



CITY OF FLORENCE

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City Manager Report

January 12, 2024 – February 1, 2024

Meetings with agencies, boards, and committees:

- ***Planning Commission – January 18, 2024***
 - Attended the January City of Florence Planning Commission meeting.
- ***Union Ditch Board Meeting – January 23, 2024***
 - Attended the annual Union Ditch Board meeting.
- ***Fremont County 911 Authority – January 30, 2024***
 - Met with Randy Leshner with the Fremont County 911 Authority.
- ***Regional Water Board Meeting – January 30, 2024***
 - Attended the monthly Regional Water Board meeting.

Internal Meetings/Discussion/Projects

- Continuing to work with Amnet to develop a solution to the City's consistent phone system issues.
- Have started the process of moving the City to a modern, electronic billing system. The target date for the switch to this system is March 2024.
- The change in City Hall operating hours to 7:30 AM – 5:30 PM Monday – Thursday went into effect on Monday, January 29, 2024.
- The City has migrated to an electronic time keeping system for all employees in order to make payroll processing as accurate and efficient as possible.
- Working with Finance Director Cobler to create a user friendly version of the City's budget with additional content and context to be posted on the City's website in the upcoming weeks.