



CITY OF FLORENCE

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City Manager Report

March 29, 2024 – April 11, 2024

Meetings with agencies, boards, and committees:

- **City/City/County meeting – April 8, 2024**
 - Attended the quarterly City/City/County meeting between Cañon City, Fremont County, and the City of Florence.

Internal Meetings/Discussion/Projects

- Have started the process of moving the City to a modern, electronic billing system. The target date for the switch to this system to go live for the public is mid May 2024. This includes integrating the billing system with the City's accounting system. The installation of cash receipting component of this system, which interfaces with the general ledger, has been completed and is currently live. This addition alone is already saving an average of ten to fifteen (10-15) minutes of time each day at closing.
- The City of Florence has started the process of reviewing website content in preparation for compliance with upcoming legislation regarding ADA accessibility requirements. One of the requirements of this legislation is that all items and documents on the City's website will need to become fully ADA accessible. This includes both items currently posted to the City's website and any items which may be posted in the future. The City remains committed to providing citizens with transparency and access to all information. In order to honor this commitment while still being cognizant of the administrative burden this compliance creates, we are reviewing where redundancies in document posting may exist and plan on discontinuing the current practice of redundant document posting in the near future. This does ***not*** mean the City will discontinue posting any of the information that is currently posted; rather, the City will only be posting the majority of items in one location on the website.
- Continuing the process of migrating all fees into a single, unified document. This will be a complex, lengthy process involving significant Code revisions in order to make the fee setting process as consistent as possible. When completed, the governance of fees will be significantly more efficient and access to fee information will be greatly improved through centralization of said information. The first major associated Code revision is currently undergoing review.