Attorney Dan Findlay reported he is monitoring the legislative movements.

- 7) **EXECUTIVE SESSION(S): IF NECESSARY**
Pursuant to C.R.S. §24-6-402(4)(b), an executive session for the purpose of conferencing with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions pertaining to any item listed on the agenda herein and/or any related discussion that may arise thereto. Such executive session may be entered into at any time or at any point on the agenda, if necessary and with the requisite Council approval.
- 8) **ADJOURNMENT:** Adjournment until the next regular City Council Meeting
Monday, March 18, 2024

Councilor Gardner motioned to adjourn the meeting. Councilor MacKinnon seconded. With all of the Councilmembers voting in favor of the motion, the motion carried.
Mayor Wolfe adjourned the City Council Meeting at 7:03 p.m.

CITY OF FLORENCE, CO

BY: _____
Steve Wolfe, Mayor

RESPECTFULLY SUBMITTED: _____
Cortlyne Huppe, City Clerk

Report Criteria:
 Detail report type printed

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
7	FREMONT SANITATION D	FEBRUARY	0140608540	10838-2468 City Shop	1	02/29/2024	32.88	.00	32.88	20243059	03/06/2024
		FEBRUARY	0140608635	10837-2467 Water Plant	2	02/29/2024	32.88	.00	32.88	20243059	03/06/2024
		FEBRUARY	0444152100	10910-2537 Pool	3	02/29/2024	32.88	.00	32.88	20243059	03/06/2024
		FEBRUARY	0140608540	10829-2459 Museum	4	02/29/2024	32.88	.00	32.88	20243059	03/06/2024
		FEBRUARY	0140608751	10935-4758	5	02/29/2024	32.88	.00	32.88	20243059	03/06/2024
		FEBRUARY	0140608635	10936-4759	6	02/29/2024	32.88	.00	32.88	20243059	03/06/2024
		FEBRUARY	0140608751	10938-4760 Muni Annex	7	02/29/2024	53.43	.00	53.43	20243059	03/06/2024
		FEBRUARY	0140608751	22838-4761	8	02/29/2024	32.88	.00	32.88	20243059	03/06/2024
Total 7:							283.59	.00	283.59		
26	ACE EQUIPMENT COMPA	209396	0143104500	SWEEPER BROOMS	1	02/23/2024	885.00	.00	885.00	45157	03/07/2024
Total 26:							885.00	.00	885.00		
180	FREMONT COUNTY HUM	2024 ANNUA	0146008040	ANIMAL IMPOUND AGRE	1	03/05/2024	13,556.79	.00	13,556.79	45164	03/07/2024
Total 180:							13,556.79	.00	13,556.79		
274	MASTER PRINTERS	40728	0142103100	Branded Table Cloth	1	02/23/2024	260.00	.00	260.00	45171	03/07/2024
Total 274:							260.00	.00	260.00		
341	RAINBOW DITCH COMPA	2024108	0243807990	assessment for 100.39	1	03/06/2024	5,852.23	.00	5,852.23	45174	03/07/2024
Total 341:							5,852.23	.00	5,852.23		
397	U S POSTAL SERVICE	MARCH BILL	0241503100	UTILITY BILLING	1	03/04/2024	761.17	.00	761.17	45156	03/04/2024
Total 397:							761.17	.00	761.17		
923	ALSCO	LDEN288905	0144202000	UNIFORM RENTAL-Street	1	02/14/2024	134.06	.00	134.06	45158	03/07/2024
		LDEN288905	0144202000	UNIFORM RENTAL - Cem	2	02/14/2024	11.33	.00	11.33	45158	03/07/2024
		LDEN289592	0140608750	MATS	1	02/28/2024	54.22	.00	54.22	45158	03/07/2024
		LDEN289592	0144202000	UNIFORM RENTAL-Street	1	02/28/2024	134.06	.00	134.06	45158	03/07/2024
		LDEN289592	0144202000	UNIFORM RENTAL - Cem	2	02/28/2024	11.33	.00	11.33	45158	03/07/2024
		LDEN289969	0144202000	UNIFORM RENTAL-Street	1	03/06/2024	141.80	.00	141.80	45158	03/07/2024

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		LDEN289969	0144202000	UNIFORM RENTAL - Cem	2	03/06/2024	11.33	.00	11.33	45158	03/07/2024
Total 923:							498.13	.00	498.13		
934	UNCC	224020530	0243808090	LINE LOCATES	1	02/29/2024	139.32	.00	139.32	45179	03/07/2024
Total 934:							139.32	.00	139.32		
1229	CASELLE, INC.	131395	0141505600	Software Support - Admin	1	03/01/2024	335.34	.00	335.34	45161	03/07/2024
		131395	0141205600	Software Support - Court	2	03/01/2024	286.66	.00	286.66	45161	03/07/2024
		131395	0241505600	Software Support - Water	3	03/01/2024	647.00	.00	647.00	45161	03/07/2024
Total 1229:							1,269.00	.00	1,269.00		
1455	SAN ISABEL SERVICES	PROPANE W	0243658790	SO PLANT PROPANE	1	02/29/2024	2,664.82	.00	2,664.82	45177	03/07/2024
Total 1455:							2,664.82	.00	2,664.82		
1718	BLACK HILLS ENERGY	0520289929	0143107540	STREET LIGHTS	1	02/29/2024	86.23	.00	86.23	20243052	03/05/2024
		1411469536	0145205000	Underground Lions Park Se	1	02/06/2024	1,172.05	.00	1,172.05	20243062	03/07/2024
		3135165503	0243507660	PUMP @ AIRPORT	1	02/21/2024	1,213.85	.00	1,213.85	20243061	03/07/2024
		8398746140	0143107540	STREET LIGHTS	1	02/29/2024	6.16	.00	6.16	20243051	03/05/2024
		8763452423	0143107540	STREET LIGHTS	1	02/29/2024	107.29	.00	107.29	20243053	03/05/2024
		9914607095	0143107540	STREET LIGHTS	1	02/27/2024	432.67	.00	432.67	20243056	03/05/2024
Total 1718:							3,018.25	.00	3,018.25		
1719	STAPLES BUSINESS ADV	8073382588	0141503000	admin supplies 10 key cal	1	02/24/2024	220.56	.00	220.56	45178	03/07/2024
Total 1719:							220.56	.00	220.56		
1965	PRAIRIE MOUNTAIN medi	375753	0141107300	LEGAL PUBLICATIONS	1	02/29/2024	20.24	.00	20.24	45173	03/07/2024
Total 1965:							20.24	.00	20.24		
2497	Gobins Inc	AR4293879	0142104500	copier lease city hall	1	03/05/2024	429.95	.00	429.95	45165	03/07/2024
Total 2497:							429.95	.00	429.95		
2693	CH2M Hill Engineers, Inc.	709336CH01	0144007400	Task Order #2 Airport Wat	1	03/06/2024	836.00	.00	836.00	45162	03/07/2024

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2693:							836.00	.00	836.00		
2785	Aspen Leaf Companies	280872	1743107565	plow parts	1	01/05/2024	280.51	.00	280.51	45159	03/07/2024
Total 2785:							280.51	.00	280.51		
2882	Fiber Platform, LLC	SI-24-007549	0142105000	Ethernet Access PD	1	03/01/2024	1,500.00	.00	1,500.00	45163	03/07/2024
Total 2882:							1,500.00	.00	1,500.00		
2947	SECOM, INC	377805 03/0	0241505000	Internet	1	03/01/2024	70.16	.00	70.16	20243060	03/06/2024
Total 2947:							70.16	.00	70.16		
3008	Great American Financial S	35977546	0141503500	Printer lease	1	02/19/2024	337.70	.00	337.70	45166	03/07/2024
Total 3008:							337.70	.00	337.70		
3026	Huppe, Cortlyne	PER DIEM CI	0141505750	Per Diem ADA conference	1	03/06/2024	264.75	.00	264.75	45168	03/07/2024
Total 3026:							264.75	.00	264.75		
3091	Kevin Wertsbaugh	PER DIEM A	0243707800	Per Diem CRWC 2024	1	03/06/2024	241.50	.00	241.50	45169	03/07/2024
Total 3091:							241.50	.00	241.50		
3114	Wyatt Legal Services PLLC	307	0141105300	City Attorney	1	02/29/2024	5,774.75	.00	5,774.75	45180	03/07/2024
Total 3114:							5,774.75	.00	5,774.75		
3156	Republic Services#653	0653-000320	0241503000	Water Treatment Plant - Re	1	02/29/2024	9.75	.00	9.75	20243055	03/05/2024
		0653-000321	0143204100	City Of Florence - Trash Se	1	02/29/2024	48.75	.00	48.75	20243054	03/05/2024
		30653-20110	0241503000	Water Treatment Plant - Re	1	02/29/2024	17.00	.00	17.00	20243057	03/05/2024
		30653-20119	0143204100	City Of Florence - Trash Se	1	02/29/2024	1,468.95	.00	1,468.95	20243058	03/05/2024
Total 3156:							1,544.45	.00	1,544.45		
3158	HOLCIM-WCR, INC	0719194342	0243707900	Drying Bed Rock	1	02/14/2024	662.31	.00	662.31	45167	03/07/2024

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 3158:							662.31	.00	662.31		
3175	Mathew L Little, Jr	METAL DOO	0140608530	2 Metal door replacements	1	01/05/2024	3,500.00	.00	.00	45172	Multiple
		METAL DOO	0140608530	2 Metal door replacements	2	01/05/2024	3,500.00-				
Total 3175:							.00	.00	.00		
3177	Randall Wormgoor	REFUND RE	0132101200	REFund for cancelled applic	1	03/04/2024	352.16	.00	352.16	45175	03/07/2024
Total 3177:							352.16	.00	352.16		
3178	Brandon Harris	PER DIEM- A	0243707800	Per DIEM CRWC 2024	1	03/06/2024	241.50	.00	241.50	45160	03/07/2024
Total 3178:							241.50	.00	241.50		
3179	Marca Martinez	PER DIEM A	0141505750	ADA conference Per Diem	1	03/06/2024	118.50	.00	118.50	45170	03/07/2024
Total 3179:							118.50	.00	118.50		
3180	RICKS PUMP SERVICE	11491	0140608620	Replace foot valve for ciste	1	03/01/2024	302.00	.00	302.00	45176	03/07/2024
Total 3180:							302.00	.00	302.00		
Grand Totals:							42,385.34	.00	42,385.34		

Report Criteria:
 Detail report type printed

COUNCIL ACTION FORM

MEETING DATE: MARCH 18, 2024

STAFF CONTACT: CORTLYNE HUPPE, CITY CLERK

Agenda Item: Special Events Permit: Florence Pioneer Museum

Department: Administration

Staff Recommendation:

Approve the Special Events Permit for the Florence Pioneer Museum as presented.

Background/Description of Item:

The Florence Pioneer Museum is located at 100 East Front Street. The museum's events are proposed to take place on/at:

- 10:00 AM – 4:00 PM, April 27, 2024
- 12:00 PM – 8:00 PM, July 20, 2024

The Florence Pioneer Museum will be well within its annual permitted SEP dates: 2/15 dates.

The applicant has paid the requested fees and all supporting documentation has been submitted. With the Council's approval, this item is ready to be sent to the Department of Revenue Liquor Enforcement Division.

Financial Impact:

The City fee for this application is \$100.00.

Attachments:

- Special Events Permit Application
- Proposed Liquor Boundary/Maps

Suggested Motion:

Approve the Special Events Permit for the Florence Pioneer Museum as presented.

Application for a Special Events Permit

Departmental Use Only

State Only Permit/State Property

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|------------------------------------|---|---|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate <i>Florence Pioneer Museum</i>	State Sales Tax Number (Required) [REDACTED]
2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <i>PO Box 131 Florence, CO 81226</i>	3. Address of Place to Have Special Event (include street, city/town and ZIP) <i>100 East Front Street Florence CO 81226</i>

4. Authorized Representative of Qualifying Organization or Political Candidate <i>Marty Lamm</i>	Date of Birth	Phone Number
Authorized Representative's Mailing Address (if different than address provided in Question 2.) [REDACTED]		

5. Event Manager <i>Marty Lamm</i>	Date of Birth	Phone Number
Event Manager Home Address (Street, City, State, ZIP) [REDACTED]		Email Address of Event Manager [REDACTED]

6. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes How many days? _____	7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes License Number _____
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8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To
<i>4-27-24</i>	<i>10am</i>	<i>4pm</i>	<i>7-20-24</i>	<i>noon</i>	<i>8pm</i>									

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <i>Martha Lamm</i>	Title <i>Sec. of the Board</i>	Date <i>1-12-2024</i>
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Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County) <i>CITY OF FLORENCE</i>	<input checked="" type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk <i>719-784-4848</i>
Signature [REDACTED]	Title <i>MAYOR</i>	Date

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$.

COUNCIL ACTION FORM

MEETING DATE: MARCH 18, 2024

STAFF CONTACT: AMY NASTA, CITY MANAGER

Agenda Item: Consider authorizing the City Manager to enter into an agreement with Core & Main for the purchase of pipe for Schedule C of the North Pike's Peak water main project

Department: Administration

Staff Recommendation:

Authorize the City Manager to enter into an agreement with Core & Main for the purchase of pipe for Schedule C of the North Pike's Peak water main project

Background/Description of Item:

As part of the 2024 budget process, the City of Florence City Council selected North Pike's Peak Schedule C (Project # WD 2023 01) as one of the Capital Improvement Plan (CIP) projects to be conducted in 2024. Per the associated CIP project sheet:

"Schedules A and B of the North Pike's Peak water line project are scheduled to be completed in 2023. Completing schedule C is necessary in order to finish the project in its entirety."

This purchase is for the pipe materials necessary to commence the project. A separate RFP will be issued for the construction phase of the project.

The City released a Request for Proposals (RFP) for the pipe purchase. The RFP information was published on the City of Florence website on January 8, 2024, and in the City's paper of record, the *Cañon City Daily Record* on January 12, 2024. The City received two (2) sealed bids for the project:

Bidder	Amount
Core & Main	\$141,566.66
Kepner	\$141,908.12

The low bid of \$141,566.66 was received from Core & Main.

Financial Impact:

The cost of \$141,566.66 is a portion of the \$1,200,00.00 budgeted for the entire project. As this is a water distribution project, funding for this project is from invested cash associated with the Water Enterprise Fund.

Attachments:

- Core & Main proposal
- CIP project sheet

Suggested Motion:

Authorize the City Manager to enter into an agreement with Core and Main for the purchase of pipe for Schedule C of the North Pike's Peak water main project in an amount not to exceed \$141,566.66.



February 14, 2024

RE: Pikes Peak Water Project - Pipe
Florence, Colorado

Cortlyne Huppe
City Clerk
City of Florence

Cortlyne,

We are pleased to provide our bid proposal for the 2024 Pikes Peak Water Project. Attached you will find our completed bid packet on the provided city documents, along with a separate bid using our internal format.

We hope you find our proposal acceptable and are very thankful for this opportunity.

Please reach out to me with any questions or concerns.

Sincerely,

Clark Eastin
Municipal Sales
Core and Main
720-955-9749

Request for Bids
Pikes Peak Water Project (Pipe)
City of Florence, Colorado
January 8, 2024

The City of Florence, Colorado, is requesting Bids from interested and qualified Contractors or firms for the pricing of pipe for Schedule C of the Pikes Peak Water Project in the City of Florence, Colorado.

Bid forms and specifications may be obtained from the Florence City Clerk's office at 600 West Third Street, Florence Colorado 81226, or on the City's website cityofflorence.colorado.gov, or by calling (719) 784 - 4848 Ext. 224.

Interested parties must submit four (4) hard copies and one (1) electronic copy (in PDF format) of the Bid in person or by delivery to the City Clerk at Florence City Hall, 600 West 3rd Street, Florence, CO 81226. Proposals must be in a sealed envelope marked as "Bid for Pikes Peak Water Project (Pipe)".

The Proposals must be received by the Florence City Clerk no later than **1:00 p.m., Thursday, February 15, 2024**. All times for this RFP are Florence local time.

The deadline for submission of questions, clarifications or requests for general information is 1:00 p.m., Thursday, February 8, 2024, and must be submitted by email or letter to:

Cortlyne Huppe, City Clerk
600 West 3rd Street
Florence, CO 81226
cortlyne.huppe@florencecolorado.org

BID FORM

BID SCHEDULE C

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT COST	UNIT TOTAL
1	12" 350 Class Ductile Iron	1100	LF	\$50.90	\$55,990.00
2	12" Gripper Gaskets	62		\$202.56	\$12,558.72
3	8" 350 Class Ductile Iron	230 20' sticks - Quoted 240'	LF	\$33.22	\$7,972.80
4	8" Gripper Gaskets	12		\$139.48	\$1,673.76
5	6" 350 Class Ductile Iron	60	LF	\$25.23	\$1,513.80
6	6" Gripper Gaskets	3		\$106.43	\$319.29
7	4" 350 Class Ductile Iron	40	LF	\$36.91	\$1,476.40
8	4" Gripper Gaskets	1		\$74.96	\$74.96
9	¾" PEP Pipe – 250PSI	840 300' rolls. Quoted 900'	LF	\$1.03	\$927.00
10	2" PEP Pipe – 250 PSI	50 100' roll. Quoted 100'	LF	\$3.88	\$388.00
11	12" Gate Valve	3		\$2,882.12	\$8,646.36
12	8" Gate Valve	6		\$1,461.03	\$8,766.18
13	6" Gate Valve	2		\$918.14	\$1,836.28
14	4" Gate Valve	1		\$719.16	\$719.16
15	Valve Box 36" Base 18" tops Screw on	12		\$100.34	\$1,204.08
16	Valve Box Lids	12		\$25.89	\$310.68
17	8" 45 Elbow	4		\$161.63	\$646.52
18	8" x 6" Reducer	3		\$115.99	\$347.97
19	6" 45 Elbow	2		\$110.92	\$221.84
20	12" x 8" Anchor Tee 12" MJ – 8" Anchor	4		\$609.12	\$2,436.48
21	8" x 6" Anchor Tee 8" MJ – 6" Anchor	1		\$283.33	\$283.33
22	12" x 4" Anchor Tee 12" MJ – 4" Anchor	1		\$397.42	\$397.42
23	12" x ¾" PEP Tapping saddles	17		163.83	\$2,785.11
24	¾" Corps Pack Joint – Preferred Ford	17		\$63.62	\$1,081.54
25	18" DBC ¾" Setters Pack Joint – Preferred Ford	17		\$246.37	\$4,188.29
26	Pit Domes with inner/Outer Lids with 2" hole	17		\$142.00	\$4,579.12
27	Meter Pit Bases 30" Bullet Style	17		\$218.89	\$3,721.13

28	¾" PEP x ¾" PEP coupling – Preferred Ford	8		\$29.96	\$239.68
30	¾" PEP x ¾" CTS coupling – Preferred Ford	8		\$28.70	\$229.60
31	¾" PEP Stiffeners	50		\$2.40	\$120.00
32	¾" CTS Stiffeners	25		\$3.04	\$76.00
33	2" Stiffeners	3		\$3.47	\$10.41
34	12" Orange Mega Lug	13		\$113.86	\$1,480.18
35	12" Bolt and Gaskets	13		\$47.06	\$611.78
36	8" Orange Mega Lug	23		\$57.21	\$1,315.83
37	8" Bolt and Gaskets	24		\$31.82	\$763.68
38	6" Orange Mega Lug	13		\$38.69	\$502.97
39	6" Bolt and Gaskets	13		\$29.83	\$387.79
40	4" Orange Mega Lug	1		\$31.85	\$31.85
41	4" Bolt and Gaskets	1		\$24.53	\$24.53
42	8" Plug	1		\$108.39	\$108.39
43	8" Cap	1		\$91.27	\$91.27
44	4" Plug	1		\$39.30	\$39.30
45	V-Bio Poly wrap 10" – 12"	1400 380' rolls - 1,520'	LF	\$1.19	\$1,808.80
46	V-Bio Poly Wrap 8" – 10"	400 500' roll	LF	\$0.87	\$435.00
47	V-Bio Poly Wrap 6" – 4" *Quoted 4" - 8" option*	200 500' roll	LF	\$0.88	\$440.00
48	#9 Locate wire	300 500' roll	LF	\$0.19	\$95.00
49	Wire Connectors	30		\$8.74	\$262.20
50	Fire Hydrant 51/4 bury	2		\$3,098.25	\$6,196.50
51	12" x 2" tapping saddle	1		\$178.04	\$178.04
52	2" Corps	1		\$327.49	\$327.49
53	2" Curbstop	1		\$511.51	\$511.51

BID SCHEDULE C TOTAL PRICE

One hundred forty one thousand five hundred sixty six dollars and sixty six cents (\$ 141,566.66)
 (Use words) (Use Figures)

CONTRACT IDENTIFICATION AND NUMBER: Pikes Peak Water Project (Pipe)

PROJECT NUMBER: Schedule C

THIS BID IS SUBMITTED TO:

City of Florence
600 West 3rd Street
Florence, Co 81226

THIS BID IS SUBMITTED BY: Core and Main Waterworks - Clark Eastin
(CONTRACTOR)

Clark Eastin

1. The undersigned BIDDER proposed and agrees, if this Bid is accepted by City, to enter into an Agreement with CITY in the form included in the Contract Documents, for the Contract Price, within the Contract Time indicated in this Bid, and in accordance with the other terms and conditions of the Contract Documents.
2. BIDDER accepts all of the terms and conditions of the Invitation to Bid and Instructions to Bidders including, without limitation, those dealing with the disposition of the Bid Security. This Bid will remain subject to acceptance for thirty-five (35) days after the day of the Bid opening. BIDDER will sign and submit the Agreement with the Bonds and other documents required by the bidding requirements within fifteen (15) days after the date of CITY's Notice of Award.
3. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:
 - A. BIDDER has examined and carefully studied the Bidding Documents and the following Addenda receipt, all of which are hereby acknowledged:

<u>Number</u>	<u>Date</u>
_____	_____
_____	_____
_____	_____

- B. BIDDER has visited the site, has become familiar with, and is satisfied as to the general, local, and site conditions that may affect cost, progress, performance, and furnishing of the Work.
- C. BIDDER is familiar with and satisfied as to all federal, state, and local laws, and regulations that may affect cost, progress, performance, and furnishing of the Work.
- D. BIDDER has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (except underground facilities) which have been identified in the Supplementary Conditions as provided in paragraph 4.2.1 in the General Conditions. BIDDER accepts the determination set forth in paragraph SC-4.2 in the Supplementary Conditions of the extent of the "technical data" contained in such reports and drawings upon which BIDDER is entitled to rely as provided in paragraph 4.2 in the General Conditions. BIDDER acknowledges that such reports and drawings are not Contract Documents and may not be complete for the BIDDER's purpose. BIDDER acknowledges that CITY and ENGINEER do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Bidding Documents with respect to underground facilities at or contiguous to the site. BIDDER has obtained and carefully studied (or assumes responsibility for having done so) all such additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and underground facilities) at or contiguous to the site or otherwise which may affect cost, progress, performance, or furnishing of the work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by BIDDER and safety precautions and programs incident thereto. BIDDER does not consider that any additional examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance and furnishing of the Work in accordance with the times, price, and other terms and conditions of the Contract Documents.

- E. Bidder is aware of the general nature of Work to be performed by the CITY and others at the site that relates to Work for which this Bid is submitted as indicated in the Contract Documents.
- F. BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
- G. BIDDER has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that BIDDER has discovered in the Contract Documents, and the written resolution thereof by the ENGINEER is acceptable to BIDDER. The Contract Documents generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which this Bid is submitted.
- H. This Bid is genuine, not made in interest of or on behalf of any undisclosed person, firm, or corporation, and is not submitted in conformity with any agreements or rules of any group, association, organization, or corporation. BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham BID. Bidder has not solicited or induced any person, firm, or corporation to refrain from bidding, and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or over CITY.
- I. Any other representation required by laws and regulations.
- J. BIDDER acknowledges that Bid Schedule A may or may not be awarded, and BIDDER confirms that the prices entered for the other schedules remain valid regardless of whether or not Schedule A is awarded.

Rejection of Submissions:

The City reserves the right to reject any or all proposals, to waive informalities and irregularities in the proposals received, and accept any portion of any proposal if deemed in the best interest of the City. Non acceptance of a proposal will mean that one or more of the other proposals were deemed more advantageous to the City or that all proposals were rejected. The consultant whose proposal was not accepted will be notified after a binding contractual agreement between the City and the selected consultant is executed, or when the City rejects all proposals. The City of Florence will not be liable for any cost which the consultant may incur in the preparation of their proposals.



Bid Proposal for Florence - Pikes Peak Water Project

CUSTOMER	<p>CITY OF FLORENCE 300 MICA ST FLORENCE, CO 81226</p>	<p>Job Florence - Pikes Peak Water Project City of Florence, CO Bid Date: 02/15/2024 01:00 pm Bid #: 3319984</p>
CONTACT	<p>Sales Representative Clark Eastin (M) 720-955-9749 (T) 720-955-9749 Clark.Eastin@coreandmain.com</p>	<p>Core & Main 901 Aspen Court Pueblo, CO 81006 (T) 7195660802</p>
NOTES		



Bid Proposal for Florence - Pikes Peak Water Project

CITY OF FLORENCE

Job Location: City of Florence, CO

Bid Date: 02/15/2024 01:00 pm

Core & Main 3319984

Core & Main

901 Aspen Court

Pueblo, CO 81006

Phone: 7195660802

Fax: 7195660869

Seq#	Qty	Description	Units	Price	Ext Price
10		CORE & MAIN WATERWORKS IS NOT			
20		LIABLE FOR DELIVERY DELAYS,			
30		CANCELLATIONS OR PRICE			
40		INCREASES RESULTING FROM ANY			
50		CAUSE BEYOND OUR CONTROL.			
60		THESE INCLUDE BUT ARE NOT			
70		LIMITED TO: MANUFACTURERS			
80		SHORTAGES, AVAILABILITY OR			
90		TIMELINESS OF TRANSPORTATION,			
100		MATERIALS, FUELS, OR SUPPLIES.			
110		THIS QUOTE IS NOT A CONTRACT			
120		TO SUPPLY MATERIAL OR			
130		GUARANTEE OF PRODUCT			
140		AVAILABILITY.			
150		THIS QUOTATION IS OUR			
160		INTERPERATION OF THE BIDDING			
170		DOCUMENTS. THIS QUOTATION IS			
180		BASED ON UNIT PRICE NOT TOTAL.			
190		PERFORM YOUR OWN REVIEW OF THE			
200		BIDDING DOCUMENTS FOR ACCURACY			
210		AND FINAL QUANITIES..			
220		***SALES TAXES NOT INCLUDED***			
230		** ITEMS PICKED UP AT OUR			
240		FACILITY MAY BE SUBJECT			
250		TO CITY TAXES **			
260		PRICES ARE SUBJECT TO CHANGE			
270		DUE TO THE POTENTIAL OF ADDT'L			
280		TARIFF'S BY THE US GOVERNMENT.			
290		IF IMPOSED, PRICES WILL			
300		INCREASE BY THE SAME			
310		PERCENTAGE AND WILL BE			
320		EFFECTIVE ON THE DATE THAT THE			
330		NEW TARIFF'S ARE IMPLEMENTED**			
340		***PRICES GOOD FOR 30 DAYS***			



Bid Proposal for Florence - Pikes Peak Water Project

Bid #: 3319984

Seq#	Qty	Description	Units	Price	Ext Price
380		SCHEDULE C			
390		BID ITEMS #1 AND #2			
400		12" PIPE DIP CL350 - 1100 LF			
410	1100	12 TJ PR350 DI PIPE	FT	50.90	55,990.00
420	62	12 TJ FIELD LOK 350 GASKET SBR	EA	202.56	12,558.72
				SUBTOTAL	68,548.72
430		BID ITEMS #3 AND #4			
440		8" PIPE DIP CL350 - 230 LF			
450	240	8 TJ PR350 DI PIPE	FT	33.22	7,972.80
460	12	8 TJ FIELD LOK 350 GASKET SBR	EA	139.48	1,673.76
				SUBTOTAL	9,646.56
470		BID ITEMS #5 AND #6			
480		6" PIPE DIP CL350 - 60 LF			
490	60	6 TJ CL50 PR350 DI PIPE	FT	25.23	1,513.80
500	3	6 TJ FIELD LOK 350 GASKET SBR	EA	106.43	319.29
				SUBTOTAL	1,833.09
510		BID ITEMS #7 AND #8			
520		4" PIPE DIP CL350 - 40 LF			
530	40	4 TJ PR350 DI PIPE	FT	36.91	1,476.40
540	1	4 TJ FIELD LOK 350 GASKET SBR	EA	74.96	74.96
				SUBTOTAL	1,551.36
550		BID ITEMS #9 AND #10			
560		PEP PIPE			
570	900	1X300 IPS PE 250PSI BLK SIDR7 TUBE COIL PE4710	FT	1.03	927.00
580	100	2X100 IPS PE 250PSI BLK SIDR7 TUBE COIL PE4710	FT	3.88	388.00
				SUBTOTAL	1,315.00
590		BID ITEM #11			
600		12" MJ GATE VALVE			
610	3	12 AVK #65 MJ RW GV OL W/LUG 653000709634P34	EA	2,882.12	8,646.36
				SUBTOTAL	8,646.36
620		BID ITEM #12			
630		8" MJ GATE VALVE			
640	6	8 AVK #65 MJ RW GV OL W/LUG 652000709634P34	EA	1,461.03	8,766.18
				SUBTOTAL	8,766.18
650		BID ITEM #13			
660		6" MJ GATE VALVE			
670	2	6 AVK #65 MJ RW GV OL W/LUG 651500709614P34	EA	918.14	1,836.28
				SUBTOTAL	1,836.28
680		BID ITEM #14			
690		4" MJ GATE VALVE			
700	1	4 AVK #65 MJ RW GV OL W/LUG 651000709614P34	EA	719.16	719.16
				SUBTOTAL	719.16



Bid Proposal for Florence - Pikes Peak Water Project

Bid #: 3319984

Seq#	Qty	Description	Units	Price	Ext Price
730		BID ITEMS #15 AND #16			
740		VALVE BOXES			
750	12	5-1/4 VLV BOX LID M/WATER	EA	25.89	310.68
760	12	HEAVY DUTY 16T IMP VBOX TOP TYLER 502159	EA	54.58	654.96
770	12	HEAVY DUTY 36B IMP VBOX BOTTOM TYLER 502203	EA	63.48	761.76
				SUBTOTAL	1,727.40
780		BID ITEM #17			
790		8" MJ 45			
800	4	8 MJ 45 C153 IMP	EA	161.63	646.52
				SUBTOTAL	646.52
810		BID ITEM #18			
820		8X6 MJ REDUCER			
830	3	8X6 MJ RED C153 IMP	EA	115.99	347.97
				SUBTOTAL	347.97
840		BID ITEM #19			
850		6" MJ 45			
860	2	6 MJ 45 C153 IMP	EA	110.92	221.84
				SUBTOTAL	221.84
870		BID ITEM #20			
880		12X8 ANCHOR TEE			
890	4	12X8 MJ ANCH TEE C153 IMP	EA	609.12	2,436.48
				SUBTOTAL	2,436.48
900		BID ITEM #21			
910		8X6 ANCHOR TEE			
920	1	8X6 MJ ANCH TEE C153 IMP	EA	283.33	283.33
				SUBTOTAL	283.33
930		BID ITEM #22			
940		12X4 ANCHOR TEE			
950	1	12X4 MJ TEE C153 IMP	EA	397.42	397.42
				SUBTOTAL	397.42
960		BID ITEM #23			
970		12 X 3/4 TAPPING SADDLE			
980	17	DR2S1262CC075 SAD 12X3/4CC SS DBL STRAP NYLON COATED 12.62-14.38 OD	EA	163.83	2,785.11
				SUBTOTAL	2,785.11
990		BID ITEM #24			
1000		3/4" CORPS PACK JOINT			
1010	17	FB1000-3NL 3/4 BALLCORP CCXCTS PJ (CTS) NO LEAD	EA	63.62	1,081.54
				SUBTOTAL	1,081.54
1020		BID ITEM #25			
1030		3/4" X 18" SETTER W/DB CHECK			
1040	17	VBHH82W-44-33G-FP NL 5/8X3/4 METER SETTER FULL PORT NO LEAD	EA	246.37	4,188.29
				SUBTOTAL	4,188.29
1050		BID ITEM #26			
1060		METER PIT DOMES			
1070	17	M70 CI WATER LID W/2" HOLE CAP STYLE LID ONLY "WATER"	EA	29.36	499.12
1080	17	20" M70 ALUMINUM DOME MTR BOX LESS IL & OUTER LID	EA	240.00	4,080.00
				SUBTOTAL	4,579.12



Bid Proposal for Florence - Pikes Peak Water Project

Bid #: 3319984

Seq#	Qty	Description	Units	Price	Ext Price
1110		BID ITEM #27			
1120		METER PITS BULLET STYLE			
1130	17	MIDSTATES MS202430B 20X24X30 M ETER PIT 00202001 0020-30 H BO DY BLK/WHT 2 MSHL	EA	218.89	3,721.13
SUBTOTAL					3,721.13
1140		BID ITEM #28			
1150		3/4" PEP COUPLING			
1160	8	C66-33-NL 3/4 CPLG PJ (PE) NO LEAD	EA	29.96	239.68
SUBTOTAL					239.68
1180		NO BID ITEM #29 NOTED			
1200		BID ITEM #30			
1210		3/4" PEP X 3/4" CTS COUPLING			
1220	8	C46-33NL 3/4 CPLG PJ(CTS)XPJ (PE) (NO LEAD)	EA	28.70	229.60
SUBTOTAL					229.60
1230		BID ITEM #31			
1240		3/4" PEP STIFFENERS			
1250	50	INSERT-71 SS INSERT 3/4 IPS PE .824 ID	EA	2.40	120.00
SUBTOTAL					120.00
1260		BID ITEM #32			
1270		3/4" CTS STIFFENERS			
1280	25	504281 3/4 CTS SS INSERT F/PE MUE PIPE ID RANGE 0.657-0.685	EA	3.04	76.00
SUBTOTAL					76.00
1290		BID ITEM #33			
1300		2" CTS STIFFENERS			
1310	3	6133T 2 CTS SS INSERT F/PE 4130763	EA	3.47	10.41
SUBTOTAL					10.41
1320		BID ITEM #34			
1330		12" ORANGE MEGA LUGS			
1340	13	12 4312G2 ALL STARGRIP CI OD F/ DI/PVC PIPE L/ACC ASG4312G2	EA	113.86	1,480.18
SUBTOTAL					1,480.18
1350		BID ITEM #35			
1360		12" MJ ACC KITS			
1370	13	12 MEGALUG ACC KIT L/GLAND	EA	47.06	611.78
SUBTOTAL					611.78
1380		BID ITEM #36			
1390		8" ORANGE MEGA LUGS			
1400	23	8 4308G2 ALL STARGRIP CI OD F/ DI/PVC PIPE L/ACC ASG4308G2	EA	57.21	1,315.83
SUBTOTAL					1,315.83
1410		BID ITEM #37			
1420		8" MJ ACC KITS			
1430	24	8 MEGALUG ACC KIT L/GLAND	EA	31.82	763.68
SUBTOTAL					763.68



Bid Proposal for Florence - Pikes Peak Water Project

Bid #: 3319984

Seq#	Qty	Description	Units	Price	Ext Price
1450		BID ITEM #38			
1460		6" ORANGE MEGA LUGS			
1470	13	6 4306G2 ALL STARGRIP CI OD F/ DI/PVC PIPE L/ACC ASG4306G2	EA	38.69	502.97
				SUBTOTAL	502.97
1480		BID ITEM #39			
1490		6" MJ ACC KITS			
1500	13	6 MEGALUG ACC KIT L/GLAND	EA	29.83	387.79
				SUBTOTAL	387.79
1510		BID ITEM #40			
1520		4" ORANGE MEGA LUGS			
1530	1	4 4304G2 ALL STARGRIP CI OD F/ DIP/PVC PIPE L/ACC ASG4304G	EA	31.85	31.85
				SUBTOTAL	31.85
1540		BID ITEM #41			
1550		4" MJ ACC KITS			
1560	1	4 MEGALUG ACC KIT L/GLAND	EA	24.53	24.53
				SUBTOTAL	24.53
1570		BID ITEM #42			
1580		8" MJ PLUG			
1590	1	8 MJ PLUG C153 IMP	EA	108.39	108.39
				SUBTOTAL	108.39
1600		BID ITEM #43			
1610		8" MJ CAP			
1620	1	8 MJ CAP C153 IMP	EA	91.27	91.27
				SUBTOTAL	91.27
1630		BID ITEM #44			
1640		4" MJ PLUG			
1650	1	4 MJ PLUG C153 IMP	EA	39.30	39.30
				SUBTOTAL	39.30
1660		BID ITEM #45, #46 AND #47			
1670		V-BIO POLYWRAP			
1680	1520	VBIO 10"-12" PW 380' RL 27" LF 8 MIL WHITE	FT	1.19	1,808.80
1690	500	VBIO 8"-10" PW 500' RL 27" LF	FT	0.87	435.00
1700	500	VBIO 3"-8" PW 500' RL 20" LF 8 MIL WHITE	FT	0.88	440.00
				SUBTOTAL	2,683.80
1710		BID ITEMS #48 AND #49			
1720		LOCATE WIRE AND CONNECTORS			
1730	500	12GA X 500' BLUE COPPER CLAD STEEL WIRE 30 MIL PE JACKET	FT	0.19	95.00
1740	30	COPPERHEAD 3WB-01 SERVICE CONN 3 WAY BLUE	EA	8.74	262.20
				SUBTOTAL	357.20
1750		BID ITEM #50			
1760		FIRE HYDRANT			
1770	2	2780-09 AVK HYD 5-1/4VO 5'6"B OL 3W 6MJ NST 1-1/2 PENT RED 27MHO29090010B1	EA	3,098.25	6,196.50
				SUBTOTAL	6,196.50
1780		BID ITEM #51			
1790		12" X 2" TAPPING SADDLES			
1800	1	DR2S1320CC200 SAD 12X2CC SS DBL STRAP NYLON COATED 13.20 OD	EA	178.04	178.04
				SUBTOTAL	178.04



Bid Proposal for Florence - Pikes Peak Water Project

Bid #: 3319984

Seq#	Qty	Description	Units	Price	Ext Price
1820		BID ITEM #52			
1830		2" CORP STOP VALVE			
1840	1	FB1001-7-IDR7NL 2 B.CORP CCXPJ (IPS) (NO LEAD)	EA	327.49	327.49
				SUBTOTAL	327.49
1850		BID ITEM #53			
1860		2" CURB STOP VALVE			
1870	1	B66-777MNL 2 BALL CURB PJ(PE) (NO LEAD)	EA	511.51	511.51
				SUBTOTAL	511.51
				Sub Total	141,566.66
				Tax	0.00
				Total	141,566.66

Branch Terms:

CORE & MAIN WATERWORKS IS NOT LIABLE FOR DELIVERY DELAYS, CANCELLATIONS OR PRICE INCREASES RESULTING FROM ANY CAUSE BEYOND OUR CONTROL. THESE INCLUDE BUT ARE NOT LIMITED TO: MANUFACTURERS SHORTAGES, AVAILABILITY OR TIMELINESS OF TRANSPORTATION, MATERIALS, FUELS, OR SUPPLIES. THIS QUOTE IS NOT A CONTRACT TO SUPPLY MATERIAL OR GUARANTEE OF PRODUCT AVAILABILITY.

SALES TAXES NOT INCLUDED

ITEMS PICKED UP AT OUR FACILITY MAY BE SUBJECT TO CITY TAXES

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>

Capital Improvement Program

2024 thru 2028

City of Florence, Colorado

Department	Public Works
Contact	Sam Elstun
Type	Improvement
Useful Life	20 + Years
Category	Water Distribution
Priority	1 - Critical

Project #:	WD 2023 01
Project Name:	North Pike's Peak Schedule C

Cash or Debt: Cash

Description
Complete Schedule C of the North Pike's Peak water line project

Justification
Schedules A and B of the North Pike's Peak water line project are scheduled to be completed in 2023. Completing schedule C is necessary in order to finish the project in its entirety.

Expenditures	2024	2025	2026	2027	2028	Total
Schedule C	\$1,200,000					
Total						\$1,200,000

Funding Sources	2024	2025	2026	2027	2028	Total
Cash	\$1,200,000					
Total						\$1,200,000

Budget Impact/Other
Funding is from invested cash associated with the Water Fund



COUNCIL ACTION FORM

MEETING DATE: MARCH 18, 2024

STAFF CONTACT: AMY NASTA, CITY MANAGER

Agenda Item: Consider authorizing the City Manager to enter into an agreement with 3 Rocks Engineering & Surveying for the purpose of conducting a street assessment

Department: Administration

Staff Recommendation:

Authorize the City Manager to enter into an agreement with 3 Rocks Engineering & Surveying for the purpose of conducting a street assessment in the City of Florence.

Background/Description of Item:

As part of the 2024 budget process, the City of Florence City Council selected a Street Needs Assessment (Project # PW 2023 -06) as one of the Capital Improvement Plan (CIP) projects to be conducted in 2024. Per the associated CIP project sheet:

“The streets within the City of Florence need to be put on a regular preventative maintenance program in order to improve efficiency of repairs and reduce overall long-term maintenance costs. The first step in developing a preventative maintenance program, or pavement management program, is to conduct a street needs assessment. This assessment requires specialized equipment and will need to be conducted by an outside contractor.”

The City released a Request for Proposals (RFP) for the Street Needs Assessment. The RFP information was published on the City of Florence website on January 8, 2024, and in the City's paper of record, the *Cañon City Daily Record* on January 12, 2024. The City received one (1) bid for the project.

Financial Impact:

The Street Needs Assessment bid received from 3 Rocks Engineering & Surveying is for a not to exceed amount of \$17,500. Staff is requesting an additional \$2,500 in contingency for any minor scope changes or unforeseen circumstances which may arise. The requested total of \$20,000 including contingency is significantly below the original budgeted project cost of \$60,000.

Funding for this project was originally budgeted from Fund 17. However, during the March 4, 2024 City Council meeting, the City Council requested that ARPA Funding be utilized to pay for this project. A budget amendment reflecting this request is scheduled to be presented to the Council for consideration at the April 1, 2024 regular City Council meeting.

Attachments:

- 3 Rocks Engineering & Surveying proposal
- CIP project sheet

Suggested Motion:

Authorize the City Manager to enter into an agreement with 3 Rocks Engineering & Surveying for the purpose of conducting a street assessment in the City of Florence for an amount not to exceed \$20,000, including a \$2,500 contingency.

CITY OF FLORENCE *STREET ASSESSMENT*



3 ROCKS
ENGINEERING
& SURVEYING

**SUBMITTED TO
CITY OF FLORENCE**

**SUBMITTED BY
3 ROCKS ENGINEERING &
SURVEYING**

SUBMISSION FEBRUARY 14TH, 2024

February 14, 2024

Cortlyne Huppe
City Clerk
600 West 3rd Street
Florence, CO 81226
Cortlyne.huppe@florencolorado.org

Subject: City of Florence Street Assessment RFB

Dear Cortlyne,

3 Rocks Engineering and Surveying is pleased to be able to submit our qualifications and bid for the Street Assessment project for the City of Florence. The assessment of the City's streets is an important first step in setting a long-term implementation plan so that the city can proactively plan and budget for the improvements to the street infrastructure. Being in Cañon City, 3 Rocks is very familiar with the City of Florence streets and has been involved in numerous public and private sector client projects in and around Florence.

3 Rocks Engineering and Surveying was founded by Alex and Andrea Ewers in 2019 and provides civil, structural, transportation, and land surveying engineering services. Our firm has grown to 21 staff, and we are still growing to provide even more engineering services. Our team is made up of experienced project managers who supervise a dynamic young staff of engineers, designers, drafters, and technicians to provide engineering products at a low-cost rate. This combination gives you, the Client, the highest quality deliverable at a competitive price.

With branch offices in Buena Vista and Colorado Springs, 3 Rocks' market focuses on central and southern Colorado communities and counties. We can provide the city with personalized attention since our main office is so close to your offices and the project location. For this project, our design team will be led by Senior Transportation Engineer Ron Nies, PE, who has over 34 years of experience on road and transportation projects of all types and sizes. Ron will have our entire Civil Design team available to work on this project, as well as being able to draw on our structural and surveying team if the project requires.

We look forward to continuing a successful long-term relationship with the city that allows both of us to grow together and make a difference for the city residents. If you have any further questions, please contact Ron Nies, PE, our designated Project Manager, at ronn@3rocksengineering.com or 720-979-8666.

Thank you,



Alex Ewers, PE, CFM

Civil Engineer, Owner

alexe@3rocksengineering.com

719.430.5333

Project Understanding

Goal of project:

The goal of this project is to have a complete inventory of current street conditions for all city streets (county roads and state highways excluded) so that each street can be assigned an improvement priority (high, medium, low) which can be used by the City to create a long-term implementation plan.

Existing conditions/ project limits (estimated):

3 Rocks visited the site on February 1st to fully understand what the project scope may entail. Below is a summary of our findings which is the basis for our project understanding, approach, and fee.



1 Road damage at Tanner Ave and 3rd St



2 Unpaved Road- Florence Ave at 3rd St

Most streets in the city core are asphalt paved and in varying condition. Although no one street stood out as needing immediate rehabilitation, there were sections of road that were showing severe distress.



3 3rd St- example of typical city pavement condition



4 4th St- localized severe pavement damage.

City streets varied in width and shoulder treatments. Most have curbs but some have shoulders used for off-street parking. The curbs and associated sidewalks were not looked at since it is assumed that the scope of this project does not look at improvements to these. No noticeable drainage issues were seen.



5 Existing inlet- drainage modifications may be necessary at some locations.



6 Alligator cracking at Robinson and 4th St.

A few street sections showed moderate to severe alligator cracking indicating a potential subgrade issue. These sections are potentially the most critical for rehabilitation because they have lost their structural integrity, and the cracking will rapidly propagate into the rest of the street.



7 Transition between 2 pavement conditions



8 Poor pavement condition near the park

Based on this informal inventory of Florence Streets, most streets will require some sort of rehabilitation ranging from patching to full replacement. A more detailed inventory is essential to determine the most effective form of rehabilitation. No geotechnical investigation is included in the scope of the work, but obtaining any prior test holes information that is available for streets would be beneficial in understanding potential subgrade issues.

Project Scope and Approach

The determination of priorities will be based on 2 factors: current condition of the pavement/surface and amount of traffic using the street. The highest priority for improvement will be given to high traffic streets in poor condition with the lowest priority given to low traffic volume streets in good condition. All city streets will fall within these two extremes. Assessment of the street surface will be by a visual inspection with some measurements taken to denote the presence of cracking, rutting, potholing, raveling or other signs of distress. These types of distress are commonly caused by too much traffic for the pavement section, poor subgrade, or inadequate drainage of the pavement surface or adjacent ground.

Since traffic volume is part of the prioritization formula, 3 Rocks will work with the city and utilize any existing traffic data to determine high traffic routes and routes with a higher percentage of truck traffic. The ultimate priority is safety, and if any current surface condition is creating an unsafe environment for motorists or pedestrians, it will be given the highest improvement priority.

3 Rocks will use the following approach to meet the project goals:

- Drive all roads within the project limits and document the existing condition. Photo document problem areas and take measurements as needed for potential improvement quantities.
- Determine, with assistance from the city, the streets with the highest traffic volumes. Obtain all traffic data that is available.
- Determine the best surfacing rehabilitation for each roadway, based on condition, traffic, and location, that provides the optimum balance between maintenance cost and performance.
- Assign each street a priority designation – High, medium, or low.
- Create an Assessment Report which documents the existing conditions, identified problems, and recommended solutions or rehabilitation for each of the categories listed above.

- Create exhibits off aerial maps (Google earth or files provided by the city) to show specific problem areas.

Deliverables

- Assessment Report with exhibits

Exclusions

- County roads and state highways are not included in this assessment. Only streets within the city limits are in the scope of work.
- Surveying and ROW services
- Geotechnical investigations
- Drainage inventory, analysis, and report
- Sidewalk and ramp assessments
- Design plans
- Traffic counts
- Cost estimates
- Structural design
- Agency coordination other than City staff
- Public involvement
- Anything not specifically listed in this proposal

Other factors that can be included in the evaluation of roadways that are not part of the project scope but may be added later is as follows:

- Speed limit assessment – document speed limit sign locations, look for inconsistencies and check road geometrics to determine if limits need to be adjusted.
- Accident History- get accident records from county sheriff and local police departments. Look for trends in the accident data to determine if roadway alignment or condition was a factor.
- Proper Signage – Inventory all signs and locations and determine if adjustments or additions are needed. Consult the MUTCD to determine if current signs meet standard convention.
- Drainage – curbs and inlets need to be checked to see if they are adequate. Discuss problem areas with city staff and residents and road users to determine areas of concern.
- Sidewalk location and condition- determine where sidewalk needs to be added or where existing sidewalk needs to be replaced because of poor condition or substandard (non-ADA compliant) design.
- Pedestrian crossings – check sight distances, markings, and signage
- Identify high risk areas- look for areas of potential danger and get input from residents and road users about these locations.

Project Fee

3 Rocks will perform this work on a time and material basis with a set not to exceed amount. Any additional scope requested by the city will be added to the project contract by means of a change order. The scope of services and fee given in this proposal are based on the limited information given in the Request for Bids and experience on past projects of similar scope. ***The actual scope and fee will be determined prior to the start of the project based on a pre-scoping discussion with the city to fully understand your goals and expectations.***

Task	Hours	Rate	Total
Road inventory	24	\$206	\$6,250
	16	\$81	
Obtain all existing data	4	\$206	\$825
Determine existing traffic patterns	4	\$206	\$825
Rehabilitation options	4	\$206	\$825
Assign priority designations	4	\$206	\$825
Preliminary and Final Assessment Report	24	\$206	\$6,250
	16	\$81	
Project Management and reimbursables	8	206	\$1,650
Total (Not to Exceed- Rounded)			\$17,500



Based in Cañon City, Colorado, with branches in Buena Vista and Colorado Springs, 3 Rocks Engineering and Surveying was founded in order to provide high-quality engineering and land surveying services for our neighbors throughout Colorado and beyond. Our team has a track record of making clients successful by customizing every aspect of the project to best fit your specific needs.

Our Civil Team's project experience includes **roadway and intersection design, floodplain studies, master drainage studies, college campus development, and commercial development.** 3 Rocks Engineering excels in developing civil engineering designs that go above and beyond to support efficient permitting and construction. We produce high-quality deliverables with an emphasis on clear communication with all stakeholders.

civil

structural

Our Structural Team has experience in **structural design, analysis, construction observation, and inspections.** This work includes pedestrian bridges and skyways, county, municipal, and private bridges, parking structures, earth retention, signage, utility poles and tunnels, structural investigations and evaluations, feasibility studies, commercial and residential buildings, and industrial facilities with associated equipment and support. 3 Rocks Engineering serves our customers by providing efficient and safe designs for new construction, while preserving historic and endangered construction of the past.

Our Professional Land Surveying Team produces **Land Survey Plats, Improvement Survey Plats, ALTA/NSPS Surveys, Improvement Location Certificates, FEMA Elevation Certificates, Subdivision Plats, Lot Line Adjustments, Legal Descriptions and Exhibits, Condominium Maps, Topographic Design Surveys, and offers Construction Stating Services.** Our internal collaboration between our Surveying and Civil Teams help us deliver quality products from start to finish and greatly increases efficiency.

surveying

Who We Support

At 3 Rocks Engineering, we make caring for our neighbors a priority. That is why each year, at least 20% of our profits are given back to the community, near or far.

Where We're Licensed

We have engineers licensed not just in Colorado but also TX, WY, OK, NM, and KY to serve you where you need us.

Values of our company



Integrity

We will always provide honest and transparent designs with your best interests in mind.



Selflessness

If we aren't putting others first, then nothing else we do matters.



Ambition

We always enjoy a challenge and want all of our clients to walk away with the impression that we went above and beyond.



Ron Nies has 33 years of experience in transportation projects, specializing in roadway and interchange design. Ron provides project management, design coordination, plan production, and quality control for a wide range of transportation projects. Ron has extensive experience in all phases of design and is well acquainted with design standards ranging from AASHTO and the Colorado Department of Transportation (CDOT) to local municipalities. His clients include city and county governments throughout Colorado, federal agencies, and private contractors.

Location:

Buena Vista, CO

Licensed Civil Engineer:

Colorado

Education:

Bachelor of Science in Civil Engineering, Colorado School of Mines

Experience:

33 years

Certifications:

CDOT Stormwater Management Preparer I

Affiliations:

-American Society of Civil Engineers

SELECT EXPERIENCE

South Frontage Road Widening and Roundabout, Vail, CO

Project Manager for Civil engineering services for the widening of the frontage road on the south side of I-70 and the addition of a two-lane roundabout just west of the existing Town Center Roundabout. Included new roadway and driveways, retaining walls, 72-inch culvert extension for Middle Creek and extensive landscaping to meet Town of Vail standards. Design of 2,000 feet of waterline relocation was needed due to the extreme depth of the existing line. As project manager, Ron supervised all work done by the design team including surveying, utility locating and marking, geotechnical engineering, environmental clearances, retaining walls, and drainage system. Overall construction cost for the project is \$8.0 million. Client: Town of Vail Public Works

Streetscape Master Plan, Red Cliff, CO

Project Manager for civil engineering services for the creation of a Master Plan that would create an improved roadway and drainage infrastructure for the core area of the Town of Red Cliff. The Master Plan included widened streets, added sidewalks, designated parking, pedestrian crossings, improved stormwater drainage, lighting and roadway pavement design. As project manager, Ron supervised all work done by the design team including surveying, utility locating and marking, geotechnical engineering, right-of-way research and definition, and drainage. Client: Town of Red Cliff

Highway 135 Bus Stops, Gunnison to Crested Butte, CO

Project Manager for civil engineering services for the design and construction administration for 10 new bus stops (5 locations) along Highway 135 between Gunnison and Crested Butte. The bus stops included pavement widening, roadway drainage, shelter installation and lighting. Client: Gunnison Valley Regional Transit Authority (GVRTA)



■
**Alex
Ewers**

PE, CFM
■

Alex provides civil engineering consulting services for land development, floodplain analysis, and utility design throughout Colorado. His experience includes floodplain and bridge scour analyses, master drainage studies, utility main extensions, road design, residential subdivisions, and commercial developments. His custom-fit design abilities and considerate, consistent communication with clients have allowed us to have the ability to get repeat work from private and public clients on a variety of projects. By focusing on the details in every project and working closely with the client, municipal reviewer, and community, projects are consistently completed with minimal interruptions and satisfactory results.

Location:

Cañon City, CO

Licensed Civil Engineer:

Colorado, Texas

Education:

Bachelor of Science in Civil Engineering, Texas Tech University

Experience:

10 years

Certifications:

Certified Floodplain Manager

Associations:

-Member of CASFM (Colorado Association of Storm and Floodplain Managers)
-FEDC (Fremont Economic Development Corporation) Board

SELECT EXPERIENCE

Holiday Inn Express Access, Cañon City, CO 2020-2021

When the hotel's civil engineer declined to design the access from US Highway 50, 3 Rocks Engineering stepped in to work with the owner, the city, adjacent property owners, and CDOT. Alex designed the access per CDOT's requirements, and the access was built. Despite completing successful proof roles, a sinkhole opened after a large storm event due to issues with a pre-existing 20' deep utility trench. Alex immediately worked with all parties to create a temporary repair and then the final solution that is in place today. The success of this project wasn't that problems didn't occur, it is that we were able to work with all the stakeholders to solve the problems and see the project through.

Keystone Ridge Subdivision, Cañon City, CO 2019-2022

Acting as the Project Engineer, Alex worked with our team to design all onsite civil infrastructure including the roads, drainage infrastructure, utilities, and sidewalks for this 70+ lot residential neighborhood.

Royal Gorge Route Train Station, Cañon City, CO 2022-Present

Serving as the Project Engineer, Alex is working with the client to address civil infrastructure surrounding additions, walkways, and parking. We are also working on the neighboring project for Royal Gorge Rafting at 3rd Street and Royal Gorge Boulevard (Hwy 50) and have used the opportunity to create solutions that work well for both parties.

Love's Travel Stop & RV Stop, Cañon City, CO 2021-Present

Acting as the Project Engineer, Alex worked with our team to design a 125 space RV Park and Tier II Travel Stop. Our team's drafting and design abilities helped complete this project much faster than what we have been told their projects of similar nature typically take. This project started with nearly raw land and we will oversee the project from the design process of the subdivision through the entirety of construction. The construction cost of this project is over twenty-million-dollars.



■
**Nathan
Curtis**

PE
■

Nathan is our resident expert on commercial development and leads a team of EITs and drafters. He has unique experience working on projects all over the country for clients such as Love's Travel Stops, RaceTrac Convenience Stores, Aldi's, and Cracker Barrel. From working with a wide range of municipalities, Nathan is able to quickly and efficiently review regulatory documents and ensure that the proposed design will fit within the Jurisdiction Having Authority's code. Design experience includes, grading, utility design, ADA compliance, stormwater quantity and quality control design, and preparing Opinions of Probable Cost for owners and developers. In addition to his professional work, Nathan has a history of spending much time leading volunteer efforts to partner with non-profits.

Location:

Cañon City, CO

Licensed Civil Engineer:

Colorado, Kentucky

Education:

Bachelor of Science in Civil Engineering, Lipscomb University

Experience:

6 years

SELECT EXPERIENCE

Cracker Barrel

At a previous employer

When Cracker Barrel leadership realized that many of their parking lots and sidewalks were not compliant with the requirements laid out in the Americans with Disabilities Act, they had civil engineers evaluate the stores. Nathan worked on several stores around the country to evaluate existing conditions and then create new designs that meet all ADA requirements so that guests are able to easily access the restaurant. Nathan has also worked on ground up design for several Cracker Barrels.

RaceTrac Convenience Stores

At a previous employer

Nathan has worked on multiple RaceTrac convenience stores around the country and has designed the civil infrastructure, drainage, and site layout. Vehicle Tracking is a CAD modeling tool that he has successfully used on many of these sites to ensure comfortable and logical turning movements.

Aldi's

At a previous employer

Primarily on the East Coast, Nathan has worked with Aldi's for many ground up designs. Though many site layouts are similar, each one had to be modified to meet municipal requirements, local hydrology, site topography, and access. These projects required grading, drainage, and utility design as well as parking layouts.



■
**Miles
Small**

PLS

■

Miles is proficient with the processes used in the operation of GPS, conventional surveying instruments, and digital levels. He also trains and mentors staff in this process to ensure that data collected in the field meet the stringent requirements of our engineering, architecture, and planning clients. Miles also is knowledgeable in boundary conflict resolution, cadastral section breakdowns, lot line adjustments, easement exhibits, legal descriptions, and platting processes at various municipalities throughout Colorado. Miles prepares, reviews, and stamps ALTA/NSPS surveys, legal descriptions, boundary surveys, subdivision plats, Land Survey Plats, Improvement Survey Plats, Improvement Location Certificates, ROW exhibits, easements, topographic surveys, condominium maps, elevation certificates, and LOMAs.

Location:

Cañon City, CO

Licensed Professional Land Surveyor:

Colorado

Education:

Bachelor of Science in
Forestry, Virginia Tech;
Certificate in Land
Surveying, University of
Wyoming

Experience:

18 years

Associations:

- PLSC (Professional Land Surveyors of Colorado)
- NSPS (National Society of Professional Surveyors)

PAST EXPERIENCE

Krisana Affordable Housing Project, Denver, CO 2021-2023

As a Land Survey Project Manager on the design-build-development team, I provided the management and support for the land surveying services to get the 150-unit multifamily affordable housing project designed and approved through the City of Denver.

A topographic design survey, utility inventory and mapping, lot line adjustments, section and block break down, range point recovery and installation, easement descriptions and exhibits, Improvement Survey Plat, ALTA/NSPS Survey, and ROW acquisitions were all included as part of the services provided.

7 Solar Farm Projects in eastern Colorado for National Solar Companies, Pueblo, El Paso and Weld County, CO 2021-2023

As a Land Survey Project Manager, Miles supervised comprehensive ALTA/NSPS surveys of seven large solar projects from 600 to 7000-acre projects throughout eastern Colorado for design and approval of panel layout and design. One project included a five-mile transmission line corridor connecting the site to the power grid. These projects constantly evolved and required multiple revisions and changes to facilitate the land development process.

Larimar County Conservation Easements, Northern Larimar County, CO 2020

As a Land Survey Project Manager, Miles worked with the private landowner and the County staff to create conservation easements that met the goals of both parties involved. Miles performed and supervised a large-scale boundary and improvement survey in a rugged and remote area to determine the exact location and acreage of the new easements to be dedicated to the county. Legal descriptions and exhibits and a Land Survey Plat were prepared and recorded to finalize this project.

Temple Sinai ROW Encroachment, Denver, CO 2022-2023

As a Land Survey Project Manager, Miles supervised this project to help the Synagogue navigate a right-of-way encroachment issue. It involved collaboration with multiple members of the City of Denver, the client and their attorneys and the fence building contractor to help ensure the Synagogue was compliant and able to finish construction of a secure fence built to protect the property and its members. Surveying services included an Improvement Survey Plat, ROW exhibits, and multiple legal descriptions with exhibits.

Durango West II Subdivision- Pavement Assessment and Recommendations Report, Durango CO- 2021

While with a previous company, Ron Nies did a full pavement inventory for a 300-home subdivision with approximately 4 miles of residential roads. The original construction of the roads was done in phases but is roughly 15-30 years old. Scope of work included inventorying the pavement conditions of all the roads and documenting with photographs. A Condition Summary report was written giving pavement conditions and general recommendations. All information was put into a spreadsheet that divided the entire road system into segments and graded each segment by condition (poor to excellent) and assigned a priority based on condition and traffic volume of each segment. The recommended pavement improvement options included crack sealing, overlay, mill and overlay, and full depth reconstruction. Drainage improvements were also recommended as they related to pavement impacts, and include inlet improvements, weed mitigation in flowlines, and refinement in street cross slope.

District Manager: Jane Looney; Email: dw2@dgowest2.com Phone: 970-259-3946

Clubhouse Drive Snowmass Village- Pre-Construction Pavement Condition Inventory; 0.6 miles Water Treatment Plant construction- Summer 2019

While with a previous company, Ron Nies performed an assessment of Clubhouse Drive prior to the start of construction of a waster water treatment plant. The purpose of the study was to determine the condition of the roadway pavement prior to construction so that it could be used as a baseline comparison once construction was completed, and the impacts of the construction traffic determined. Measurements of pavement distresses and photograph documentation was recorded. The methodology used for the assessment was based on the Pavement Surface Evaluation and Rating (PASER) method.

Minnequa Canal Bridge, Fremont County- Inspection, Evaluation and Reconstruction

3 Rocks inspected an existing bridge crossing the Minnequa Canal on County Road 110 in Fremont County. The bridge had a steel pile abutment on each side, with steel means, and wood cross-beams and wearing deck. This existing bridge was about 50 to 60 years old, had no railings, and was a single-lane structure. A previous evaluation gave the bridge a ten-ton rating about 10 years ago. 3 Rocks performed an inspection and an analysis of the bridge and confirmed this rating, but also that the bridge was nearing the end of its useful life, and its use for construction traffic loading. Also, the bridge did not have the required width and safety standards for a single lane bridge.

While remaining a single lane bridge, 3 Rocks created a design that increased the span and bridged over this existing bridge, in place, to create a new temporary construction bridge with proper guardrails, 16-ft width, and an increased capacity.

Fremont County

J Bunderson, PE
Fremont County Engineer
719-276-7367
j.bunderson@fremontco.com

City of Cañon City

Leo Evans
Public Works Director
719-276-5291
laevans@canoncity.org

Pueblo County

A. Karim Ayoub, PMP
Project Manager
Department of Engineering & Public Works
33601 United Ave., Room 204
Pueblo, CO 81001
719.583.4753 (office)
719.569.1633 (cellphone)
719.583.6040 (main)
karima@pueblocounty.us

Capital Improvement Program

2024 *thru* 2028

City of Florence, Colorado

Department Public Works
 Contact Sam Elstun
 Type Maintenance
 Useful Life 10 Years
 Category Public Works
 Priority 2 - Very Important

Project #:	PW 2023 06
Project Name:	Street Needs Assessment

Cash or Debt: Cash

Description
Conduct a street needs assessment for streets throughout the City of Florence

Justification
The streets within the City of Florence need to be put on a regular preventative maintenance program in order to improve efficiency of repairs and reduce overall long-term maintenance costs. The first step in developing a preventative maintenance program, or pavement management program, is to conduct a street needs assessment. This assessment requires specialized equipment and will need to be conducted by an outside contractor.

Expenditures	2024	2025	2026	2027	2028	Total
Assessment		\$60,000				
Total						\$60,000

Funding Sources	2024	2025	2026	2027	2028	Total
Cash		\$60,000				
Total						\$60,000

Budget Impact/Other
This project will be funded through Fund 17



COUNCIL ACTION FORM

MEETING DATE: MARCH 18, 2024

STAFF CONTACT: CORTLYNE HUPPE, CITY CLERK

Agenda Item: Consider authorizing the purchase of a replacement pool boiler from Johnny's Plumbing & Hydronics Co.

Department: Administration

Staff Recommendation:

Authorize the purchase of a replacement pool boiler from Johnny's Plumbing & Hydronics Co. in the amount of \$46,404.00 plus a ten percent (10%) contingency, for a total of \$51,044.00.

Background/Description of Item:

The boiler at the Florence Municipal Pool is no longer functional. A new boiler is required due to the boiler's age and the unavailability of replacement parts.

The City has since requested quotes for replacement boilers and installation. Three (3) quotes were received:

Bidder	Amount
Johnny's Plumbing & Hydronics Co.	\$46,404.00
Juniper Ridge Plumbing Company	\$47,950.00
River Valley Plumbing & Heating	\$39,275.00

While the quote from Johnny's Plumbing & Hydronics Co is not the lowest bid, it is the lowest bid that best matches the footprint and size of the boiler (1.5 million BTU) needed to fit within the current allotted space. Selecting a boiler with a larger footprint would result in the need to perform building modifications, which would significantly increase the overall project price.

Financial Impact:

The cost of \$46,404.00 includes both the purchase of the boiler and installation. Staff recommends the addition of a ten percent (10%) contingency in the amount of \$4,640.00 should unexpected difficulties occur during the installation process. This increases the total cost to \$51,044.00 including the requested contingency. This money will come from the Pool, Park, and Recreation Fund (fund 13), which will require a budget amendment.

Attachments:

- Johnny's Plumbing & Hydronics Co. Proposal

Suggested Motion:

Authorize the City Manager to purchase boiler model MVB P1500A from Johnny's Plumbing & Hydronics Co. in the amount of \$46,404.00, plus a ten percent (10%) contingency, for a total of \$51,044.00.



Johnny's Plumbing and Hydronics Co.
 P.O. Box 787
 Canon City, CO 81215
 Phone: 719.269.1252
 Fax: (719) 204-0238

PROPOSAL

Proposal ID	Date
5364	2/12/2024
Sales Person	Page
Johnny	1 of 1

Proposal To:

MUNICIPAL BUILDING CITY OF FLORENCE / FLORENCE POLICE
 600 WEST 3RD STREET
 FLORENCE, CO 81226
 Phone: (719) 784-4848
 Contact: *221

Ship To:

MUNICIPAL BUILDING CITY OF FLORENCE / FLORENCE
 POLICE
 600 WEST 3RD STREET
 FLORENCE, CO 81226
 Phone: (719) 784-4848

Decision Maker	Ship Date	Ship Via	Description	Terms	
		Delivery	New updated pool boiler proposals	Due on Receipt	
Quantity			Description	Unit	Amount
1.00			option 1 total	42,467.0000	42,467.00
1.00			option 2 total	46,404.0000	46,404.00
1.00			option 3 total	49,240.0000	49,240.00

The following are NEW UPDATED price quotes for swimming pool boiler replacement.

There are Three prices quotes offered. All include the same scope of work.

1. Remove existing boiler and haul off.
2. Install venting.
3. Gas piping.
4. electrical connections.
5. All piping and connections to existing pool piping.

Job is figured as tax exempt.

Option 1. Boiler model MVB P1104A with cold run option 1.1 milloin BTU.

Option 2. Boiler model MVB P1500A with cold run option 1.5 Million BTU.

Option 3. Boiler model MVB P2004A with cold run option 1.999 million BTU.

The option 3 model is the size boiler that the boiler company said you really need for your size pool.

Note: A 70% Deposit will be required on any option before boiler can be ordered.

Regards,
 Johnny
 Office 719-269-1252

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted.

Proposal is valid until Wednesday, March 13, 2024

Signature _____

Date _____

Subtotal	138,111.00
Sales Tax	-
TOTAL	138,111.00

COUNCIL ACTION FORM

MEETING DATE: MARCH 18, 2024

STAFF CONTACT: AMY NASTA, CITY MANAGER

Agenda Item: Consider approving amendment 2-02 pursuant to Professional Services Agreement Task Order No.2 with CH2M Hill Engineers, Inc. for the provision of general engineering services

Department: Administration

Staff Recommendation:

Approve amendment 2-02 pursuant to Professional Services Agreement Task Order No.2 with CH2M Hill Engineers, Inc. for the provision of general engineering services.

Background/Description of Item:

CH2M Hill Engineers provides the City of Florence with general engineering services for various projects where engineering expertise is needed. This amendment provides for an additional \$25,000 in services annually, for a total of up to \$75,000 in annual services. This increase is anticipated to be necessary for upcoming projects such as additional development in the Willow Creek subdivision, and the airport pump station, which will be needed for any further development to occur to the north.

Financial Impact:

The cost of this item will be split between the General Fund and the Water Fund. The amount paid by each fund will be based upon what services are being provided (i.e. water-related services are paid by the Water Fund; street related services are paid by the General Fund, etc.). This amount is within the total budgeted for professional services between the General and Water Funds.

It is important to note that the cost is not paid in full up front, but is only paid if and when said services are utilized.

There is an opportunity for some cost recovery on these items when said items are tied to specific developments.

Attachments:

- Amendment 2-02

Suggested Motion:

Approve amendment 2-02 pursuant to Professional Services Agreement Task Order No.2 with CH2M Hill Engineers, Inc. for the provision of general engineering services for an amount not to exceed \$25,000.

AMENDMENT NO. 2-02

This amendment is issued pursuant to the Professional Services Agreement Task Order No. 2, dated September 2018, which is incorporated herein by this reference, with respect to City of Florence General Engineering Services:

This Amendment 2, to Task Order No. 2, made and entered into this _____ day of _____, 2024 by and between the City of Florence, Colorado (“Owner”) and CH2M HILL Engineers, Inc. (“ENGINEER”).

WHEREAS, the Owner and ENGINEER entered into a Master Agreement for Professional Services (“AGREEMENT”) for providing engineering and related services on an as-needed basis, effective August 6, 2018; and

WHEREAS, the Owner and ENGINEER wish to increase the scope and fee and duration of Task Order No. 2 (“PROJECT”) to include General Engineering Services; and

WHEREAS, the parties may modify the PROJECT upon mutual written agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein the adequacy of which is hereby acknowledged by the parties to be sufficient, the parties agree to the additional changes as follows:

1. **TASK ORDER NO. 2:** Add \$25,000 to the compensation budget for additional General Engineering Services to be provided. Work shall be invoiced on a time and expense basis in accordance with the current billing rates Established in the MSA with amendments, and up to the amount budgeted in this task order. The General Engineering Services anticipated are as defined in Exhibit A2-02.

Original Budget Task Order No. 2	\$25,000
Prior Amendments	\$25,000
<u>Additional Budget Requested by this Amendment 2 to Task Order 2</u>	<u>\$25,000</u>
Total Budget Task Order No. 2 with Amendment 2	\$75,000

All other terms and conditions set forth in the AGREEMENT shall remain unchanged and in full force and effect.

Authorized Representatives designated below are authorized to act with respect to this Amendment.	
For the OWNER: City of Florence, CO	For CH2M HILL Engineers, Inc.
Name:	Name:
Address: 600 West 3 rd Street Florence, CO 81226	Address: 6312 S Fiddlers Green Circle Suite 300N, Greenwood Village, CO 80111
Telephone: (719) 784-4848	Telephone: (303) 771-0900
Accepted for OWNER by:	Accepted for CH2M HILL Engineers, Inc. by:
Name:	Name:
Title	Title Vice President
Date	Date February 12, 2024

Jacobs

Exhibit – A2-02

City of Florence, CO

City of Florence General Engineering Services (Project).

Amendment No. 2-02 Additional Funding

Scope of Services

Purpose for this Task Order:

The City wishes to utilize Engineer for on-call work for a variety of general engineering services. This task order is intended to support that, with a not-to-exceed fee budget being allocated in increments, as necessary to fund the work being requested.

1. Scope, Schedule and Fee Verification:

a. Owner Responsibilities:

- i. Provide an email request to the Engineer's Project Manager outlining the scope of work and schedule requirements for each request for engineering services.
- ii. Review Engineer's estimate of fee required to accomplish the services and provide confirmation via email to Engineer to proceed prior to Engineer executing the work.

b. Engineer Responsibilities:

- i. Provide City with an estimate of the fee required and advise City promptly if the scope of work is expected to increase beyond that amount.

2. Compensation Provisions:

- a. Work shall be invoiced on a time and expense basis in accordance with the rates established in the current MSA and up to the amount budgeted in this task order. The hourly billing rates will include allowances for salary, benefits, overhead, and profit. Direct expenses will be billed at actual cost or standard billing rates. Other expenses will include travel, printing, mailing, copying, supplies, and other similar costs incurred in performance of the work. Any subconsultants and outside services will include a 5% markup, although none are anticipated to be required for this proposed scope of services.

- b. Engineer's invoices shall include a breakout of the services performed so that the City can allocate the work to their appropriate budget(s).

c. Budget established by the City:

Original Task Order No. 2:	\$25,000
Prior Amendment -Task Order 2-01:	\$25,000
Amendment Task Order 2-02 :	<u>\$25,000</u>
Total Task Order No. 2 Budget with Amendment 2-02:	\$75,000

- d. Increases to this budget may be authorized by the City at any time by advising the Engineer's Project Manager via email, with a formal task order amendment then being prepared by the Engineer for formal City approval within 2 weeks thereafter.

3. Anticipated scope of work that may be included under this task order for general engineering services includes, but is not limited to, planning, analysis, or design for the following types of projects:
 - a. Planning assistance for public works projects
 - b. Street improvements, including sidewalks
 - c. Water lines
 - d. Development reviews
 - e. Water storage tanks
 - f. Water treatment plant improvements
 - g. Raw water intake, diversion and pipelines
 - h. Raw water storage
 - i. Storm water storage and conveyance projects
 - j. Surveying
 - k. Geographic Information Systems
 - l. Water distribution system mapping and hydraulic modeling
 - m. Opinions of cost

4. Option for large or unique scopes of work:
 - a. It is anticipated that there will be projects that are of sufficient magnitude or complexity that individual task orders will be negotiated. A request for this may be initiated by the City or the Engineer, especially if either party identifies a need to add scope-specific language to the task order.
 - b. For work associated with dams, tunneling, or other disciplines with elevated risks, Engineer will develop a scope and fee for that specific work and a corresponding task order will be requested.

Assumptions:

- Data by Others: It is assumed that data provided by others is accurate, complete, and will be provided in a timely fashion. Correction of data provided by others is not included herein.
- Opinions of Cost and Schedules: In providing opinions of cost, financial analyses, economic feasibility projections, and schedules for the Project, Engineer has no control over cost or price of labor and materials; unknown or latent conditions of existing equipment or structures that may affect operation or maintenance costs; competitive bidding procedures and market conditions; time or quality of performance by operating personnel or third parties; and other economic and operational factors that may materially affect the ultimate Project cost or schedule. Therefore, Engineer makes no warranty that the actual Project costs, financial aspects, economic feasibility, or schedules will not vary from Engineer's opinions, analyses, projections, or estimates.

COUNCIL ACTION FORM

MEETING DATE: MARCH 18, 2024

STAFF CONTACT: AMY NASTA, CITY MANAGER

Agenda Item: Consider approving amendment 3 pursuant to the Standard Master Agreement for Professional Services with CH2M Hill Engineers, Inc. regarding the rate schedule for CH2M Hill Engineers, Inc.

Department: Administration

Staff Recommendation:

Approve amendment 3 pursuant to the Standard Master Agreement for Professional Services with CH2M Hill Engineers, Inc. regarding the rate schedule for CH2M Hill Engineers, Inc.

Background/Description of Item:

This is a housekeeping item requested by CH2M Hill Engineers. CH2M Hill Engineers provides the City of Florence with general engineering services for various projects where engineering expertise is needed. This amendment updates the rate schedule utilized as part of the master agreement for professional services and subsequent amendments.

Financial Impact:

There is no direct financial impact for this item. The rate schedule is being updated to reflect the current rate charged per hour for each level of services provided. This does not change or alter any not to exceed amounts or authorizations approved by the Florence City Council.

Attachments:

- Amendment 3

Suggested Motion:

Approve amendment 3 pursuant to the Standard Master Agreement for Professional Services with CH2M Hill Engineers, Inc. regarding the rate schedule for CH2M Hill Engineers, Inc.

AMENDMENT NO. 03

THIS AMENDMENT IS ISSUED PURSUANT TO THE STANDARD MASTER AGREEMENT FOR PROFESSIONAL SERVICES DATED:

August 7, 2018	, which is incorporated herein by this reference, with respect to
Providing Engineering and Related Services on an as-needed basis	("PROJECT").

This Amendment No. 03, made and entered into this ___ day of _____, 2024 by and between the City of Florence, Colorado ("Owner") and CH2M HILL Engineers, Inc. ("ENGINEER").

WHEREAS, the Owner and ENGINEER entered into a Master Agreement for Professional Services ("AGREEMENT") for providing engineering and related services on an as-needed basis, effective August 7, 2018; and

WHEREAS, the Owner and ENGINEER issued an Amendment No. 01 to incorporate Attachment A-1, 2020 Rate Schedule to be effective January 01, 2020; and

WHEREAS, the Owner and ENGINEER issued an Amendment No. 02 to incorporate Attachment A-2, 2022 Rate Schedule to be effective January 1, 2022; and

WHEREAS, the Owner and ENGINEER wish to revise the 2022 Rate Schedule defined in the AGREEMENT; and

WHEREAS, the parties may modify the AGREEMENT upon mutual written agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein the adequacy of which is hereby acknowledged by the parties to be sufficient, the parties agree to the additional changes as follows:

1. **ARTICLE 7. ATTACHMENTS, SCHEDULES AND SIGNATURES:** Add new Attachment A-3, 2024 Rate Schedule to be effective January 01, 2024.

All other terms and conditions set forth in the AGREEMENT shall remain unchanged and in full force and effect.

Authorized Representatives designated below are authorized to act with respect to this Amendment.	
For the OWNER: City of Florence, CO	For CH2M HILL Engineers, Inc.
Name:	Name:
Address: 600 West 3 rd Street Florence, CO 81226	Address: 6312 S Fiddlers Green Circle Suite 300N, Greenwood Village, CO 80111
Telephone: (719) 784-4848	Telephone: (303) 771-0900

Accepted for OWNER by:	Accepted for CH2M HILL Engineers, Inc. by:
Name:	Name: Albert Paquet
Title	Title: Vice President
Date	Date: February 12, 2024

Attachment A-3

2024 Rate Schedule

Master Services Agreement (MSA)

CH2M HILL Engineers, Inc. (CH2M) a wholly owned subsidiary of Jacobs Engineering Group Inc. (Jacobs), proposes the following price and fee structure for work performed under the MSA.

CH2M HILL Engineers, Inc. Hourly Rates by Staffing Code

These rates are effective January 1, 2024 and valid through December 31, 2024.

Staffing Code	Billing Classification	Hourly Rate
3	Principal Project Manager, Principal Technologist	\$265
4	Senior Project Manager, Senior Technologist, Senior Project Controls, Safety Manager	\$225
5	Project Manager, Engineer Specialist, Contracts Manager, Project Engineer 2, Project Scientist 2, Environmental Compliance, Project Controls, Construction Manager	\$210
6	Associate Project Manager, Project Engineer 1, Project Scientist 1, Sustainability Manager, Senior Contracts Administrator, Senior Health and Safety Professional, Associate Project Controls	\$182
7	Associate Engineer, Associate Scientist, Senior Biologist, Associate Health and Safety Professional, Senior Accountant, Senior GIS Specialist, Contract Administrator, Project Controls 3	\$160
8	Staff Engineer 2, Staff Scientist 2, Biologist, Health and Safety Professional, Associate Contracts Administrator, GIS Specialist, Project Accountant 3, Project Controls 2	\$150
9	Staff Engineer 1, Staff Scientist 1, Project Accountant 2, Staff Biologist	\$130.
11	Engineering Technician 5, Environmental Technician 5, Designer 5, Graphic Designer 5, Editor 5, Publishing Technician 5	\$166
12	Engineering Technician 4, Designer 4, Graphic Designer 4, Editor 4, Publishing Technician 4	\$160
13	Engineering Technician 3, Graphic Designer 3, Editor 3, Publishing Technician 3, Global Design Center Engineering Staff	\$140
14	Engineering Technician 2, Graphic Designer 2, Editor 2, Publishing Technician 2, Global Design Center CADD Staff	\$118
15	Engineering Technician 1, Graphic Designer 1, Editor 1, Publishing Technician 1	\$105
19	Administrative Assistant, Project Assistant, Engineer Intern	\$100

Labor rates are subject to increase annually. Staff member roles may be revised based on employee classification changes resulting from promotions.

Non-Labor Rate Items

Mileage Rate	Current IRS audit rate at time of service
Other related consumable supplies (field equipment and supplies, etc.)	At cost with no additional markup
Postage, freight	At cost with no additional markup
Travel costs (airfare, hotel, care rental, meals, etc.)	At cost with no additional markup
Subcontractors and Outside Services	Actual + 5 percent

COUNCIL ACTION FORM

MEETING DATE: MARCH 18, 2024

STAFF CONTACT: CORTLYNE HUPPE, CITY CLERK

Agenda Item: Street Closure Request Form: Florence Chamber of Commerce

Department: Administration

Staff Recommendation:

Approve the Street Closure Request Forms for the Florence Chamber of Commerce, contingent upon proof of receipt of Special Event coverage.

Background/Description of Item:

The Florence Chamber of Commerce submitted a request to close specific streets within the City of Florence for their 2024 event calendar. The initial application/item was tabled by the City Council on February 20, 2024. Attached, are the revised Street Closure Request Forms as requested by the Council.

The Street Closure Request Forms requests the following dates/times:

- 4:00 AM – 4:30 PM, Friday, May 17, 2024, through Saturday, May 18, 2024- Junktique
- 4:00 AM – 4:30 PM, May 19, 2024- Car Show

The Junktique event requests to close Main Street from Petroleum to the Rialto. To allow adequate event and parking spaces, the requested closure would also extend to the nearest alleyways of Pikes Peak Avenue and Petroleum Avenue. Specifics regarding these closures can be found on the attached maps.

The Car Show event requests to close Main Street from Maple Avenue to Robinson Avenue. To allow adequate event and parking spaces, the requested closure would also extend to the nearest alleyways of Pikes Peak Avenue and Petroleum Avenue, and the section of Santa Fe Avenue between Main Street and Second Street. Specifics regarding these closures can be found on the attached maps.

The Street Closure Request Form requires the applicant to obtain Special Event Insurance as a provision of the closure. It should be noted that Special Event coverage is typically granted to an applicant by their insurer approximately 30-45 days prior to the event. As such, Staff suggests making approval contingent upon receipt of proof of Special Event coverage.

Upon approval, street closure maps and details will be shared with the Colorado State Patrol.

Financial Impact:

None

Attachments:

- Street Closure Request Form for Junktique with proposed boundary/maps
- Street Closure Request Form for Car Show with proposed boundary/maps

Suggested Motion:

Approve the Street Closure Request Forms for the Florence Chamber of Commerce, contingent upon proof of receipt of Special Event coverage.

Street Closure Request Form

Florence Chamber of Commerce

Group or Individual Making Request

Contact Name/Date of Request

Joan Elliott	2/12/24
--------------	---------

Phone/Email

303-880-8146	floc office manager@gmail.com
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Requested Street(s) to be Closed

Main Street	Rialto to Petroleum
Pikes Peak	Alley to ALLEY

Purpose of Requested Closure

Junktique May 17, 18 2024

Start Date of Requested Closure

Start Time of Requested Closure

May 17, Fri	4 am
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End Date of Requested Closure

End Time of Requested Closure

May 18, SAT	4:30 pm
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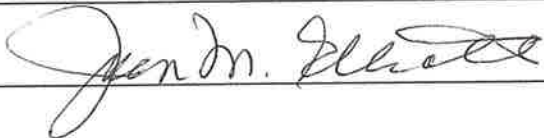
Parties Potentially Against Closure/ Have you contacted Parties?

YES

Are you requesting the City to provide street closure materials (signs, barricades, cones) There will be a fee of \$50.00 plus a deposit of \$100.00 for the City to provide the above materials. The deposit will be refunded if the City provided materials are returned, and undamaged.

YES NO

Signature/ Date of Submission

	
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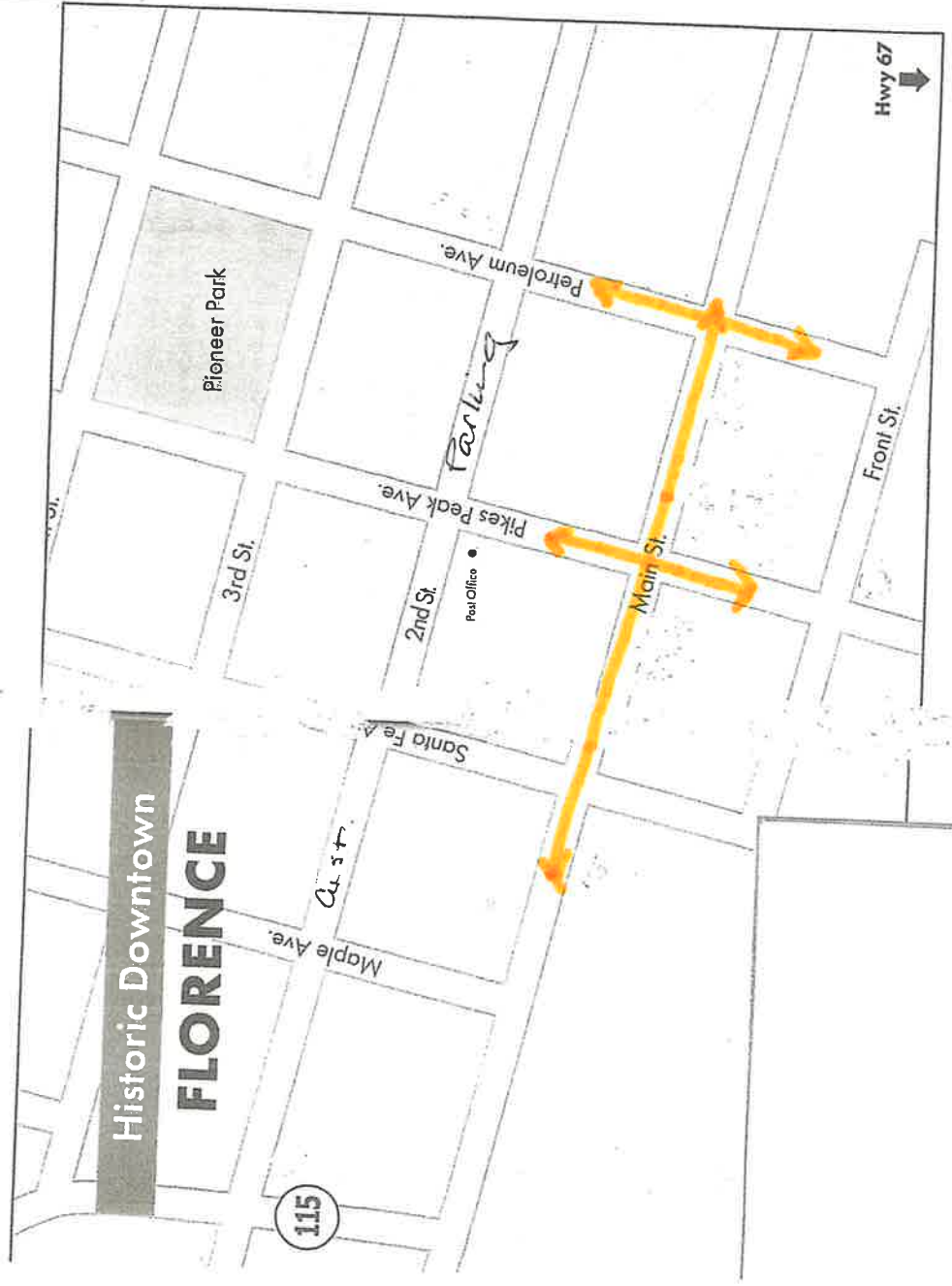
Approval _____

Junktique May 17, 18

Street close
4 am May 17

streets open
4 pm May 18

Customers/shoppers parking
2nd St maple to Petroleum



Parking
Vendors
Trailer's
Auctioneer
Pioneer
3rd St
Rail Rd
Exp Union

Proposal for Street Closures for May 17, 18, and 19 for Junktique and Car Show

Intent is to free up parking for shoppers for Main Street Businesses

Vendors and trailers will park around Pioneer Park and West Railroad Street

Parking on 2nd Street will be reserved for shopper and customers.

Signage on 2nd Street

Instructions in application packages for both events.

At registration for vendors - parking will be explained

Bank Parking Lot will remain open to shoppers and customers

Junktique will revise hours for Saturday to close earlier and Main Street will open on Saturday night.

Pike's Peak will be closed to the alleys.

Santa Fe South will remain open for shoppers and customers.

Contact Reeves Real Estate and Elks for permission for parking for customers and shoppers.

Registration packet for each event. Included is a restaurant list of Florence. Invite all to contribute with information about your business and coupons. In the registration packet, there will be a map with the parking information and timing.

Junktique Friday, May 17 and Saturday, May 18.

Santa Fe will remain open, which will release about 30 more parking spaces,

Car Show - May 19

The Street Closure will extend from Maple to Hwy 67.

Santa Fe South will remain open

Petroleum will remain open with exception of Main Street

Joan Elliott
President
Florence Chamber of Commerce

Sue Tierney
President
Florence Merchants Association

Street Closure Request Form

Florence Merchants
Group or Individual Making Request

Contact Name/Date of Request

JOHN ELLIOTT	2/12/24
--------------	---------

Phone/Email

303-880-8146	fco office manager@
--------------	---------------------

gmail.com

Requested Street(s) to be Closed

Main Street	Rialto to Petroleum
Pikes Peak	Alley to ALLEY

Santa Fe
Petroleum st.

Main St to 2ND
ALLEY to ALLEY
Purpose of Requested Closure

CAR SHOW May 17	2024

Start Date of Requested Closure

Start Time of Requested Closure

May 19	4 am
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End Date of Requested Closure

End Time of Requested Closure

May 19,	4:30 pm
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Parties Potentially Against Closure/ Have you contacted Parties?

Yes

Are you requesting the City to provide street closure materials (signs, barricades, cones) There will be a fee of \$50.00 plus a deposit of \$100.00 for the City to provide the above materials. The deposit will be refunded if the City provided materials are returned, and undamaged.

YES NO

Signature/ Date of Submission

	3/18/2024
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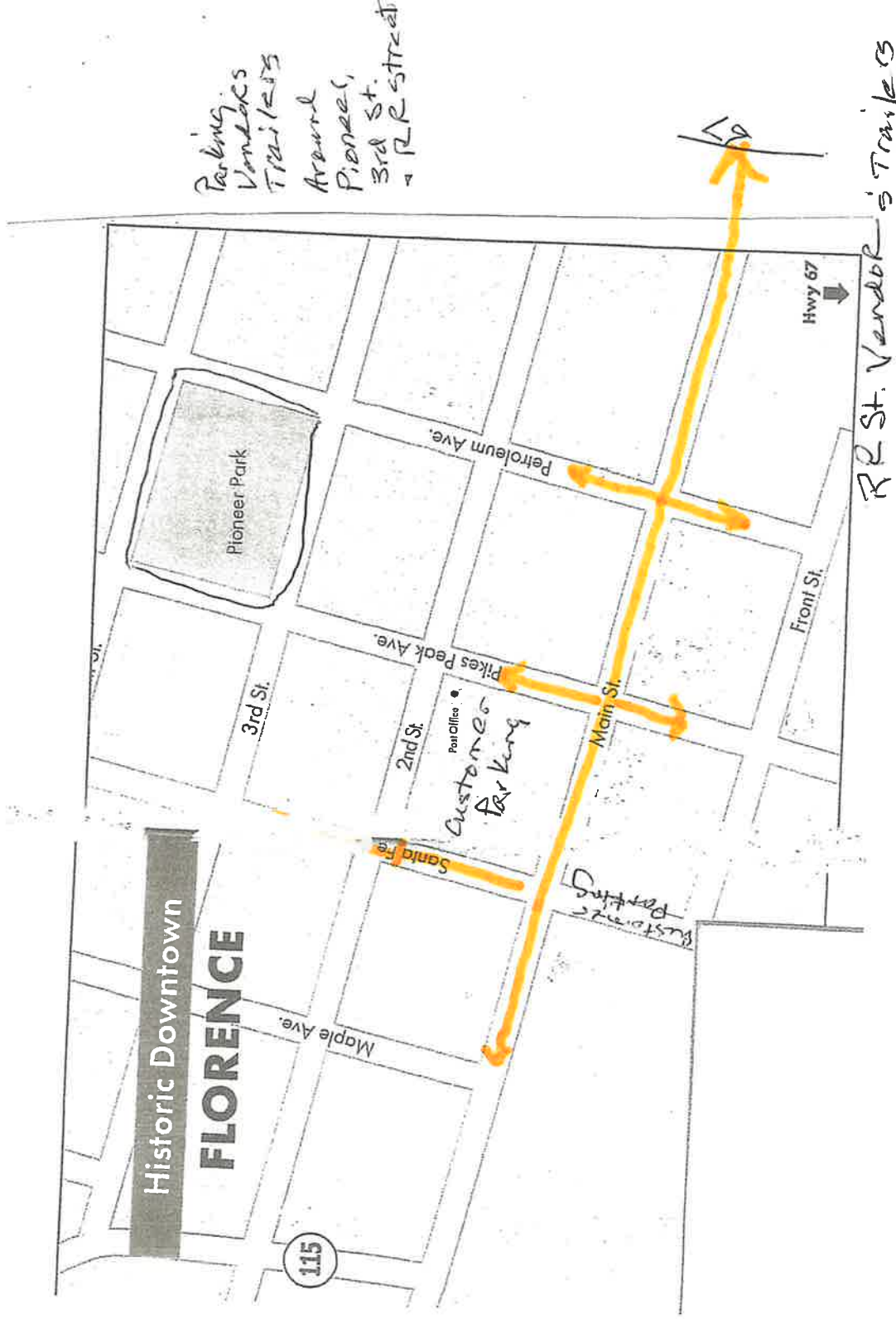
Approval _____

Car Shows May 19

Customer Shoppers
2nd St. Maple to Robinson

Streets Open
May 19 4am

Streets Close
May 19 4pm



Parking
Vendors
Trailers
Around
Pioneer,
3rd St.
- RR Street

RR St. Vendor's Trailers

Proposal for Street Closures for May 17, 18, and 19 for Junktique and Car Show

Intent is to free up parking for shoppers for Main Street Businesses

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Parking on 2nd Street will be reserved for shopper and customers.

Signage on 2nd Street

Instructions in application packages for both events.

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Sante Fe South will remain open

Petroleum will remain open with exception of Main Street

Joen Elliott
President
Florence Chamber of Commerce

Sue Tierney
President
Florence Merchants Association

COUNCIL ACTION FORM

MEETING DATE: MARCH 18, 2024

STAFF CONTACT: ASHLEY FOX, PLANNING DIRECTOR

Agenda Item: Second Reading of Ordinance No. 1 – 2024 amending a change in Section 17.24.040 of the R-2 Low Medium Density Residential Zone District of the Municipal Code.

Department: Planning

Staff Recommendation:

Approve the second reading of Ordinance No. 1 – 2024, an Ordinance amending section 17.24.040 of the R-2 Low Medium Density Residential Zone District of Florence Municipal Code, and changing the 'minimum lot area per principal structure' for 1 (one) unit from 7,000 square feet to 5,000 square feet.

Background / Description of Item:

- Title 17 – Zoning – Chapter 17.24.040 – In 2017, Ordinance No. 03-06-2017A changed the Yard and Bulk Requirements Table pertaining to the '*minimum lot area*' for a lot from 7,000 to 5,000 square feet for the R-2 Low Medium Residential Zone District. However, the '*minimum lot area per principal structure*' listed in the same table was not addressed in order to potential reflect the change in '*minimum lot area*.'

The first reading of Ordinance 1-2024 passed with a 7-0 vote on March 4, 2024. The Ordinance was published in full in *The Daily Record* on March 7, 2024.

Attachments included:

- Ordinance No. 1-2024
- 17.24.040 Yard/ Bulk Requirements Table for-2Zone District

Suggested Motion:

Approve the second reading of Ordinance No. 1 – 2024, an Ordinance amending section 17.24.040 of the R-2 Low Medium Density Residential Zone District of Florence Municipal Code, and changing the 'minimum lot area per principal structure' for 1 (one) unit from 7,000 square feet to 5,000 square feet.

ORDINANCE NO. 1 - 2024

AN ORDINANCE AMENDING SECTION 17.24.040 OF THE R-2 LOW MEDIUM DENSITY RESIDENTIAL ZONE DISTRICT OF FLORENCE MUNICIPAL CODE TO CHANGE THE MINIMUM LOT AREA PER PRINCIPAL STRUCTURE FOR 1 (ONE) UNIT FROM 7,000 SQUARE FEET TO 5,000 SQUARE FEET.

WHEREAS, the City Council of the City of Florence, Colorado, pursuant to Colorado statute and the Florence Municipal Code, is vested with the authority of administering the affairs of the City of Florence, Colorado; and

WHEREAS, a public hearing was held, after proper notice was published, before the Florence Planning Commission pursuant to Florence Municipal Code Section 17.76 on Thursday, February 15, 2024, at which time the Florence Planning Commission, by unanimous vote, recommended to the City Council that the ‘Minimum Lot Area Per Principal Structure’ for 1 (one) unit be changed from 7,000 Square Feet to 5,000 Square Feet.

NOW, THEREFORE, BE IT ORDAINED BY THE FLORENCE CITY COUNCIL AS FOLLOWS:

1. Section 17.24.040 of the R-2 Low Medium Density Residential Zone District is hereby amended by reducing the Minimum Lot Area per Principal Structure for 1 (one) unit from 7,000 square feet to 5,000 square feet.
2. All other provisions of Section 17.24.040 of the R-2 Low Medium Density Residential Zone District remain unchanged and in full force and effect.

INTRODUCED AS AN ORDINANCE, PASSED ON ITS FIRST READING, ASSIGNED AN ORDINANCE NUMBER AND ORDERED TO BE PUBLISHED IN *THE DAILY RECORD*, THE CITY’S OFFICIAL NEWSPAPER ON THIS ____ DAY OF _____, 2024.

ATTEST:

CITY OF FLORENCE, COLORADO

Cortlyne Huppe, City Clerk

BY: _____
Steve Wolfe, Mayor

Ordinance published in full on _____, 2024 in the *Daily Record*

Passed and adopted on its second reading this ____ day of _____, 2024.

ATTEST:

CITY OF FLORENCE, COLORADO

Cortlyne Huppe, City Clerk

BY: _____
Steve Wolfe, Mayor

Ordinance published by title, on _____, 2024 in the *Daily Record*

17.24.040 Yard and bulk requirements.

Yard and bulk requirements in the R-2 district are as follows:

Minimum lot area	5,000 square feet <i>(changed in 2017 from 7,000)</i>
Minimum lot area per principal structure	1 unit — 7,000 square feet <i>(5,000)</i>
	2 unit — 9,000 square feet
	3 unit — 11,000 square feet
	4 unit — 13,000 square feet
Minimum lot width	50 feet
Maximum lot coverage	50% if lot is less than 4,000 square feet; 40% if lot is more than 4,000 square feet
Minimum front yard setback	All structures: 25 feet
Minimum side yard setback — From a street	All structures: 15 feet
Minimum side yard setback — From an interior lot line	5 feet
Minimum rear yard setback	Principal structure: 25 feet
	Accessory structure: 10 feet
	Patio cover structure open on at least 2 sides and attached to the principal structure: 12 feet
Maximum height	Principal structure up to 3 stories: 45 feet
	More than 3 stories: 65 feet
	Accessory structure: 20 feet

(Ord. 3-96 (part), 1996; Ord. No. 2-2012, § 2, 2-21-2012; Ord. No. 03-06-2017A, § 1, 3-20-2017; Ord. No. 10-1-2018A, § 2, 10-15-2018)

COUNCIL ACTION FORM

MEETING DATE: MARCH 18, 2023

STAFF CONTACT: AMY NASTA, CITY MANAGER

Agenda Item: Consider adopting an ordinance budgeting and appropriating additional sums of money for the Pool Park and Recreation Fund for the 2023 budget year

Department: Administration, Finance

Staff Recommendation:

Adopt an ordinance budgeting and appropriating additional sums of money for the Pool Park and Recreation Fund for the 2023 budget year for the City of Florence, Colorado

Background/Description of Item:

This is a housekeeping item. Under Colorado law, a budget must be submitted to and approved by the City Council on an annual basis. Once submitted, a budget amendment is required if expenditures exceed the appropriations allocated for any fund.

For the 2023 budget year, the expenditures for the Pool Park and Recreation Fund exceeded budgeted appropriations as follows:

- Staff salaries;
- Hiring costs, including mandatory drug testing;
- Repairs and maintenance;
 - Note: unforeseen repairs were necessitated by items including but not limited to the wastewater system and ageing infrastructure.
- Electric for Wilcox Park

These additional expenditures were necessary to ensure continuity of operations at the Florence Municipal Pool and to support a safe environment for both patrons and Staff.

Attachments:

- Ordinance 02-2024

Suggested Motion:

Adopt Ordinance 02-2024, an Ordinance budgeting and appropriating additional sums of money to defray expenses in excess of the amount budgeted for the Pool Park and Recreation Fund of the City of Florence, Colorado, for the budget year beginning January 1, 2023 and ending December 31, 2023.

ORDINANCE 02-2024

AN ORDINANCE APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF THE AMOUNT BUDGETED FOR THE POOL PARK AND RECREATION FUND OF THE CITY OF FLORENCE, COLORADO FOR THE BUDGET YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023.

WHEREAS, the City Council of the City of Florence, Colorado did budget and appropriated sums of money to the various funds and spending agencies of the City of Florence for the 2023 budget year by adopting Ordinance 6-2022; and

WHEREAS, the City Council adopted Resolution 15-2022 which budgeted additional sums of money to defray expenses in excess of the amount budgeted for the 2023 budget year; and

WHEREAS, the City Council of the City of Florence, Colorado recognizes additional 2023 budget items as follows:

Pool Park and Recreation Fund- Operating expenses of \$30,000. The \$30,000 is available from carryover revenues.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Florence, Colorado, pursuant to C.R.S. 29-1-101 et seq. as follows:

That the above amounts are approved, appropriated, and the sum of money needed to finance additional needs is available as stated above.

INTRODUCED AS AN ORDINANCE, PASSED ON ITS FIRST READING, ASSIGNED AN ORDINANCE NUMBER AND ORDERED TO BE PUBLISHED IN *THE DAILY RECORD*, THE CITY'S OFFICIAL NEWSPAPER ON THIS ____ DAY OF _____, 2024.

ATTEST: CITY OF FLORENCE, COLORADO

Cortlyne Huppe, City Clerk

BY: _____
Steve Wolfe, Mayor

Ordinance published in full on _____, 2024 in the *Daily Record*

Passed and adopted on its second reading this ____ day of _____, 2024.

ATTEST: CITY OF FLORENCE, COLORADO

Cortlyne Huppe, City Clerk

BY: _____
Steve Wolfe, Mayor

Ordinance published by title, on _____, 2024 in the *Daily Record*



CITY OF FLORENCE

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City Manager Report

March 1, 2024 – March 14, 2024

Meetings with agencies, boards, and committees:

- ***Board of Zoning Appeals – March 6, 2024***
 - Attended the March Board of Zoning Appeals meeting

Internal Meetings/Discussion/Projects

- Continuing to work with Amnet to develop a solution to the City's consistent phone system issues.
- Have started the process of moving the City to a modern, electronic billing system. The target date for the switch to this system to go live for the public is mid May 2024.
- Working with Finance Director Cobler to create a user friendly version of the City's budget with additional content and context to be posted on the City's website in the upcoming weeks.
- Continuing the process of migrating all fees into a single, unified document. This will be a complex, lengthy process involving significant Code revisions in order to make the fee setting process as consistent as possible. When completed, the governance of fees will be significantly more efficient and access to fee information will be greatly improved through centralization of said information. The first major associated Code revision is currently undergoing initial review.
- Started the process of holistic Code revision. The Florence Municipal Code is intended to be a living document and is in need of significant update and structural changes. This will be an ongoing process, starting with the removal of redundant, contradictory, and/or outdated information. Eventually, the entire Code will go through the Code Revision process, making it into a more holistic, readable, and user-friendly document that reflects the current needs of the City of Florence. Some of the first associated revisions are currently scheduled for the April 1, 2024 City Council Meeting.