



FLORENCE CITY COUNCIL
Regular Meeting Agenda
Monday, April 7, 2025, 6:30 PM

Watch this meeting live on the City's YouTube channel at
<https://www.youtube.com/@CityofFlorenceCO>

1) CALL TO ORDER & PLEDGE OF ALLEGIANCE

City Council Chambers, 600 W. 3rd Street, Florence, CO 81226

2) ROLL CALL:

Mayor Wolfe
Councilman Vanhoutan
Councilman Stiefel
Councilwoman Stone
Councilman Mergelman
Councilwoman Gardner
Councilwoman MacKinnon

3) PRESENTATIONS

- a) Sexual Assault Awareness Month Proclamation
- b) Arbor Day Proclamation

4) PUBLIC COMMENTS

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).

5) CONSENT AGENDA

- a) Consider approving the minutes as written for the Regular City Council Meeting on March 3, 2025
- b) Consider approving City expenditures prepared on March 13, 2025 in the amount of \$37,099.68, and March 20, 2025 in the amount of \$134,359.00, and March 27, 2025 in the amount of \$7,488.47, and April 3, 2025 in the amount of \$448,027.15
- c) Consider approving the Special Events Permit for Fremont Community Cares
- d) Consider approving the annual liquor license renewal for the Florence Brewing Company, LLC
- e) Consider approving the annual Takeout and Delivery Permit for the Florence Brewing Company, LLC
- f) Consider approving the annual liquor license renewal for The Patio Pub
- g) Consider approving the annual Takeout and Delivery Permit for The Patio Pub
- h) Consider approving the Report of Changes Application for The Patio Pub
- i) Consider awarding a contract for the Street Renovation of South Pikes Peak Avenue

6) COMMITTEE RECOMMENDATIONS

- a) Consider approving Resolution No. 2 - 2025, a Resolution allowing a professional office as a Use by Special Review at 105 South Pikes Peak Avenue.

7) OLD BUSINESS

- a) Consider adopting the second reading of Ordinance No. 2-2025, an Ordinance amending Section 2.04.050(C), Term of Office – Commencement of Term of Chapter 2.04, City Council of the Florence, Colorado Municipal Code, and amending or repealing all ordinances or regulations not in conformity herewith.

- b) Consider adopting the second reading of Ordinance No. 3-2025, an Ordinance amending Florence, Colorado Municipal Code Chapter 2.04.010, City Council – City Council Rules of Procedure

8) NEW BUSINESS

- a) Consider approving Resolution 3-2025, a Resolution establishing the water rates and regulations for water taps

9) COUNCIL REPORTS

- a) City Council Reports
- b) City Manager Reports

10) EXECUTIVE SESSION(S): IF NECESSARY

Pursuant to C.R.S. §24-6-402(4)(b), an executive session for the purpose of conferencing with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions pertaining to any item listed on the agenda herein and/or any related discussion that may arise thereto. Such executive session may be entered into at any time or at any point on the agenda, if necessary and with the requisite Council approval.

11) ADJOURNMENT: Adjournment until the next regular City Council Meeting
Monday, April 21, 2025

PROCLAMATION

WHEREAS April is Sexual Assault Awareness Month and calls attention to the fact that sexual violence is widespread and impacts every person in Fremont County; and

WHEREAS, every day, women, men, and children across Colorado suffer the pain and trauma of sexual assault upon survivors and our communities; and

WHEREAS, this crime occurs far too frequently, goes unreported far too often, and leaves long-lasting physical and emotional scars; and

WHEREAS, during National Sexual Assault Awareness Month, we recommit ourselves to lifting the veil of secrecy and shame surrounding sexual violence, expanding support for victims, and strengthening our response; and

WHEREAS sexual violence affects individuals of all ages, backgrounds, and circumstances; and

WHEREAS, as a community we share the responsibility for protecting each other from sexual assault, supporting victims when it does occur, and bringing perpetrators to justice; and

WHEREAS, at every level we must work to provide necessary resources to victims of every circumstance including medical attention, mental health services, relocation and housing assistance, and advocacy during the criminal justice process; and

WHEREAS Florence Colorado can come together to increase awareness about sexual violence, decrease its frequency, hold offenders accountable, support victims, and heal lives.

NOW, THEREFORE BE IT RESOLVED, that I, Steve Wolfe, Mayor of the City of Florence, Colorado, do hereby proclaim April as

Sexual Assault Awareness Month

in the City of Florence, Colorado, and hereby urge the community to work together to educate themselves about sexual violence prevention to support survivors, and speak out against harmful attitudes and actions.

In witness whereof, I have hereunto set my hand and caused the Seal of the City of Florence, Colorado to be affixed this 7th day of April 2025.

CITY OF FLORENCE, COLORADO

Steve Wolfe, Mayor

Attest:

Cortlyne Huppe, City Clerk

(SEAL)

PROCLAMATION

WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of our business areas and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, the City of Florence has been recognized as Tree City, USA by the National Arbor Day Foundation Association.

NOW, THEREFORE BE IT RESOLVED, that I, Steve Wolfe, Mayor of the City of Florence, Colorado, do hereby proclaim April 24, 2025, as

Arbor Day

in the City of Florence, Colorado, and urge all citizens to celebrate and support efforts to protect our trees and woodlands.

In witness whereof, I have hereunto set my hand and caused the Seal of the City of Florence, Colorado to be affixed this 7th day of April 2025.

CITY OF FLORENCE, COLORADO

Steve Wolfe, Mayor

Attest:

Cortlyne Huppe, City Clerk

(SEAL)



FLORENCE CITY COUNCIL
Regular Meeting Minutes
Monday, March 3, 2025, 6:30 PM

Watch this meeting live on the City's YouTube channel at
<https://www.youtube.com/@CityofFlorenceCO>

1) CALL TO ORDER & PLEDGE OF ALLEGIANCE

City Council Chambers, 600 W. 3rd Street, Florence, CO 81226

Mayor Wolfe called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

2) ROLL CALL:

Mayor Wolfe	Present
Councilman Vanhoutan	Present
Councilman Stiefel	Absent
Councilwoman Stone	Present
Councilman Mergelman	Present
Councilwoman Gardner	Present
Councilwoman MacKinnon	Present

OTHERS PRESENT: City Clerk Cortlyne Huppe, City Manager Amy Nasta, Chief of Police Sean Humphrey and City Attorney Dan Findlay.

3) PUBLIC COMMENTS

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).

Kevin Mahmalji- PO Box 19

Reported details on the May 6, 2025, election for the Florence Fire Protection District.

4) CONSENT AGENDA

- a) Consider approving the minutes as written for the Regular City Council Meeting on February 18, 2025
- b) Consider approving City expenditures prepared on February 20, 2025, in the amount of \$20,108.90 and February 28, 2025, in the amount of \$119,990.03
- c) Consider approving the Temporary Use Permit for the Florence Brewing Company
- d) Consider approving the temporary Modification of Premises for the Florence Brewing Company

Councilor Stone requested item 4c be removed from the Consent Agenda.

Councilor Mergelman requested item 4c and 4d be removed from the Consent Agenda.

Councilor MacKinnon requested item 4a be removed from the Consent Agenda.

Councilor Vanhoutan motioned to approve the Consent Agenda, excluding items 4a, 4c, and 4d. Councilor Stone seconded. With the Councilmembers voting in favor of the motion, the motion carried.

Councilor Mergelman motioned to approve the Consent Agenda item 4a. Councilor Gardner seconded. Councilor MacKinnon abstained. With the Councilmembers voting in favor of the motion, the motion carried.

Councilor Stone requested a written Emergency Event Plan from the Florence Brewing Company's Temporary Use Permit.

Councilor Mergelman requested Consent Agenda items 4c and 4d modify the July 4, 2025, street closure times to remain open until noon for additional parade parking opportunities.

The Florence Brewing Company representatives expressed event set up and accessibility complexities with a later street closure over the July 4 holiday.

City Council members discussed parking impacts and event accessibility concerns regarding the brewery's July 4 street closure.

Councilor MacKinnon motioned to approve the Consent Agenda item 4c, contingent on receiving an emergency event plan. Councilor Vanhoutan seconded. With the Councilmembers voting in favor of the motion, the motion carried.

Councilor Vanhoutan motioned to approve the Consent Agenda item 4d, as written. Councilor MacKinnon seconded. Councilor Mergelman opposed. With the Councilmembers voting in favor of the motion, the motion carried.

5) NEW BUSINESS

- a) Consider adopting an Ordinance amending Section 2.04.050(C), Term of Office – Commencement of Term of Chapter 2.04, City Council of the Florence, Colorado Municipal Code

City Manager Amy Nasta elaborated on the City Council Rules and Procedures and Title 2 code revisions. She explained some complexity with the City's regular elections and the seating of newly elected city councilmembers. To ensure consistency and continuity with the revisions and State statutes, the council was presented with two options: (1) Add language specifying the Mayor is to be seated following the survey of election results while the balance of the Council is to be seated in January, as Council has changed the seating with Ordinance 1-2025; or (2) Revert the language to seat all Councilmembers, including the Mayor, following the certification of election results.

City Attorney Dan Findlay envisioned that the meeting to elect a mayor pro tem would be a nominal action or interim appointment until the potential finalized January seating of all newly elected city councilmembers.

Councilor Stone voiced preference for a January seating of councilmembers to allow for more training with staff and other educational opportunities.

Councilor Mergelman voiced the potential effects to the budgetary approval process for both scenarios.

Councilor MacKinnon suggested tabling to allow for more consideration.

Motion to adopt Ordinance No. 2-2025, an Ordinance amending Section 2.04.050(C), Term of Office – Commencement of Term of Chapter 2.04, City Council of the Florence, Colorado Municipal Code, and amending or repealing all ordinances or regulations not in conformity herewith.: Councilor Stone
Seconded by: Councilor Vanhoutan
6 Ayes

Motion passed: 6 – 0

- b) Consider adopting an Ordinance amending Florence, Colorado Municipal Code Chapter 2.04.010, City Council – City Council Rules of Procedure

City Manager Nasta explained the item modifies the City Council Rules and Procedures to reflect updated and accurate information from the Title 2 revisions and City Council input.

Mayor Wolfe voiced appreciation for the Conduct of City Council and the clear definition of roles and expectations.

City Attorney Findlay reminded Council this was considered a “living document” to allow for input and changes at their discretion.

Motion to adopt Ordinance No. 3-2025, an ordinance amending Florence, Colorado Municipal Code Chapter 2.04.010, City Council – City Council Rules of Procedure: Councilor MacKinnon
Seconded by: Councilor Gardner

6 Ayes

Motion passed: 6 – 0

- c) Consider adopting a Resolution providing for the adoption of the Fifth Addendum of the Agreement on Water Fees of the Regional Water Agreement

City Manager Amy Nasta presented the 5th Addendum to Agreement on Water Fees and its intent to improve the cash in lieu of shares process. This addendum provides more procedures, provisions, and guard rails to ensure sustainability and efficiency for all entities moving forward. The addendum revisions would allow for more responsible use of the cash in lieu of share program.

Mayor Wolfe inquired about how the cash in lieu of shares program looks financially.

Motion to Adopt Resolution 1-2025, a Resolution providing for the adoption of the Fifth Addendum of the Agreement on Water Fees of the Regional Water Agreement by the City of Florence, Colorado.: Councilor Mergelman

Seconded by: Councilor Stone

6 Ayes

Motion passed: 6 – 0

6) COUNCIL REPORTS

- a) City Council Reports

Councilor Vanhoutan reported on the Florence Junior/Senior High School’s Jazz Band concert and Mardi Gras event. He thanked the band boosters, parents, and community members who supported the event.

Councilor Mergelman attended FEDC and the Florence Farmers market meeting.

Councilor MacKinnon attended the Historic Preservation meeting and elaborated on the upcoming historical designation plaques being designed by FJSHS.

Mayor Wolfe attended Senior Center Coffee Chat, Florence Chamber of Commerce Business After Hours, Fremont County Commissioner’s Board meeting, Regional Water Board, and

Emergent Campus' Tech Night Out. He also reported on the Black Hills Energy Rate Case and how Florence's testimony to the Public Utility Commission has aided in the efforts.

b) City Manager Reports

City Manager Nasta extended the Master Plan's request for proposal project deadline. The 2024 year-end Outside Agency Funding Program process would take place before the April 7, 2025, City Council meeting, and the 2025 application would come available shortly after. The North Pikes Peak Project was in its final phase, and Public Works was attempting to mitigate the 7th Street deterioration. City Manager Nasta also noted the residential Main Street trash accumulation issue was being managed by code enforcement.

City Attorney Findlay reminded City Council the Black Hills Energy Rate Case was not final, and there was still potential for minor changes or an appeal process. He was pleased to hear Florence's testimony factored into the decision making.

7) **EXECUTIVE SESSION(S): IF NECESSARY**

Pursuant to C.R.S. §24-6-402(4)(b), an executive session for the purpose of conferencing with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions pertaining to any item listed on the agenda herein and/or any related discussion that may arise thereto. Such executive session may be entered into at any time or at any point on the agenda, if necessary and with the requisite Council approval.

8) **ADJOURNMENT:** Adjournment until the next regular City Council Meeting
Monday, March 3, 2025

Councilor Stone motioned to adjourn the meeting. Councilor Gardner seconded. With all of the Councilmembers voting in favor of the motion, the motion carried.
Mayor Wolfe adjourned the City Council Meeting at 7:24 p.m.

CITY OF FLORENCE, CO

BY: _____
Steve Wolfe, Mayor

RESPECTFULLY SUBMITTED: _____
Cortlyne Huppe, City Clerk

Report Criteria:

Detail report type printed

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
923	ALSCO	LDEN308117	0140608750	FLOOR MAT	1	03/12/2025	60.30	.00	60.30	45881	03/13/2025
Total 923:							60.30	.00	60.30		
1354	SEAN HUMPHREY	PER DIEM P	0142105700	POST TRAINING 2025	1	03/11/2025	200.00	.00	.00	45879	Multiple
		PER DIEM P	0142105700	POST TRAINING 2025	2	03/11/2025	200.00-				
Total 1354:							.00	.00	.00		
1678	AIRGAS USA, LLC	5515015959	0143103500	Lease renewal	1	03/01/2025	342.18	.00	342.18	45880	03/13/2025
Total 1678:							342.18	.00	342.18		
1718	BLACK HILLS ENERGY	0520289929	0143107540	STREET LIGHTS	1	03/03/2025	79.12	.00	79.12	20253210	03/11/2025
		0872425770	0243507640	NEW RAW WATER PUMP	1	03/05/2025	9,299.18	.00	9,299.18	20253202	03/11/2025
		2439373063	0243507600	MINNEQUA CANAL PUMP	1	03/05/2025	4,230.59	.00	4,230.59	20253208	03/11/2025
		2985218401	0140608510	CITY SHOP	1	03/05/2025	313.78	.00	313.78	20253201	03/11/2025
		3075375677	0145207830	QUARTZ PARK	1	03/05/2025	18.39	.00	18.39	20253205	03/11/2025
		5372636848	0243507620	W PUMP STATION	1	03/05/2025	395.27	.00	395.27	20253207	03/11/2025
		6887028421	0140608632	N PLANT	1	03/05/2025	279.88	.00	279.88	20253214	03/11/2025
		7844257155	0243507650	PUMP @ RIVER	1	03/05/2025	1,566.31	.00	1,566.31	20253206	03/11/2025
		8398746140	0143107540	STREET LIGHTS	1	03/03/2025	7.19	.00	7.19	20253211	03/11/2025
		8763452423	0143107540	STREET LIGHTS	1	03/03/2025	102.95	.00	102.95	20253209	03/11/2025
		8890269732	0145207830	PIONEER PARK	1	03/05/2025	99.29	.00	99.29	20253203	03/11/2025
		9423297176	0145207830	PAVILION	1	03/05/2025	27.67	.00	27.67	20253204	03/11/2025
		9740686534	0444151800	POOL	1	03/05/2025	26.01	.00	26.01	20253213	03/11/2025
		9914607095	0143107540	STREET LIGHTS	1	02/26/2025	379.81	.00	379.81	20253212	03/11/2025
Total 1718:							16,825.44	.00	16,825.44		
2468	SGS ACCUTEST	5216016152	0243707810	LAB RESULTS	1	02/20/2025	661.00	.00	661.00	45883	03/13/2025
Total 2468:							661.00	.00	661.00		
2952	Solution Pro	HEATER INS	0243658781	Heater Install 2025	1	01/31/2025	4,500.00	.00	4,500.00	45884	03/13/2025

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2952:							4,500.00	.00	4,500.00		
3110	Old School Concrete & Re	ADA SIDEW	1743107570	ADA Sidewalk Replacemen	1	03/13/2025	12,000.00	.00	12,000.00	45882	03/13/2025
Total 3110:							12,000.00	.00	12,000.00		
3156	Republic Services#653	0653-000601	0143204300	City Of Florence - Trash Se	1	02/28/2025	17.00	.00	17.00	20253217	03/13/2025
		0653-000601	0241503000	Water Treatment Plant - Re	1	02/28/2025	9.75	.00	9.75	20253218	03/13/2025
		0653-000602	0143204100	City Of Florence - Trash Se	1	02/28/2025	1,420.26	.00	1,420.26	20253216	03/13/2025
		0653-006002	0143204100	City Of Florence - Trash Se	1	02/28/2025	48.75	.00	48.75	20253215	03/13/2025
Total 3156:							1,495.76	.00	1,495.76		
3169	VIVID ENGINEERING GR	D252874-1	0249509043	Asphalt Compression N 67	1	03/07/2025	1,215.00	.00	1,215.00	45885	03/13/2025
Total 3169:							1,215.00	.00	1,215.00		
Grand Totals:							37,099.68	.00	37,099.68		

Report Criteria:

Detail report type printed

Report Criteria:

Detail report type printed

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
201	ATMOS ENERGY	3016936816	0243607710	Filtration Plant	1	03/11/2025	972.02	.00	972.02	20253266	03/19/2025
		3017912536	0444151900	pool	1	01/09/2025	88.16	.00	.00	20250115	Multiple
		3017912536	0444151900	pool	2	01/09/2025	88.16-				
		3017912536	0444151900	pool	1	03/10/2025	84.35	.00	84.35	20253265	03/19/2025
Total 201:							1,056.37	.00	1,056.37		
916	MARTIN AND WOOD	28159	0243707890	PROF SVCS	1	02/28/2025	363.00	.00	363.00	45894	03/20/2025
		28160	0243707890	PROF SVCS	1	02/28/2025	60.50	.00	60.50	45894	03/20/2025
Total 916:							423.50	.00	423.50		
923	ALSCO	LDEN308117	0143102000	UNIFORM RENTAL-Street	1	03/12/2025	188.82	.00	188.82	45887	03/20/2025
		LDEN308463	0143102000	UNIFORM RENTAL-Street	1	03/19/2025	208.00	.00	208.00	45887	03/20/2025
Total 923:							396.82	.00	396.82		
1253	AT & T MOBILITY	2872703950	0241505000	Water Tower	1	03/19/2025	84.96	.00	84.96	45888	03/20/2025
Total 1253:							84.96	.00	84.96		
1354	SEAN HUMPHREY	PER DIEM P	0142105700	POST TRAINING 2025	1	03/11/2025	200.00	.00	.00	45879	Multiple
		PER DIEM P	0142105700	POST TRAINING 2025	2	03/11/2025	200.00-				
Total 1354:							.00	.00	.00		
1718	BLACK HILLS ENERGY	1225088886	0140608600	CEMETERY HOUSE	1	04/24/2024	60.12	.00	.00	20242401	Multiple
		1225088886	0140608600	CEMETERY HOUSE	2	04/24/2024	60.12-				
		1645566418	0243557650	2 MG TANK	1	03/10/2025	22.54	.00	22.54	20253254	03/18/2025
		2010553787	0243557693	BULK WATER STATION	1	03/10/2025	452.56	.00	452.56	20253255	03/18/2025
		2273109055	1446602600	CONCESSION STAND	1	03/10/2025	23.49	.00	23.49	20253261	03/18/2025
		4125488554	0243557670	SOUTH PLANT	1	03/10/2025	250.20	.00	250.20	20253256	03/18/2025
		4240921842	0143107540	STREET LIGHTS	1	03/10/2025	910.09	.00	910.09	20253264	03/18/2025
		4388081497	0145207830	SKATE PARK	1	03/10/2025	102.65	.00	102.65	20253253	03/18/2025
		4402785897	0140608753	MUNI ANNEX	1	03/10/2025	69.25	.00	69.25	20253251	03/18/2025
		4905461526	0143107540	STREET LIGHTS	1	03/10/2025	1,117.76	.00	1,117.76	20253257	03/18/2025
		5427493790	0145207830	TRIANGLE PARK	1	03/10/2025	18.39	.00	18.39	20253259	03/18/2025

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		5509677786	1446602600	WILCOX LIGHTS	1	03/10/2025	37.39	.00	37.39	20253260	03/18/2025
		5796648483	0140608751	MUNI CENTER	1	03/10/2025	2,656.49	.00	2,656.49	20253258	03/18/2025
		6649764712	0243557660	S RESERVOIR PUMP	1	03/10/2025	17.88	.00	17.88	20253262	03/18/2025
		7296507422	0243557690	NEWLIN CABIN	1	03/10/2025	326.81	.00	326.81	20253263	03/18/2025
		7723236321	0243557675	NEW SOUTH PLANT	1	03/10/2025	7,927.09	.00	7,927.09	20253252	03/18/2025
Total 1718:							13,932.59	.00	13,932.59		
1805	ACORN PETROLEUM	FEB GAS 20	0142104000	GASOLINE Police	1	02/28/2025	2,347.12	.00	2,347.12	45886	03/20/2025
		FEB GAS 20	0143104000	GASOLINE - Streets	2	02/28/2025	43.63	.00	43.63	45886	03/20/2025
		FEB GAS 20	0144204000	GASOLINE - Cemetery	3	02/28/2025	40.30	.00	40.30	45886	03/20/2025
		FEB GAS 20	0145203900	GASOLINE - Parks	4	02/28/2025	87.25	.00	87.25	45886	03/20/2025
		FEB GAS 20	0243707850	GASOLINE - Water	5	02/28/2025	596.81	.00	596.81	45886	03/20/2025
		FEB GAS 20	0143104000	GASOLINE - Streets	6	02/28/2025	2,237.50	.00	2,237.50	45886	03/20/2025
Total 1805:							5,352.61	.00	5,352.61		
2104	UMB Card Services	COBLER FE	0141505600	adobe subscripion	1	02/01/2025	19.99	.00	19.99	45898	03/20/2025
		COBLER FE	0141505600	ring	2	02/01/2025	83.19	.00	83.19	45898	03/20/2025
		COBLER FE	0141505600	adobe subscripion	3	02/01/2025	29.99	.00	29.99	45898	03/20/2025
		COBLER FE	0141505650	GFOA	4	02/01/2025	75.00	.00	75.00	45898	03/20/2025
		COBLER FE	0144107660	towing for code	5	02/01/2025	547.00	.00	547.00	45898	03/20/2025
		COBLER FE	0141505600	adobe subscripion	6	02/01/2025	23.99	.00	23.99	45898	03/20/2025
		ELSTUN FE	0243808090	air filters, hose	1	02/01/2025	276.94	.00	276.94	45898	03/20/2025
		ELSTUN FE	1743107565	loose trash	2	02/01/2025	57.80	.00	57.80	45898	03/20/2025
		ELSTUN FE	1743107565	asphalt release	3	02/01/2025	1,097.40	.00	1,097.40	45898	03/20/2025
		EVANS FEB	0243707861	lunch/water/mardo	1	02/01/2025	69.79	.00	69.79	45898	03/20/2025
		EVANS FEB	0143104500	filters	2	02/01/2025	26.99	.00	26.99	45898	03/20/2025
		EVANS FEB	0243707861	powerade/mardo	3	02/01/2025	10.45	.00	10.45	45898	03/20/2025
		EVANS FEB	0243707861	SCANNER/split	4	02/01/2025	2,000.00	.00	2,000.00	45898	03/20/2025
		EVANS FEB	0143104500	SCANNER/split	5	02/01/2025	999.50	.00	999.50	45898	03/20/2025
		EVANS FEB	0143104500	Straps	6	02/01/2025	19.99	.00	19.99	45898	03/20/2025
		EVANS FEB	0243707861	shovel handle	7	02/01/2025	17.99	.00	17.99	45898	03/20/2025
		EVANS FEB	0243707861	heavy duty straps	8	02/01/2025	39.99	.00	39.99	45898	03/20/2025
		EVANS FEB	0143104500	tool box	9	02/01/2025	129.99	.00	129.99	45898	03/20/2025
		EVANS FEB	0143104500	push connectors	10	02/01/2025	22.75	.00	22.75	45898	03/20/2025
		EVANS FEB	0143107595	ratchet/batteries	11	02/01/2025	457.00	.00	457.00	45898	03/20/2025
		EVANS FEB	0143107595	m12 batteries	12	02/01/2025	129.94	.00	129.94	45898	03/20/2025
		EVANS FEB	0143104500	Chain links/repair	13	02/01/2025	26.28	.00	26.28	45898	03/20/2025
		EVANS FEB	0143104500	Steel strap	14	02/01/2025	43.97	.00	43.97	45898	03/20/2025

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		EVANS FEB 0243707861		life support	15	02/01/2025	157.98	.00	157.98	45898	03/20/2025
		EVANS FEB 0144204500		tires	16	02/01/2025	450.16	.00	450.16	45898	03/20/2025
		EVANS FEB 0143104500		ext cord/light	17	02/01/2025	178.96	.00	178.96	45898	03/20/2025
		EVANS FEB 0142104600		Sanding grinding disc	18	02/01/2025	48.95	.00	48.95	45898	03/20/2025
		EVANS FEB 0143104500		grinding wheels	19	02/01/2025	89.90	.00	89.90	45898	03/20/2025
		EVANS FEB 0142104600		head light kit	20	02/01/2025	43.98	.00	43.98	45898	03/20/2025
		EVANS FEB 0143104500		banding clamps/tube	21	02/01/2025	54.28	.00	54.28	45898	03/20/2025
		EVANS FEB 0143104500		Cut off wheels	22	02/01/2025	39.90	.00	39.90	45898	03/20/2025
		EVANS FEB 0143104500		2 ycle oil	23	02/01/2025	59.98	.00	59.98	45898	03/20/2025
		EVANS FEB 0145204500		battery/tractor	24	02/01/2025	147.00	.00	147.00	45898	03/20/2025
		EVANS FEB 0142104600		battery pd	25	02/01/2025	197.18	.00	197.18	45898	03/20/2025
		EVANS FEB 0145204500		battery	26	02/01/2025	143.63	.00	143.63	45898	03/20/2025
		EVANS FEB 0142104600		SCAN/ flash ecm	27	02/01/2025	145.59	.00	145.59	45898	03/20/2025
		EVANS FEB 0143104500		paint pens	28	02/01/2025	11.98	.00	11.98	45898	03/20/2025
		EVANS FEB 0143104500		flat washer and bolts	29	02/01/2025	39.48	.00	39.48	45898	03/20/2025
		EVANS FEB 0144204500		tune up/ service parts	30	02/01/2025	330.40	.00	330.40	45898	03/20/2025
		EVANS FEB 0144204500		fuel injector	31	02/01/2025	263.92	.00	263.92	45898	03/20/2025
		EVANS FEB 0144204500		diff vent	32	02/01/2025	15.39	.00	15.39	45898	03/20/2025
		EVANS FEB 0144204500		turf tires and mower	33	02/01/2025	294.02	.00	294.02	45898	03/20/2025
		EVANS FEB 0144204500		air filter x 2	34	02/01/2025	55.82	.00	55.82	45898	03/20/2025
		EVANS FEB 0144204500		brake clean	35	02/01/2025	41.88	.00	41.88	45898	03/20/2025
		EVANS FEB 0144204500		fuel filters	36	02/01/2025	58.26	.00	58.26	45898	03/20/2025
		EVANS FEB 0144204500		Starter x2	37	02/01/2025	456.46	.00	456.46	45898	03/20/2025
		FOX FEB 20 0144007400		employee lunch	1	02/01/2025	77.28	.00	77.28	45898	03/20/2025
		FOX FEB 20 0144007400		pioneer bathroom plans	2	02/01/2025	29.00	.00	29.00	45898	03/20/2025
		FOX FEB 20 0144006000		adobe subscripion	3	02/01/2025	19.99	.00	19.99	45898	03/20/2025
		FOX FEB 20 0144006500		johns denver travel	4	02/01/2025	558.85	.00	558.85	45898	03/20/2025
		GLEN FEB 2 0142104600		Car wash	1	02/01/2025	3.25	.00	3.25	45898	03/20/2025
		GLEN FEB 2 0142104600		Car wash	2	02/01/2025	2.75	.00	2.75	45898	03/20/2025
		HANCE FEB 0142104600		Car wash	1	02/01/2025	3.25	.00	3.25	45898	03/20/2025
		HARRIS FEB 0243707711		tablet for swtp	1	02/01/2025	91.71	.00	91.71	45898	03/20/2025
		HARRIS FEB 0243707855		shock absorbing fall protect	2	02/01/2025	119.98	.00	119.98	45898	03/20/2025
		HARRIS FEB 0243707845		Case & screen protector fo	3	02/01/2025	50.99	.00	50.99	45898	03/20/2025
		HUMPHREY 0142104600		Car wash	1	02/01/2025	3.00	.00	3.00	45898	03/20/2025
		HUMPHREY 0142104600		Car wash	2	02/01/2025	3.75	.00	3.75	45898	03/20/2025
		HUMPHREY 0142104600		Car wash	3	02/01/2025	5.00	.00	5.00	45898	03/20/2025
		HUMPHREY 0142104600		Car wash	4	02/01/2025	3.00	.00	3.00	45898	03/20/2025
		HUPPE FEB 0141503000		shred service	1	02/01/2025	77.08	.00	77.08	45898	03/20/2025
		HUPPE FEB 0141103500		mayors round table	2	02/01/2025	19.66	.00	19.66	45898	03/20/2025
		HUPPE FEB 0140601100		janitorial supplies	3	02/01/2025	309.11	.00	309.11	45898	03/20/2025

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		HUPPE FEB	0141503000	business cards	4	02/01/2025	20.98	.00	20.98	45898	03/20/2025
		HUPPE FEB	0141503000	drug testing	5	02/01/2025	134.00	.00	134.00	45898	03/20/2025
		INGLE FEB 2	0142103100	postage	1	02/01/2025	19.36	.00	19.36	45898	03/20/2025
		INGLE FEB 2	0142103100	light bulbs	2	02/01/2025	40.98	.00	40.98	45898	03/20/2025
		JACKSON F	0243707810	yeARLY AND FIRST QUAR	1	02/01/2025	252.75	.00	252.75	45898	03/20/2025
		JACKSON F	0243707861	batteries for GATE CLICKE	2	02/01/2025	13.99	.00	13.99	45898	03/20/2025
		JACKSON F	0243707845	SUPPLIES FOR BREAK R	3	02/01/2025	9.44	.00	9.44	45898	03/20/2025
		KELSO FEB	0144204500	Repair Pipe	1	02/28/2025	18.94-	.00	18.94-	45898	03/20/2025
		KELSO FEB	0144204500	pressure washer	1	02/01/2025	219.00	.00	219.00	45898	03/20/2025
		KELSO FEB	0144204500	pipe supplies	2	02/01/2025	18.94	.00	18.94	45898	03/20/2025
		KLINE FEB 2	0142104600	Car wash	1	02/01/2025	4.75	.00	4.75	45898	03/20/2025
		LANCASTER	0243807950	Cutters tubing	1	02/01/2025	83.48	.00	83.48	45898	03/20/2025
		LANCASTER	0143105000	phone cases	2	02/01/2025	23.90	.00	23.90	45898	03/20/2025
		LANCASTER	0143107565	booster heart	3	02/01/2025	38.99	.00	38.99	45898	03/20/2025
		LANCASTER	1743107565	railroad tir rebar	4	02/01/2025	491.94	.00	491.94	45898	03/20/2025
		LANCASTER	0243807950	Cutter	5	02/01/2025	531.98	.00	531.98	45898	03/20/2025
		LANCASTER	0243707800	training snacks	6	02/01/2025	63.87	.00	63.87	45898	03/20/2025
		LANCASTER	0143103500	door knobs	7	02/01/2025	13.99	.00	13.99	45898	03/20/2025
		LANCASTER	0143107565	heater	8	02/01/2025	119.99	.00	119.99	45898	03/20/2025
		MARTINEZ F	0143103500	steel plates	1	02/01/2025	281.17	.00	281.17	45898	03/20/2025
		MARTINEZ F	0143104500	bolt, nuts	2	02/01/2025	13.84	.00	13.84	45898	03/20/2025
		NASTA FEB	0141505600	adobe subscripion	1	02/01/2025	19.99	.00	19.99	45898	03/20/2025
		NELSON FE	0142103100	forensic testing	1	02/01/2025	1,150.00	.00	1,150.00	45898	03/20/2025
		NELSON FE	0142103100	door handle replace	2	02/01/2025	174.00	.00	174.00	45898	03/20/2025
		NELSON FE	0142103100	phone cords and cables	3	02/01/2025	50.97	.00	50.97	45898	03/20/2025
		NELSON FE	0142106000	detective program	4	02/01/2025	125.00	.00	125.00	45898	03/20/2025
		NELSON FE	0142103100	psych exams	5	02/01/2025	51.45	.00	51.45	45898	03/20/2025
		NELSON FE	0142102000	uniform	6	02/01/2025	331.86	.00	331.86	45898	03/20/2025
		NELSON FE	0142102000	uniform	7	02/01/2025	324.77	.00	324.77	45898	03/20/2025
		NELSON FE	0142103100	office supplies	8	02/01/2025	123.85	.00	123.85	45898	03/20/2025
		NELSON FE	0142103100	hard drives	9	02/01/2025	134.16	.00	134.16	45898	03/20/2025
		RAE FEB 20	0141502300	employee cards	1	02/01/2025	115.40	.00	115.40	45898	03/20/2025
		RUDNIK FEB	0142104600	Car wash	1	02/01/2025	5.25	.00	5.25	45898	03/20/2025
		RUDNIK FEB	0142104600	Car wash	2	02/01/2025	6.00	.00	6.00	45898	03/20/2025
		RUDNIK FEB	0142104600	Car wash	3	02/01/2025	4.75	.00	4.75	45898	03/20/2025
		RUDNIK FEB	0142104600	Car wash	4	02/01/2025	4.00	.00	4.00	45898	03/20/2025
		SMITH FEB	0145204500	brushes	1	02/01/2025	9.18	.00	9.18	45898	03/20/2025
		SMITH FEB	0145204500	Carrage bolts	2	02/01/2025	15.99	.00	15.99	45898	03/20/2025
		SMITH FEB	0145203500	batteries	3	02/01/2025	29.98	.00	29.98	45898	03/20/2025
		WERTSBAU	0249509019	welding wire	1	02/01/2025	243.94	.00	243.94	45898	03/20/2025

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		WERTSBAU	0243607731	paint	2	02/01/2025	13.98	.00	13.98	45898	03/20/2025
		WERTSBAU	0243557693	ice melt for bulk ws	3	02/01/2025	53.98	.00	53.98	45898	03/20/2025
		WOOD FEB	0243658780	faucet supply hose	1	02/01/2025	19.18	.00	19.18	45898	03/20/2025
Total 2104:							16,294.76	.00	16,294.76		
2219	CHARTER COMMUNICATI	1726308010	0141505000	CITY HALL	1	03/07/2025	139.98	.00	139.98	20253269	03/19/2025
		1726308010	0143105000	shop	2	03/07/2025	249.96	.00	249.96	20253269	03/19/2025
		1726308010	0444152000	pool	3	03/07/2025	150.00	.00	150.00	20253269	03/19/2025
Total 2219:							539.94	.00	539.94		
2281	PENROSE TRACTOR AN	2025-1035	0142107420	TOW FEE	1	03/06/2025	273.57	.00	273.57	45897	03/20/2025
Total 2281:							273.57	.00	273.57		
2341	CRCA	2025-0230	0142305200	2nd quarter cost share	1	03/19/2025	59,970.23	.00	59,970.23	45891	03/20/2025
Total 2341:							59,970.23	.00	59,970.23		
2467	Century Link	300805105 0	0241505000	SOUTH PLANT	1	03/08/2025	171.20	.00	171.20	20253267	03/19/2025
Total 2467:							171.20	.00	171.20		
2614	Amnet Inc.	18947	0241506600	water cybersecurity monthl	1	03/19/2025	1,800.00	.00	1,800.00	20253268	03/19/2025
		18947	0141506600	admin cybersecurity	2	03/19/2025	1,200.00	.00	1,200.00	20253268	03/19/2025
		18947	0141505600	admin	3	03/19/2025	3,150.64	.00	3,150.64	20253268	03/19/2025
		18947	0141505600	court	4	03/19/2025	109.60	.00	109.60	20253268	03/19/2025
		18947	0241505600	water	5	03/19/2025	2,702.12	.00	2,702.12	20253268	03/19/2025
		18947	0142106600	police	6	03/19/2025	2,530.67	.00	2,530.67	20253268	03/19/2025
		18947	0142105050	pw	7	03/19/2025	520.60	.00	520.60	20253268	03/19/2025
		18947	0444152300	pool firewall	8	03/19/2025	210.00	.00	210.00	20253268	03/19/2025
		18947	0143105000	City SHop Switch	9	03/19/2025	125.00	.00	125.00	20253268	03/19/2025
Total 2614:							12,348.63	.00	12,348.63		
2792	Kindered Kids Child Advoc	1193	0142102500	SANE	1	03/19/2025	400.00	.00	400.00	45893	03/20/2025
		1214	0142102500	SANE	1	03/12/2025	550.00	.00	550.00	45893	03/20/2025

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2792:							950.00	.00	950.00		
2871	Core & Main	W532765	0243807930	Fittings	1	03/04/2025	626.21	.00	626.21	45890	03/20/2025
Total 2871:							626.21	.00	626.21		
3110	Old School Concrete & Re	ADA SIDEW	1743107570	ADA Sidewalk Replacemen	1	03/19/2025	13,500.00	.00	13,500.00	45896	03/20/2025
Total 3110:							13,500.00	.00	13,500.00		
3122	Amy Nasta	REIMBURSE	0141505750	CML Annual Meeting 2023	1	06/28/2023	158.51	.00	.00	44709	Multiple
		REIMBURSE	0141505750	CML Annual Meeting 2023	2	06/28/2023	158.51-				
Total 3122:							.00	.00	.00		
3156	Republic Services#653	0653-000512	0143204300	City Of Florence - Trash Se	1	10/31/2024	17.00	.00	.00	20241107	Multiple
		0653-000512	0143204300	City Of Florence - Trash Se	2	10/31/2024	17.00-				
Total 3156:							.00	.00	.00		
3175	Mathhew L Little, Jr	DOOR PROJ	0757702025	City Hall Door Project	AR	1	03/19/2025	6,000.00	.00	6,000.00	45895 03/20/2025
Total 3175:							6,000.00	.00	6,000.00		
3191	Evthokia Petrikkou	250202	0243707890	CPA consulting Investment	1	02/28/2025	1,000.00	.00	1,000.00	45892	03/20/2025
		250202	0141502200	CPA consulting	2	02/28/2025	1,000.00	.00	1,000.00	45892	03/20/2025
Total 3191:							2,000.00	.00	2,000.00		
3247	Centerline Roofing	REFUND 24-	0144003500	Refund - overcharge	1	03/19/2025	97.50	.00	97.50	45889	03/20/2025
		REFUND 25-	0144003500	Refund - tax exempt	1	03/19/2025	340.11	.00	340.11	45889	03/20/2025
Total 3247:							437.61	.00	437.61		
Grand Totals:							134,359.00	.00	134,359.00		

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
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Report Criteria:
Detail report type printed

Report Criteria:

Detail report type printed

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
201	ATMOS ENERGY	3016435394	0140608751	MUNI CENTER	1	03/11/2025	1,271.50	.00	1,271.50	20253275	03/27/2025
Total 201:							1,271.50	.00	1,271.50		
263	L L JOHNSON DISTRIBUT	8140900-00	0144207750	Rotor Turf	1	03/12/2025	2,113.20	.00	2,113.20	45901	03/27/2025
Total 263:							2,113.20	.00	2,113.20		
923	ALSCO	LDEN308810	0140608420	MATS	1	03/26/2025	60.30	.00	60.30	45899	03/27/2025
		LDEN308810	0143102000	UNIFORM RENTAL-Street	1	03/26/2025	192.00	.00	192.00	45899	03/27/2025
Total 923:							252.30	.00	252.30		
1718	BLACK HILLS ENERGY	1225088862	0140608753	MUNI ANNEX	1	03/13/2025	74.25	.00	74.25	20253274	03/27/2025
		1944485829	0145207830	RIVER PARK	1	03/12/2025	69.21	.00	69.21	20253273	03/27/2025
		4197016039	0143107540	CEMETERY HOUSE	1	03/14/2025	58.63	.00	58.63	20253272	03/27/2025
Total 1718:							202.09	.00	202.09		
1719	STAPLES BUSINESS ADV	7004507950	0141503000	Office supplies	1	03/15/2025	67.15	.00	67.15	45902	03/27/2025
		7004507950	0241503000	Office supplies used for W	2	03/15/2025	67.14	.00	67.14	45902	03/27/2025
Total 1719:							134.29	.00	134.29		
2467	Century Link	334006856 3	0241505000	SOUTH PLANT internet	1	03/13/2025	129.10	.00	129.10	20253271	03/27/2025
		334009996 0	0241505000	SOUTH PLANT	1	03/13/2025	297.54	.00	297.54	20253270	03/27/2025
Total 2467:							426.64	.00	426.64		
2947	SECOM, INC	377805 04/0	0241505000	Internet	1	03/27/2025	70.16	.00	70.16	20253276	03/27/2025
Total 2947:							70.16	.00	70.16		
3008	Great American Financial S	38809360	0141503500	Printer lease	1	03/19/2025	337.00	.00	337.00	45900	03/27/2025
Total 3008:							337.00	.00	337.00		

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
3248	AMTEC Less Lethal Syste	048825	0142103100	Less lethal	1	02/11/2025	1,195.00	.00	1,195.00	45782	03/27/2025
		048826	0142103100	Less lethal	1	02/11/2025	1,486.29	.00	1,486.29	45782	03/27/2025
Total 3248:							2,681.29	.00	2,681.29		
Grand Totals:							7,488.47	.00	7,488.47		

Report Criteria:

Detail report type printed

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Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
71	CANON RENTAL CENTER	302244	0145205000	lions park	1	03/31/2025	82.50	.00	82.50	45905	04/03/2025
		302245	0144203500	CEMETERY	1	03/31/2025	75.00	.00	75.00	45905	04/03/2025
		302245	0145204583	Skate park	2	03/31/2025	75.00	.00	75.00	45905	04/03/2025
		302407	0143103500	PORTABLE	1	03/31/2025	84.00	.00	84.00	45905	04/03/2025
Total 71:							316.50	.00	316.50		
122	MOHR'S	18518	0141503000	pLAQUES	1	03/31/2025	29.50	.00	29.50	45912	04/03/2025
		18520	0141503000	pLAQUES	1	04/01/2025	13.75	.00	13.75	45912	04/03/2025
Total 122:							43.25	.00	43.25		
397	U S POSTAL SERVICE	APRIL BILLI	0241503100	UTILITY BILLING	1	04/03/2025	614.57	.00	614.57	20250416	04/03/2025
Total 397:							614.57	.00	614.57		
934	UNCC	225030568	0243808090	LINE LOCATES	1	03/31/2025	71.42	.00	71.42	45919	04/03/2025
Total 934:							71.42	.00	71.42		
1489	UNION PACIFIC RAILROA	33914920	0243808090	Railroad Lease 4/16-4/15/2	1	03/16/2025	4,502.04	.00	4,502.04	45920	04/03/2025
Total 1489:							4,502.04	.00	4,502.04		
1718	BLACK HILLS ENERGY	3135165503	0243507660	PUMP @ AIRPORT	1	03/21/2025	1,150.44	.00	1,150.44	20250416	03/31/2025
		5278901611	0243557680	COAL CREEK TANK	1	03/20/2025	17.88	.00	17.88	20250416	03/31/2025
		9914607095	0143107540	STREET LIGHTS	1	03/27/2025	381.21	.00	381.21	20250416	03/31/2025
Total 1718:							1,549.53	.00	1,549.53		
1965	PRAIRIE MOUNTAIN medi	413979	0141107300	LEGAL PUBLICATIONS	1	03/31/2025	162.80	.00	162.80	45915	04/03/2025
Total 1965:							162.80	.00	162.80		
2387	LEXIPOL LLC	INVLEX1124	0142106000	Police Dept Manural sub	1	04/03/2025	5,854.45	.00	5,854.45	45910	04/03/2025

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2387:							5,854.45	.00	5,854.45		
2614	Amnet Inc.	18979	0141505600	admin Afterhours support	1	03/28/2025	675.00	.00	675.00	20250416	04/03/2025
		18980	0142104550	police after hours	1	03/31/2025	202.50	.00	202.50	20250416	04/03/2025
		18982	0142103100	pd Laptop Adapters	1	04/02/2025	373.40	.00	373.40	20250416	04/03/2025
Total 2614:							1,250.90	.00	1,250.90		
2703	Brady's Locksmith	6875	0757702025	Lock Project City Hall Com	1	04/01/2025	7,360.00	.00	7,360.00	45904	04/03/2025
Total 2703:							7,360.00	.00	7,360.00		
2792	Kindered Kids Child Advoc	1224	0142102500	SANE	1	03/31/2025	400.00	.00	400.00	45909	04/03/2025
Total 2792:							400.00	.00	400.00		
2882	Fiber Platform, LLC	SI-25-013319	0142105000	Ethernet Access PD	1	04/01/2025	1,532.00	.00	1,532.00	45908	04/03/2025
Total 2882:							1,532.00	.00	1,532.00		
3051	CivicPlus, LLC	331702	0141107310	Municode Full service code	1	03/31/2025	947.00	.00	947.00	45906	04/03/2025
		332458	0141107310	Municode Full service Pag	1	03/31/2025	1,173.56	.00	1,173.56	45906	04/03/2025
Total 3051:							2,120.56	.00	2,120.56		
3110	Old School Concrete & Re	ADA SIDEW	1743107570	ADA Sidewalk Replacemen	1	03/31/2025	8,500.00	.00	8,500.00	45913	04/03/2025
Total 3110:							8,500.00	.00	8,500.00		
3114	Wyatt Legal Services PLLC	66	0141105300	City Attorney	1	03/31/2025	6,436.75	.00	6,436.75	20250416	04/03/2025
		66	0243707890	City Attorney	2	03/31/2025	956.25	.00	956.25	20250416	04/03/2025
Total 3114:							7,393.00	.00	7,393.00		
3128	Lynn Rae	MILEAGE 2/	0141505750	Mileage-	1	04/03/2025	35.00	.00	35.00	45911	04/03/2025
Total 3128:							35.00	.00	35.00		
3171	PVS DX INC.	737000846-2	0243458510	Sodium Hypo 10%	1	03/26/2025	6,850.25	.00	6,850.25	45916	04/03/2025

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 3171:							6,850.25	.00	6,850.25		
3191	Evthokia Petrikkou	250302	0141502200	CPA consulting	1	03/31/2025	1,000.00	.00	1,000.00	45907	04/03/2025
		250302	0243707890	CPA consulting	2	03/31/2025	1,500.00	.00	1,500.00	45907	04/03/2025
Total 3191:							2,500.00	.00	2,500.00		
3196	Versaterm Public Safety U	INV36-00545	0142105050	Body Camera	1	04/03/2025	8,904.00	.00	8,904.00	45921	04/03/2025
		INV36-00584	0142103100	Hardware mounting pouch	1	04/03/2025	35.00	.00	35.00	45921	04/03/2025
Total 3196:							8,939.00	.00	8,939.00		
3220	Wilson Williams Fellman Di	1499	0141105300	Black Hills Rate Case- Cos	1	03/31/2025	123.93	.00	123.93	45922	04/03/2025
Total 3220:							123.93	.00	123.93		
3225	Oldcastle SW Group Inc	1625035	1743107520	ASPHALT	1	02/20/2025	429.25	.00	429.25	45914	04/03/2025
Total 3225:							429.25	.00	429.25		
3245	Rhoades Construction, INC	NORTH PIKE	0249509043	Payment No. 2 Schedule	1	03/31/2025	348,318.70	.00	348,318.70	45917	04/03/2025
Total 3245:							348,318.70	.00	348,318.70		
3249	Amber L. Dickson	13279	0140608755	February Cleaning 2025	1	02/01/2025	1,400.00	.00	1,400.00	45903	04/03/2025
		13340	0140608755	March Cleaning 2025	1	03/31/2025	1,400.00	.00	1,400.00	45903	04/03/2025
Total 3249:							2,800.00	.00	2,800.00		
3250	Shake Handlers Roofing L	2001- POOL	0757702025	Pool Roof Replacement A	1	03/15/2025	36,360.00	.00	36,360.00	45918	04/03/2025
Total 3250:							36,360.00	.00	36,360.00		
Grand Totals:							448,027.15	.00	448,027.15		

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
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Report Criteria:
Detail report type printed

COUNCIL ACTION FORM

MEETING DATE: APRIL 7, 2025

STAFF CONTACT: CORTLYNE HUPPE, CITY CLERK

Agenda Item: Consider approving the Special Events Permit for Fremont Community Cares

Department: Administration

Staff Recommendation:

Approve the Special Events Permit for the Fremont Community Cares as presented.

Background/Description of Item:

Fremont Community Cares requests a Special Events Permit for its 2025 calendar of events. The 2025 events are proposed to take place on/at:

- 12:00 PM – 6:00 PM, May 16, 2025
- 12:00 PM – 6:00 PM, May 17, 2025
- 12:00 PM – 6:00 PM, May 18, 2025
- 12:00 PM – 10:00 PM, October 16, 2025
- 12:00 PM – 8:00 PM, December 13, 2025

Fremont Community Cares is well within its annual permitted dates, and with the City Council's approval the total dates requested would be 5/15.

The applicant has paid the requested fees, and all supporting documentation has been submitted. With the Council's approval, this item is ready to be sent to the Department of Revenue Liquor Enforcement Division.

Financial Impact:

The City fee for this application is \$100.

Attachments:

- Special Events Permit Application
- Proposed Liquor Boundary/Maps

Suggested Motion:

Approve the Special Events Permit for the Fremont Community Cares, as presented.

Application for a Special Events Permit

Liquor Permit Number (Do Not Fill Out)

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- ☐ Social ☐ Athletic ☒ Philanthropic Institution
☐ Fraternal ☐ Chartered Branch, Lodge or Chapter ☐ Political Candidate
☐ Patriotic ☐ National Organization or Society ☐ Municipality Owned Arts Facilities
☐ Political ☐ Religious Institution ☐ Chamber of Commerce

LIAB Type of Special Event Applicant is Applying for:

- 2110 ☒ Malt, Vinous And Spirituous Liquor \$25.00 Per Day
2170 ☒ Fermented Malt Beverage \$10.00 Per Day

Name of Applicant Organization or Political Candidate

State Sales Tax Number (Required)

Fremont County Community of LAZES

Mailing Address of Organization or Political Candidate

100 E MAIN St Suite A

City

State ZIP Code

FLORENCE

CO 81226

Address of Place to Have Special Event

100 E MAIN Unit A

City

State ZIP Code

FLORENCE

CO 81226

Authorized Representative of Qualifying Organization or Political Candidate

Jayne Newson

Date of Birth (MM/DD/YY)

Phone Number

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

City

State ZIP Code

Event Manager

Tajane Robinson

Date of Birth (MM/DD/YY)

Phone Number

[REDACTED]

[REDACTED]

Event Manager Home Address

[REDACTED]

City

State

ZIP Code

[REDACTED]

[REDACTED]

[REDACTED]

Email Address of Event Manager

Tajane@mountainviewhomesco.com

1. Is the place to have the Special Event located on State-owned property?

☒ Yes ☐ No *for*

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

☒ No ☐ Yes, How many days?

[REDACTED]

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

☒ No ☐ Yes, License Number

[REDACTED]

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

☒ Yes ☐ No

5. For Chambers of Commerce - Each member who holds a retail establishment permit attests they are not exercising the privileges of the retail establishment permit for the duration of the SEP days.

☐ Yes ☐ No

6. For Chambers of Commerce - Please list all members participating in the SEP.

[REDACTED]

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date

MAY 16th 2025

From:

12p

To:

6p

Date

MAY 17th 2025

From:

12p

To:

6p

Date

MAY 18th 2025

From:

12p

To:

6p

Date

From:

To:

Date

OCT 16th

From:

12p

To:

10p

Date

From:

To:

Date

12-13-25

From:

12p

To:

8pm

Date

From:

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Date

From:

To:

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title

President

Signature

[Signature]

Date (MM/DD/YY)

3-3-25

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

Therefore, this Application is Approved.

Local Licensing Authority (City or County)

☐ City ☐ County

Telephone Number of City/County Clerk

Title

Signature

Date (MM/DD/YY)

Do Not Write in this Space - For Department of Revenue Use Only

Liability Information

License Account Number

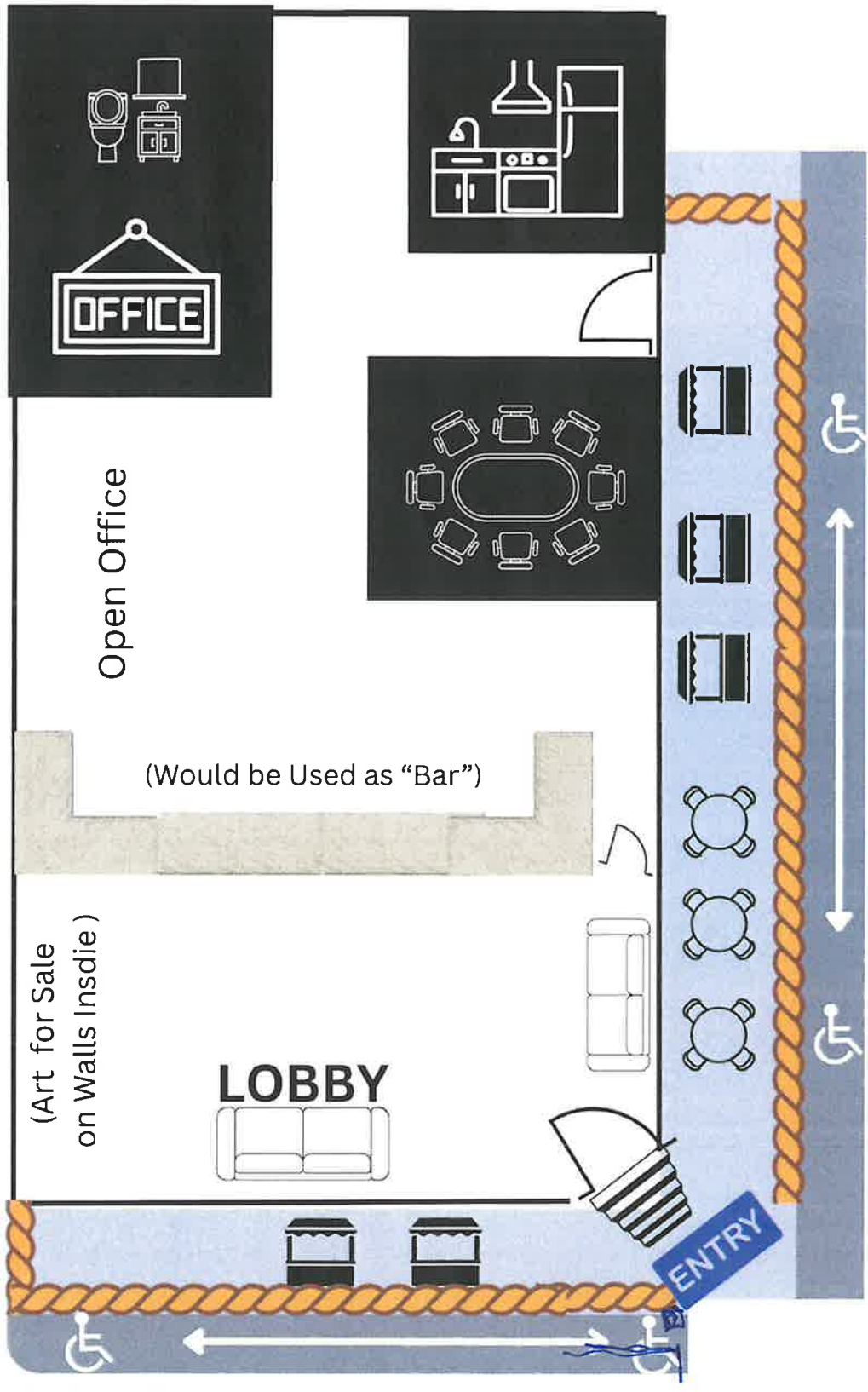
Liability Date

State

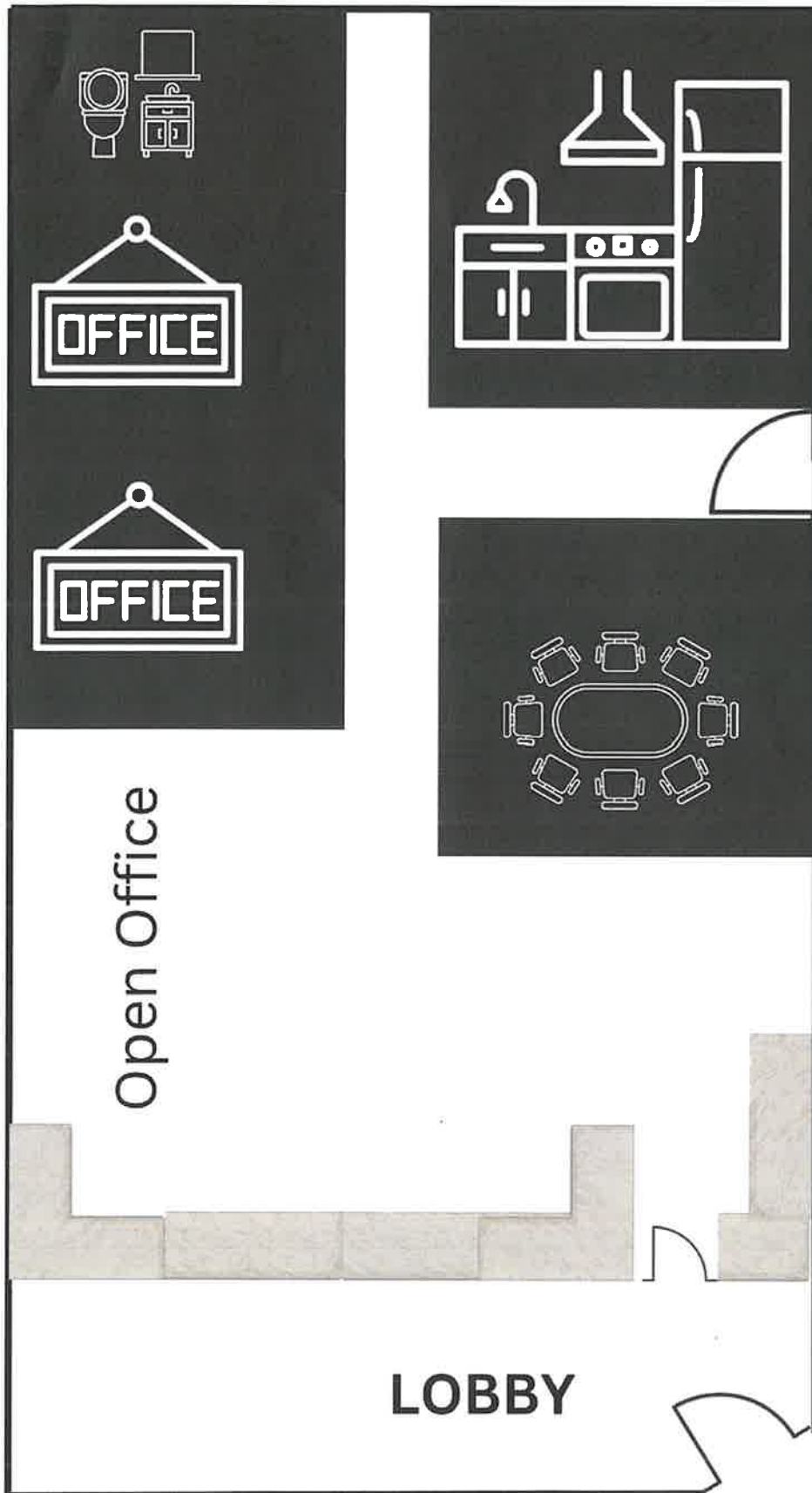
Total

-750 (999) \$.00

MAY 16/17/18



OCT 16 / DEC 13



COUNCIL ACTION FORM

MEETING DATE: **APRIL 7, 2025**

STAFF CONTACT: **CORTLYNE HUPPE, CITY CLERK**

Agenda Item: Consider approving the annual liquor license renewal for the Florence Brewing Company, LLC

Department: Administration

Staff Recommendation:

Approve the annual liquor license renewal for the Florence Brewing Company, LLC.

Background/Description of Item:

Florence Brewing Company is located at 200 South Pikes Peak Avenue. The applicant has submitted all required renewal documentation.

Financial Impact:

The City fee for this application was \$175.00

Suggested Motion:

Approve the annual liquor license renewal for the Florence Brewing Company, LLC.

COUNCIL ACTION FORM

MEETING DATE: **APRIL 7, 2025**

STAFF CONTACT: **CORTLYNE HUPPE, CITY CLERK**

Agenda Item: Consider approving the annual Takeout and Delivery Permit for the Florence Brewing Company, LLC

Department: Administration

Staff Recommendation:

Approve the Takeout and Delivery Permit renewal for the Florence Brewing Company, LLC.

Background/Description of Item:

Florence Brewing Company is located at 200 South Pikes Peak Avenue. The applicant has paid the requested fees, and all supporting documentation has been submitted. With the Council's approval, this item is ready to be sent to the Department of Revenue Liquor Enforcement Division.

Financial Impact:

The City fee for this application was \$0.

Suggested Motion:

Approve the Takeout and Delivery Permit renewal for the Florence Brewing Company, LLC.

COUNCIL ACTION FORM

MEETING DATE: **APRIL 7, 2025**

STAFF CONTACT: **CORTLYNE HUPPE, CITY CLERK**

Agenda Item: Consider approving the annual liquor license renewal for The Patio Pub

Department: Administration

Staff Recommendation:

Approve the annual liquor license renewal for The Patio Pub

Background/Description of Item:

The Patio Pub is located at 4498 Bear Paw Drive. The applicant has submitted all required renewal documentation.

Financial Impact:

The City fee for this application was \$175.00

Suggested Motion:

Approve the annual liquor license renewal for The Patio Pub.

COUNCIL ACTION FORM

MEETING DATE: **APRIL 7, 2025**

STAFF CONTACT: **CORTLYNE HUPPE, CITY CLERK**

Agenda Item: Consider approving the annual Takeout and Delivery Permit for The Patio Pub

Department: Administration

Staff Recommendation:

Approve the Takeout and Delivery Permit renewal for The Patio Pub.

Background/Description of Item:

The Patio Pub is located at 4498 Bear Paw Drive. The applicant has paid the requested fees, and all supporting documentation has been submitted. With the Council's approval, this item is ready to be sent to the Department of Revenue Liquor Enforcement Division.

Financial Impact:

The City fee for this application was \$0.

Suggested Motion:

Approve the Takeout and Delivery Permit renewal for The Patio Pub.

COUNCIL ACTION FORM

MEETING DATE: **APRIL 7, 2025**

STAFF CONTACT: **CORTLYNE HUPPE, CITY CLERK**

Agenda Item: Consider approving the Report of Changes Application for The Patio Pub

Department: Administration

Staff Recommendation:

Approve the Report of Changes Application for The Patio Pub

Background/Description of Item:

Liquor Regulations 47-314(B): "Each Limited Liability Company licensed pursuant to this Article or Article 4, of Title 44, shall report changes of any of its managers, or members having a 10% or more interest in the license, except that any transfer of a controlling interest shall be reported regardless of its size, within 30 days from the date of the change, and shall submit said information to the respective local or state licensing authorities on forms approved by the Division."

The Patio Pub, located at 4498 Bear Paw Drive, has requested a Report of Changes to its Limited Liability Company. Former managing members have been removed from the Frog Dawg Productions LLC, while the majority of ownership remains unchanged. Approving this item would accept the amendment to The Pato Pub's Limited Liability Company alterations.

The requirements listed under the Colorado Department of Revenue Liquor Enforcement Division's DR 8177 form have been completed, and all supporting documentation or receipts of filing have been included in the application.

With the City Council's approval, this item will also need to be processed by the Colorado Department of Revenue Liquor Enforcement Division.

Financial Impact:

The City fee for this application was \$100.0.

Suggested Motion:

Approve the Report of Changes Application for the Patio Pub

COUNCIL ACTION FORM

MEETING DATE: **APRIL 7, 2025**

STAFF CONTACT: **CITY MANAGER AMY NASTA/ PUBLIC WORKS DIRECTOR SAM ELSTUN**

Agenda Item: Consider awarding a contract for the Street Renovation of South Pikes Peak Avenue

Department: Administration/ Public Works

Staff Recommendation:

Staff recommends awarding a contract for the Street Renovation of South Pikes Peak Avenue in the City of Florence to Langston Concrete, Inc. in the amount of \$291,828, plus a ten percent (10%) contingency.

Background/Description of Item:

South Pikes Peak was the worst-rated street in the Street Ranking based on the Street Needs Assessment as approved by the Florence City Council on February 18, 2025. This project includes reconstruction of the road, as well as curb and gutter and sidewalk. This entire section of South Pikes Peak (roadway) will be closed to traffic for the duration of the project; sidewalk and business access via sidewalk will remain open, though access to the entire sidewalk may be limited at time. The City will work with the contractor and businesses owners in this area to try to minimize impacts to businesses in the area to the greatest degree possible while still allowing the project to proceed and be completed in a timely manner.

On February 26, 2025, the City of Florence released a Request for Bid for the Street Renovation of South Pikes Peak Avenue in the City of Florence. This Request was published in *The Daily Record*, and on the City's official website. Three qualified bids were received, and the lowest qualified bidder was determined in accordance with state law and the Florence Municipal Code.

Upon City Council approval and the full execution of formal written agreement, the Notice of Award and Notice to Proceed will be given to Langston Concrete, Inc.

Please note, this project is scheduled to be completed by June 23, 2025, with liquidated damages included as part of the contract for each day the project is delayed. It is not anticipated this project will have any impact on the annual Fourth of July parade. However, this project will be taking place during the 2025 Junktique and Car Show events held May 16th through May 18th.

Financial Impact:

The project cost is \$291,828, The bid is less than the estimated amount for the project. The project will be paid for out of Fund 17 as part of the \$750,000 budgeted for major street improvements by the City Council in 2025.

Staff is requesting a ten percent (10%) contingency in case any unforeseen issues arise while the work is occurring so the project can be completed without returning to Council in such cases.

Attachments included:

- Langston Concrete, Inc. Bid Form

Suggested Motion:

Award a contract for the Street Renovation of South Pikes Peak Avenue in the City of Florence to Langston Concrete, Inc. in the amount of \$291,828, plus a ten percent (10%) contingency

BID FORM

Street Renovation of South Pikes Peak Avenue
City of Florence, Colorado

Furnish and install all necessary design, excavation, materials, measuring, accessories, components, traffic control, safety barriers, equipment, tools, labor, other necessary items, disposal of related debris, and cleanup services needed to perform the services as stated in the accompanying Scope of Services and plan set to reconstruct sidewalks at various intersections in Florence, Colorado. No materials will be furnished by the City. The City will provide site for disposal of spoil material, asphalt pavement, concrete and soil that are removed, loaded, and hauled by the Contractor to the City designated disposal site south of the Florence Cemetery.

BID FORM**BID SCHEDULE A - Reconstruction of the 100 block of South Pikes Peak Avenue**

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT COST	UNIT TOTAL
1	Mob/Demob			15000 ⁰⁰	15000 ⁰⁰
2	Cold plane and overlay to the depth of 3"	19,440 Sq. Ft	LS	4 ²⁰	81,648 ⁰⁰
3	Remove and replace curb and gutter. 6" Curb head	680 LF	LS	65 ⁰⁰	44,200 ⁰⁰
4	Remove and replace sidewalk	8160 Sq. ft.	LS	9 ⁰⁰	73,440 ⁰⁰
5	Concrete Sealer of slurry coat	19,440 Sq. ft.	LS	N/A	N/A
6	Surveyor		LS	3000 ⁰⁰	3,000 ⁰⁰
7	Tree Removal as directed	Unknown	LS	N/A	N/A
8	Decorative rock 2" crush and washed and weed barrier	5 ton	LS	100 ⁰⁰	500 ⁰⁰
9	2 alley way approaches replaced		LS	9000 ⁰⁰	9000 ⁰⁰
10	2 irrigation boxes reconstructed		LS	3000 ⁰⁰	3000 ⁰⁰
11	Traffic Control		LS	4200 ⁰⁰	4200 ⁰⁰
12	Painting, striping	1 - stop bar 2 - crosswalks		6000 ⁰⁰	6000 ⁰⁰
13	Patchback	10 tons	LS	500 ⁰⁰	5000 ⁰⁰

ADDENDUM TO BID FORM

BID SCHEDULE A – South Pikes Peak

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT COST	UNIT TOTAL
1	Tree removal/each tree		LS	2500 ⁰⁰	2500 ⁰⁰
2	Slurry coat glass grid	19,440	SF.	2 ²⁵	43,740 ⁰⁰
3	Rebar #4 on 1 foot square on both alley approaches		LS	600 ⁰⁰	600 ⁰⁰

BID SCHEDULE A TOTAL PRICE

Two Hundred Ninety Nine Thousand Eight Hundred Twenty Eight Dollars (\$ 291,828⁰⁰)
(Use words) (Use Figures)

CONTRACT IDENTIFICATION AND NUMBER:

PROJECT NUMBER:

THIS BID IS SUBMITTED TO:

City of Florence
600 West 3rd Street
Florence, Co 81226

THIS BID IS SUBMITTED BY:

LANGSTON CONCRETE INC.
(CONTRACTOR)

1. The undersigned BIDDER proposed and agrees, if this Bid is accepted by City, to enter into an Agreement with CITY in the form included in the Contract Documents, for the Contract Price, within the Contract Time indicated in this Bid, and in accordance with the other terms and conditions of the Contract Documents.
2. BIDDER accepts all of the terms and conditions of the Invitation to Bid and Instructions to Bidders including, without limitation, those dealing with the disposition of the Bid Security. This Bid will remain subject to acceptance for thirty-five (35) days after the day of the Bid opening. BIDDER will sign and submit the Agreement with the Bonds and other documents required by the bidding requirements within fifteen (15) days after the date of CITY's Notice of Award.
3. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:
 - A. BIDDER has examined and carefully studied the Bidding Documents and the following Addenda receipt, all of which are hereby acknowledged:

Number

1

Date

3/12/25

- B. BIDDER has visited the site, has become familiar with, and is satisfied as to the general, local, and site conditions that may affect cost, progress, performance, and furnishing of the Work.

COUNCIL ACTION FORM

MEETING DATE: APRIL 7, 2025

STAFF REPORT: ASHLEY FOX, PLANNING DIRECTOR

Agenda Item: Consider approving Resolution No. 2 - 2025, a Resolution allowing a professional office as a Use by Special Review at 105 South Pikes Peak Avenue.

Department: Planning Department

Background / Description of Item:

Kellie Jakubowicz has applied for a Special Use Review for a physical therapy office located at 105 South Pikes Peak Avenue.

Staff Comments:

The physical therapy office would potentially occupy a portion of the existing building at 100 East Main Street, although it does have a separate address.

The building is in the CHB – Central Historic Business District and is currently owned by NFW LLLP/Richard Guy.

A physical therapy office meets the definition of a professional office per Section 17.08 of the Municipal Code, which is an allowed use in the CHB – Central Historic Business District by a Special Use Review before Planning Commission and then City Council.

The existing building does have mixed uses: a real estate office at the front, while the potential physical therapy office will be accessible from South Pikes Peak Avenue. Residential units are situated on the second floor.

The Future Land Use section in the City's current Master Plan shows the subject property, 100 East Main Street, in the MU-D - Downtown Mixed-Use District. The Master Plan describes this land use designation as ‘...*primarily pedestrian-oriented and supports a number of retail, office, food services, community organizations and limited hospitality uses....*’. “*The designation seeks to preserve the wide range of uses that support the city and the unique historic character of downtown Florence.*”

Section 17.68.010 of the Municipal Code exempts non-residential uses from providing off-street parking requirements for the Central Historic Business District.

- The owner of the property, NFW LLLP/Richard Guy, owns a parking lot across South Pikes Peak Avenue that can provide additional parking if needed.

Front sidewalks remain in good condition.

Landscaping in the Central Historic Business District is not required, as exempted by Section 17.64.150 of the Municipal Code.

The Planning Commission held a Public Hearing on March 27, 2025, after proper notice was published, mailed and sign posted. The Planning Commission voted unanimously in favor of the special use review application submitted by Kellie Jakubowicz, recommending to City Council for a final decision.

The Planning Commission inquired about ADA accessibility for the entrance of the physical therapy office.

- ADA accessibility requirements typically apply to new construction or alterations to an existing building. As no modifications are planned for the building, ADA compliance would not be a condition for approval.

Financial Impact:

No financial impact is associated with this request.

Attachments included:

- Overview Map
- Pictures
- Resolution No. 2 - 2025

Suggested Motion:

- I move that City Council approve Resolution No. 2 - 2025, a Resolution allowing a professional office as a Use by Special Review at 105 South Pikes Peak Avenue.



**W MAIN ST
(STATE HWY 115)**

**E MAIN ST
(STATE HWY 115)**



S PIKES-PEAK-AVE



105 South Pikes Peak Avenue







RESOLUTION NO. 2 - 2025

A RESOLUTION ALLOWING A PROFESSIONAL OFFICE AS A USE BY SPECIAL REVIEW IN THE CHB – CENTRAL HISTORIC BUSINESS ZONE DISTRICT AT 105 SOUTH PIKES PEAK AVENUE

WHEREAS, applicant Kellie Jakubowicz along with the property owner, NFW LLLP, desires to allow use of a portion of the existing building at 100 East Main Street as a physical therapy office; and

WHEREAS, such a professional office requires approval as a special use in the CHB Zone District which is the underlying zone district of the property; and

WHEREAS, Section 17.60.090 of the Florence Municipal Code requires the Planning Commission to hold a public hearing on all requests for special use permits; and

WHEREAS, a public hearing was held, after proper notice was provided, before the Florence Planning Commission pursuant to C.R.S. 31-23-304 on March 27, 2025, at which time and place the applicant and owner appeared and presented the application; and

WHEREAS, the Florence Planning Commission, by a unanimous vote, recommended to the City Council that the application be approved; and

WHEREAS, Section 17.60.110 of the Florence municipal Code sets forth the general criteria for the Council's consideration of special use permits and the requirement that final approval for a special use application shall be in the form of a City Council resolution; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, COLORADO, that:

1. The City Council of the City of Florence makes the following findings of fact with respect to the application for the issuance of a Special Use Permit to the applicant as follows;
 - a. The procedural requirements of Title 17 of the Florence Municipal Code have been met.
 - b. The proposed use complies with all requirements imposed by Chapter 17.60-Special Use Review — of the Florence Municipal Code.
 - c. The proposed use is consistent with the purposes of Title 17 of the Florence Municipal code.

- d. The proposed use is designed to be compatible with surrounding land uses and the area of its location.
2. A Special Use Permit shall be issued contingent upon the acceptance and observance by the Applicant of the following specified conditions:
 - a. The special use permit granted for this professional physical therapy office requires the site to be operated as generally outlined in the application.
 - b. The operation of this professional physical therapy office shall not create an adverse impact on the character or operation of adjoining properties.
 - c. The operation of this professional physical therapy office shall not constitute an annoyance or nuisance to surrounding building occupants.
 - d. The operation of this professional physical therapy office shall be compatible and harmonious with surrounding land uses.
3. The Special Use Permit granted by this Resolution shall not be transferable or assignable to any future building owners or to any subsequent operators of a similar physical therapy office under another business name without further action by Florence City Council.

RESOLVED this _____ day of _____, 2025.

By: _____
Mayor

ATTEST:

City Clerk

COUNCIL ACTION FORM
MEETING DATE: April 7, 2025
STAFF CONTACT: AMY NASTA, CITY MANAGER

Agenda Item: Consider adopting the second reading of Ordinance No. 2-2025, an Ordinance amending Section 2.04.050(C), Term of Office – Commencement of Term of Chapter 2.04, City Council of the Florence, Colorado Municipal Code, and amending or repealing all ordinances or regulations not in conformity herewith.

Department: Administration

Staff Recommendation:

Adopt the second reading of Ordinance No. 2-2025, an Ordinance amending Section 2.04.050(C), Term of Office – Commencement of Term of Chapter 2.04, City Council of the Florence, Colorado Municipal Code, and amending or repealing all ordinances or regulations not in conformity herewith.

Background/Description of Item:

At the February 18, 2025, Regular City Council meeting, the Florence City Council adopted Ordinance 1-2025, an Ordinance providing a holistic Code revision of Title 2 of the Florence, Colorado Municipal Code (FMC).

As part of this revision, Council adopted FMC 2.04.050(C) – City Council – Term of Office – Commencement of Term, with the following language (*italics added*):

2.04.050 – Term of Office

Commencement of Term. Following the regular municipal election, the term of all newly elected members of the city council shall commence on the first Monday after the first Tuesday in January following their election. (CRS 31-4-105).

Due to newfound statutory inconsistency, the attached Ordinance offers specification of the commencement of term by stating the Mayor is to be seated following the survey of election results, while the balance of the Council is to be seated in January (first Monday following first Tuesday).

The City Council unanimously approved the first reading of Ordinance No. 2-2025 at the March 3, 2025, City Council meeting.

Attachments:

- Ordinance No. 2-2025

Suggested Motion:

Adopt the second reading of Ordinance No. 2-2025, an Ordinance amending Section 2.04.050(C), Term of Office – Commencement of Term of Chapter 2.04, City Council of the Florence, Colorado Municipal Code, and amending or repealing all ordinances or regulations not in conformity herewith.

ORDINANCE NO. 2-2025

AN ORDINANCE AMENDING SECTION 2.05.050(C), TERM OF OFFICE – COMMENCEMENT OF TERM, OF CHAPTER 2.04, CITY COUNCIL, OF THE FLORENCE, COLORADO MUNICIPAL CODE, AND AMENDING OR REPEALING ALL ORDINANCES OR REGULATIONS NOT IN CONFORMITY HEREWITH.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, COLORADO:

SECTION ONE: Chapter 2.04.050, Term of Office – Commencement of Term, is hereby amended to read as follows:

2.04.050 – Term of Office

(C) Commencement of Term. Following the regular municipal election, the term of all newly elected members of the city council shall commence on the first Monday after the first Tuesday in January following their election. (CRS 31-4-105). The Mayor shall assume office at the next regularly scheduled meeting of the City Council following the Mayor’s election (CRS 31-4-207(2)).

SECTION TWO: All other ordinances not in conformity herewith are hereby repealed or amended to conform hereto.

Introduced as an Ordinance, passed on its first reading, and ordered published in full in the City’s official newspaper this _____ day of _____, 2025

(SEAL)

CITY OF FLORENCE, COLORADO

Steve Wolfe, Mayor

Attest:

Cortlyne Huppe, City Clerk

Passed on its second reading and ordered published by title in the City’s official newspaper this _____ day of _____, 2025

(SEAL)

CITY OF FLORENCE, COLORADO

Steve Wolfe, Mayor

Attest:

Cortlyne Huppe, City Clerk

COUNCIL ACTION FORM

MEETING DATE: APRIL 7, 2025

STAFF CONTACT: AMY NASTA, CITY MANAGER

Agenda Item: Consider adopting the second reading of Ordinance No. 3-2025, an Ordinance amending Florence, Colorado Municipal Code Chapter 2.04.010, City Council – City Council Rules of Procedure

Department: Administration

Staff Recommendation:

Adopt the second reading of Ordinance No. 3-2025, an ordinance amending Chapter 2.04.010, City Council – City Council Rules of Procedure, of the Florence, Colorado Municipal Code to incorporate, by reference, the *City Council Rules of Procedure* document.

Background/Description of Item:

At the February 18, 2025, Regular City Council Meeting, the City Council approved the second reading of Ordinance 1-2025, an Ordinance which provided a holistic edit of Title 2.

Following the approval of Ordinance 1-2025, it was necessary to further amend Chapter 2.04.010, City Council Rules of Procedure of Chapter 2.04, City Council, of the Florence, Colorado Municipal Code (FMC), as Ordinance 1-2025 changed multiple sections of the FMC, several of which were cited in City Council Rules of Procedure (CCROP), necessitating its update, which also must be done by Ordinance. Since CCROP was incorporated into the FMC by reference, and as a specific version, this reference must be updated in the FMC.

The *City Council Rules of Procedure* (CCRP) document provides the necessary guidelines for the conduct of orderly meetings of the Florence City Council. It contains rules and procedures found in City ordinances and includes best practices used by a wide variety of municipal governments.

The CCROP underwent material revisions through the first reading of Ordinance No. 3-2025, which passed unanimously at the March 3, 2025, City Council meeting.

Should the Council elect to pass this proposed Ordinance, the CCROP will remain incorporated into the Florence Municipal Code by reference.

Attachments:

- Ordinance No. 3-2025

Suggested Motion:

Adopt the second reading of Ordinance No. 3-2025, an ordinance amending Florence, Colorado Municipal Code Chapter 2.04.010, City Council – City Council Rules of Procedure

ORDINANCE NO. 3-2025

AN ORDINANCE AMENDING SECTION 2.04.010, CITY COUNCIL RULES OF PROCEDURE, OF CHAPTER 2.04, CITY COUNCIL, OF THE FLORENCE, COLORADO MUNICIPAL CODE, AND AMENDING OR REPEALING ALL ORDINANCES OR REGULATIONS NOT IN CONFORMITY HEREWITH.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, COLORADO:

SECTION ONE: Chapter 2.04.010, City Council Rules of Procedure, is hereby amended to read as follows:

2.04.010 – City Council Rules of Procedure

The City Council Rules of Procedure, March 3, 2025, adopted document is hereby incorporated by reference. The City Council Rules of Procedure, March 3, 2025, document provides the approved guidelines for the conduct of orderly meetings of the City Council of the City of Florence, Colorado.

SECTION TWO: All other ordinances not in conformity herewith are hereby repealed or amended to conform hereto.

Introduced as an Ordinance, passed on its first reading, and ordered published in full in the City's official newspaper this _____ day of _____, 2025

(SEAL)

CITY OF FLORENCE, COLORADO

Steve Wolfe, Mayor

Attest:

Cortlyne Huppe, City Clerk

Passed on its second reading and ordered published by title in the City's official newspaper this _____ day of _____, 2025

(SEAL)

CITY OF FLORENCE, COLORADO

Steve Wolfe, Mayor

Attest:

Cortlyne Huppe, City Clerk

COUNCIL ACTION FORM

MEETING DATE: APRIL 7, 2025

STAFF CONTACT: AMY NASTA, CITY MANAGER

Agenda Item: Consider approving Resolution 3-2025, a Resolution establishing the water rates and regulations for water taps

Department: Administration

Staff Recommendation:

Approve Resolution 3-2025, a Resolution establishing the water rates and regulations for water taps.

Background/Description of Item:

Annually the City of Florence is required to adjust the water rates, this rate is adjusted according to the number of users (ERU's), volume of usage, regional water agreement and the debt schedule required by the bonds and loan payments that were secured by the City's water enterprise fund.

Upon review of total users and the debt schedule for the required payments in 2025, the following changes will be necessary to fulfill those requirements

- No water rates will be changing at this time,
- Debt Payment will decrease, please see attachment B for breakdown of each tap size
- Regional Debt Payment will also decrease (regional debt responsibility differs)

Additionally, upon review of the types of service the previous debt payment of 50% for Hotel/Motels and Rooming has been removed. The option for a Declaration of Non-Use will still be available for those service types to ensure the correct number of units are being billed.

Attachments:

- Resolution 3-2025
- *Water/Debt Rates*

Suggested Motion:

Approve Resolution 3-2025, a Resolution Amending Establishing Water Rates and Regulations for Application for Water Taps.

RESOLUTION NO. 3-2025

A RESOLUTION ESTABLISHING WATER RATES AND REGULATIONS FOR APPLICATION FOR WATER TAPS

WHEREAS, the City Council believes the periodic adjustment of water rates is necessary to ensure the health, safety and welfare of the Citizens of Florence.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, COLORADO:

SECTION 1. WATER RATES – INSIDE THE CITY LIMITS

The following monthly rates and charges for the use of water inside the Florence City limits are established:

Type of Service	Minimum Monthly Charge (Minimum Fee + Debt Retirement)		
	Minimum Fee	Debt Retirement	Total
Single Family Dwelling	\$13.94	\$21.77	\$35.71
Multi-Family Unit	\$13.94	\$21.77	\$35.71 / unit
Hotels, Motels, and Rooming	\$13.94	\$21.77	\$35.71 / unit
Mobil/RV Parks	\$13.94	\$21.77	\$35.71 / unit
Schools/Educational Facilities	Based on Tap Size		
Hospitals/Nursing Homes	Based on Tap Size		
High Demand Commercial User	Varies based in part on Historical Use Data		
Other Commercial Unit	Based on Tap Size		

**Note: "Total" does not include excess water charges*

Tap Size	ERUs	Minimum Monthly Charge (Minimum Fee + Debt Retirement)		
		Minimum Fee	Debt Retirement	Total
3/4"	1	\$13.94	\$21.77	\$35.71
1"	1.77	\$24.77	\$38.69	\$63.46
1 1/2"	3.998	\$55.73	\$87.04	\$142.77
2"	7.108	\$99.09	\$154.74	\$253.83
3"	15.992	\$222.93	\$348.15	\$571.08
4"	28.431	\$396.33	\$618.94	\$1,015.27
6"	62.969	\$891.73	\$1,392.61	\$2,284.34
8"	113.723	\$1,585.30	\$2,475.75	\$4,061.05
10"	177.692	\$2,477.03	\$3,868.35	\$6,345.38
12"	255.877	\$3,566.93	\$5,570.44	\$9,137.37
14"	348.28	\$4,855.02	\$7,582.06	\$12,437.08
16"	454.91	\$6,341.45	\$9,903.39	\$16,244.84

**Note: "Total" does not include excess water charges*

SECTION 2. WATER RATES – OUTSIDE THE CITY LIMITS

Type of Service	Minimum Monthly Charge (Minimum Fee + Debt Retirement)		
	Minimum Fee	Debt Retirement	Total
Single Family Dwelling	\$23.59	\$21.77	\$45.36
Multi-Family Unit	\$23.59	\$21.77	\$45.36 / unit
Hotels, Motels, and Rooming	\$23.59	\$21.77	\$45.36 / unit
Mobil/RV Parks	\$23.59	\$21.77	\$45.36 / unit
Schools/Educational Facilities	Based on Tap Size		
Hospitals/Nursing Homes	Based on Tap Size		
High Demand Commercial User	Varies based in part on Historical Use Data		
Other Commercial Unit	Based on Tap Size		

**Note: "Total" does not include excess water charges*

Tap Size	ERUs	Minimum Monthly Charge (Minimum Fee + Debt Retirement)		
		Minimum Fee	Debt Retirement	Total
3/4"	1	\$23.59	\$21.77	\$45.36
1"	1.77	\$41.92	\$38.69	\$80.61
1 1/2"	3.998	\$94.31	\$87.04	\$181.35
2"	7.108	\$167.68	\$154.74	\$322.42
3"	15.992	\$377.25	\$348.15	\$725.40
4"	28.431	\$670.69	\$618.94	\$1,289.63
6"	62.969	\$1,509.03	\$1,392.61	\$2,901.64
8"	113.723	\$2,682.73	\$2,475.75	\$5,158.48
10"	177.692	\$4,191.75	\$3,868.35	\$8,060.10
12"	255.877	\$6,036.14	\$5,570.44	\$11,606.58
14"	348.28	\$8,215.93	\$7,582.06	\$15,797.99
16"	454.91	\$10,731.33	\$9,903.39	\$20,634.72

**Note: "Total" does not include excess water charges*

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SECTION 3. QUANTITY OF WATER FOR MINIMUM CHARGE

The foregoing minimum charges shall be payable in advance for each month or fraction thereof; no rebates shall be allowed for payments made in advance. The payment of such monthly minimum charges shall entitle each user to the following quantity of water for each calendar month for use both inside the city limits and outside the city limits:

Type of Service	Quantity in Gallons	
	Inside City Limits	Outside City Limits
Single Family Dwelling	3,500	5,000
Multi-Family Unit	3,500/unit	5,000/unit
Hotels, Motels, and Rooming	3,500 plus 1,000/unit	5,000 plus 1,000/unit
Mobil/RV Parks	3,500/available lot/unit	5,000/available lot/unit
Schools/Educational Facilities	Based on Tap Size	
Hospitals/Nursing Homes	Based on Tap Size	
High Demand Commercial User	Varies based in part on Historical Use Data	
Other Commercial Unit	Based on Tap Size	

Tap Size	Quantity in Gallons	
	Inside City Limits	Outside City Limits
3/4"	3,500	5,000
1"	6,200	8,000
1 1/2"	14,000	20,000
2"	25,000	35,000
3"	56,000	80,000
4"	99,000	140,000
6"	22,400	320,000
8"	398,000	570,000
10"	622,000	890,000
12"	895,000	1,280,000
14"	1,219,000	1,740,000
16"	1,592,000	2,275,000

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SECTION 4. WATER RATES – EXCESS CONSUMPTION

The monthly rates for all water used in excess of the quantity set forth above for “Type of Service” in Section 3 shall be as follows:

Inside City Limits		Outside City Limits	
Quantity in Gallons	Rate per 1,000 Gallons	Quantity in Gallons	Rate per 1,000 Gallons
3,501 - 25,000	\$2.43	5,001 - 25,000	\$4.63
25,001 - 50,000	\$2.61	25,001 - 50,000	\$5.33
50,001 - 75,000	\$2.80	50,001 - 75,000	\$6.12
75,001 - 100,000	\$3.22	75,001 - 100,000	\$7.04
100,001 - 150,000	\$3.71	100,001 - 150,000	\$8.10
150,001 - 200,000	\$4.26	150,001 - 200,000	\$9.31
200,001 - 500,000	\$4.90	200,001 - 500,000	\$10.71
500,001 +	\$5.64	500,001 +	\$12.32

SECTION 5. MINIMUM MONTHLY CHARGES AND GALLONS, AND EXCESS WATER USER MONTHLY FEE FOR HIGH DEMAND COMMERCIAL USE INSIDE THE CITY LIMITS AND OUTSIDE THE CITY LIMITS

For facilities, such as institutional housing and correctional facility, the monthly minimum charges are calculated based on known population of the facility x .4 to establish the “equivalent residential units” (ERU’s). Use ERU amount x $\frac{3}{4}$ ” monthly minimum water charge to establish monthly minimum water charge. Minimum monthly gallons are established by calculating the $\frac{3}{4}$ ” monthly minimum gallons (5,000) x number of ERU’s. Gallons in excess of monthly minimum shall be charges pursuant to Section 4.

Population figures shall be adjusted annually in month of December.

SECTION 6. WATER RATES FOR COAL CREEK, WILLIAMSBURG AND ROCKVALE

The rates for water treated and delivered to the Towns of Coal Creek, Williamsburg and Rockvale are established pursuant to the Second Addendum to Water Facilities Agreement dated April 18, 1984, as the same may be amended.

SECTION 7. BULK WATER CHARGES

The charge for bulk water is established by Resolution 28-2003 or as further amended by resolution of the City Council. Bulk water is deemed to mean treated water sold by the City of Florence to users who haul or transport such water as opposed to water that the City of Florence delivers through its water lines.

SECTION 8. APPLICATION AND CHARGES FOR TAPS

Applications for water taps shall be submitted to the City Clerk. Charges for water taps shall be as set forth in the “Addendum to Agreement on Water Fees”, dated July 1, 2002 and entered into among the City of Florence and the Towns of Coal Creek, Williamsburg and Rockvale, as the same may be amended, reference Resolution 14-2002.

SECTION 9. EFFECTIVE DATE

The effective date of water rates set forth in this resolution shall be May 1, 2025.

INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF FLORENCE ON THIS 7th DAY OF April , 2025.

BY: _____
Steve Wolfe, Mayor

ATTEST:

BY: _____
Cortlyne Huppe, City Clerk

[illegible]



CITY OF FLORENCE

600 West 3rd Street
Florence, Colorado 81226
(719) 784-4848
cityofflorence@florencecolorado.org

City Manager Report

February 27, 2025 – April 3, 2025

Meetings with agencies, boards, and committees:

- ***John C. Fremont Library (Friday, March 7, 2025)***
 - Attended Dr. Seuss Day as a guest reader at the John C. Fremont Library
- ***Holcim (Tuesday, March 11, 2025)***
 - Met with representatives from Holcim to discuss future community engagement opportunities.
- ***Recreation District (Monday, March 24, 2025)***
 - Met with representatives from the Recreation District to discuss potential future opportunities for Florence.
- ***Planning Commission (Thursday, March 27, 2025)***
 - Attended the monthly Planning Commission meeting for March.

Internal Meetings/Discussion/Projects

- Updates to the Personnel Policies are undergoing final legal review. These will be provided to Council when complete to ensure extra time for review in advance of their inclusion on an upcoming agenda.
- An updated compensation schedule for employees is in the final stages of development. This proposed schedule provides a more modern approach to the City's compensation structure, while keeping all employees within their current pay range, meaning no compensation adjustments will be required should council elect to adopt the plan at a future Council meeting.
- Staff is nearing the final stage of completing comprehensive fee updates (excluding utility rates) and expects to present them to Council early in the second quarter of 2025. These updates involve significant Code revisions as well in order to make future updates more efficient and streamlined.
- The City of Florence received a qualified response for the Request for Qualifications for the Master Plan. Staff have reviewed the proposal and will present it to the Planning Commission for their consideration at the April Planning Commission Meeting. The proposal will then be presented to the City Council at the first City Council meeting in May.
- The previously discussed community engagement program allowing citizens the opportunity to better understand how government works has been tentatively scheduled to begin in May. We will begin providing notifications and sign-ups in the next couple of weeks.
- Outside Agency Funding applications will be closing in early May.
 - 2025 applications are due May 6th, and initial presentations to the Council will take place on May 19th.