



**FLORENCE CITY COUNCIL**  
**Regular Meeting Agenda**  
**Monday, June 17, 2024, 6:30 PM**

Watch this meeting live on the City's YouTube channel at  
<https://www.youtube.com/@CityofFlorenceCO>

- 1) **CALL TO ORDER & PLEDGE OF ALLEGIANCE**  
City Council Chambers, 600 W. 3rd Street, Florence, CO 81226
- 2) **ROLL CALL:**
  - Mayor Wolfe
  - Councilman Vanhoutan
  - Councilman Stiefel
  - Councilwoman Stone
  - Councilman Mergelman
  - Councilwoman Gardner
  - Councilwoman MacKinnon
- 3) **PRESENTATIONS**
  - a) Gifting of Honorary Plaque for Eastern Fremont County Men Who Dedicated Their Lives to our Country: WWI, WII, Korean War, and Vietnam War  
Presented By: Royal Schmidt and the Florence Pioneer Museum
- 4) **PUBLIC COMMENTS**

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).
- 5) **CONSENT AGENDA**
  - a) Consider approving the minutes as written for the Regular City Council Meeting on June 3, 2024
  - b) Consider approving City expenditures prepared on June 6, 2024, in the amount of \$56,315.47, and June 13, 2024, in the amount of \$74,170.74
- 6) **NEW BUSINESS**
  - a) Consider approving Ordinance No. 7 – 2024: An Ordinance Designating 105 West Main Street, The Knights of Pythias/Castle Hall, As a Local Historic Landmark
- 7) **COUNCIL UPDATES**
  - a) City Council Reports
  - b) City Manager Reports
- 8) **EXECUTIVE SESSION(S): IF NECESSARY**

Pursuant to C.R.S. §24-6-402(4)(b), an executive session for the purpose of conferencing with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions pertaining to any item listed on the agenda herein and/or any related discussion that may arise thereto. Such executive session may be entered into at any time or at any point on the agenda, if necessary and with the requisite Council approval.
- 9) **ADJOURNMENT:** Adjournment until the next regular City Council Meeting  
Monday, July 1, 2024



**FLORENCE CITY COUNCIL**  
**Regular Meeting Agenda**  
**Monday, June 3, 2024, 6:30 PM**

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<https://www.youtube.com/@CityofFlorenceCO>

**1) CALL TO ORDER & PLEDGE OF ALLEGIANCE**

City Council Chambers, 600 W. 3rd Street, Florence, CO 81226

Mayor Wolfe called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

**2) ROLL CALL:**

Mayor Wolfe	Present
Councilman Vanhoutan	Present
Councilman Stiefel	Present
Councilwoman Stone	Present
Councilman Mergelman	Present
Councilwoman Gardner	Present
Councilwoman MacKinnon	Absent

**OTHERS PRESENT:** City Clerk Cortlyne Huppe, City Manager Amy Nasta, Public Works Director Sam Elstun, and City Attorney Dan Findlay.

**3) PUBLIC COMMENTS**

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).

Cathey Young- 220 East Sixth Street  
Inquired about the status of the City's hazardous tree project.

**4) CONSENT AGENDA**

- a) Consider approving the minutes as written for the Regular City Council Meeting on May 20, 2024
- b) Consider approving City expenditures prepared on May 23, 2024, in the amount of \$53,811.39
- c) Consider approving the annual liquor license renewal for Barn & Barrel
- d) Consider approving the Street Closure Request for the July 4<sup>th</sup> Wet n' Dry Parade
- e) Consider approving the Street Closure Request for the Pioneer Day Parade

Councilor Vanhoutan requested item 4d be removed from the Consent Agenda.

Councilor Mergelman motioned to approve the Consent Agenda, excluding item 4d. Councilor Vanhoutan seconded. With the Councilmembers voting in favor of the motion, the motion carried.

Councilor Vanhoutan clarified the July 4<sup>th</sup> Wet n' Dry Parade street closure would take place from 3 AM to 1 PM.

Councilor Vanhoutan motioned to approve the July 4<sup>th</sup> Wet n' Dry Parade street closure from 3 AM to 1 PM. Councilor Gardner seconded. With the Councilmembers voting in favor of the motion, the motion carried.

**5) NEW BUSINESS**

- a) Consider appointing two (2) Councilmembers to the Outside Agency Funding Requests Program Review Committee

City Attorney Dan Findlay reminded the City Council that the committee appointment votes do not correlate to monetary disbursement and all councilmembers are encouraged to participate.

City Manager Amy Nasta stated the Outside Agency Funding Request Program Overview document was adopted by the City Council on April 1, 2024. The document provided rules and procedures for allocating funding and elaborated on the review committee, which is comprised of the City Manager, Finance Officer, and two City Council members. The review committee does not award funding. The sole purpose of the review committee is to screen out applicants who do not meet the criteria outlined in the program document.

Mayor Wolfe reiterated funding requests are due by June 13, 2024, and presentations before the City Council would be on July 15, 2024.

Motion to appoint Councilor Stiefel to the review committee for the Outside Agency Funding Program: Councilor Mergelman

Seconded by: Councilor Gardner

6 Ayes

Motion passed: 6 – 0

Motion to appoint Councilor Vanhoutan to the review committee for the Outside Agency Funding Program: Councilor Mergelman

Seconded by: Councilor Stone

6 Ayes

Motion passed: 6 – 0

**6) COUNCIL UPDATES**

- a) City Council Reports

Councilor Stone announced the upcoming Second Saturday event.

Councilor Gardner noted the improvements in Union Highland Cemetery's maintenance and lawn care.

Councilor Mergelman noted the maximum capacity of Farmer's Market vendors has been met for the 2024 season.

Mayor Wolfe announced June 25<sup>th</sup> is Bike to Work Day. He attended the Colorado Municipal League event hosted by Florence, the senior center coffee chat, and the Regional Water Board where Water Superintendent Brandon Harris presented the installation of the new bar screen. Mayor Wolfe met with Congresswoman Brittany Petterson, UAACOG representatives regarding mini-grants, and the Tree Board for their trifold. He reminded the City Council of the July 4<sup>th</sup> band sponsorship and the City Manager's evaluation on July 1<sup>st</sup>.

- b) City Manager Reports

City Manager Nasta announced the electronic billing program would be live soon. Citizens can continue to pay at City Hall or over the phone with the new program. The City is also looking at migrating to a new website in correlation with the ADA House Bill and launching a new program called Constant Contact. She hopes this program will improve communication

between the City and the community. Citizens can sign up on the City's website or at City Hall during operating hours.

City Clerk Cortlyne Huppe announced the upcoming July 4<sup>th</sup> Karaoke Fundraiser at Oak Creek Bar & Grill.

**7) EXECUTIVE SESSION(S): IF NECESSARY**

Pursuant to C.R.S. §24-6-402(4)(b), an executive session for the purpose of conferencing with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions pertaining to any item listed on the agenda herein and/or any related discussion that may arise thereto. Such executive session may be entered into at any time or at any point on the agenda, if necessary and with the requisite Council approval.

**8) ADJOURNMENT:** Adjournment until the next regular City Council Meeting  
Monday, June 17, 2024

Councilor Gardner motioned to adjourn the meeting. Councilor Stone seconded. With all of the Councilmembers voting in favor of the motion, the motion carried.  
Mayor Wolfe adjourned the City Council Meeting at 6:52 p.m.

CITY OF FLORENCE, CO

BY: \_\_\_\_\_  
Steve Wolfe, Mayor

RESPECTFULLY SUBMITTED: \_\_\_\_\_  
Cortlyne Huppe, City Clerk

Report Criteria:  
 Detail report type printed

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
71	CANON RENTAL CENTER	295508	0145205000	lions park	1	05/31/2024	82.50	.00	82.50	45337	06/06/2024
		296003	0143103500	PORTABLE	1	05/31/2024	84.00	.00	84.00	45337	06/06/2024
		296017	0144203500	CEMETERY	1	05/31/2024	75.00	.00	75.00	45337	06/06/2024
		296017	0145204583	Skate park	2	05/31/2024	75.00	.00	75.00	45337	06/06/2024
Total 71:							316.50	.00	316.50		
263	L L JOHNSON DISTRIBUT	8136157-00	0145203800	Rotor Turf	1	05/16/2024	442.13	.00	442.13	45345	06/06/2024
		8136157-01	0145203800	Rotor Turf	1	05/17/2024	666.85	.00	666.85	45345	06/06/2024
Total 263:							1,108.98	.00	1,108.98		
861	CIRSA	W24402	0141106700	2023 WC Payroll Audit	1	05/31/2024	2,345.00	.00	2,345.00	20240606	06/04/2024
Total 861:							2,345.00	.00	2,345.00		
923	ALSCO	LDEN293022	0144202000	UNIFORM RENTAL-Street	1	05/08/2024	14.14	.00	14.14	45335	06/06/2024
		LDEN293022	0143102000	UNIFORM RENTAL-Street	2	05/08/2024	139.00	.00	139.00	45335	06/06/2024
		LDEN293358	0143102000	UNIFORM RENTAL-Street	1	05/22/2024	139.00	.00	139.00	45335	06/06/2024
		LDEN293358	0144202000	UNIFORM RENTAL - Cem	2	05/22/2024	22.14	.00	22.14	45335	06/06/2024
		LDEN293697	0143102000	UNIFORM RENTAL-Street	1	05/22/2024	60.96	.00	60.96	45335	06/06/2024
		LDEN294381	0140608750	FLOOR MAT	1	06/05/2024	56.20	.00	56.20	45335	06/06/2024
Total 923:							431.44	.00	431.44		
934	UNCC	224050590	0243808090	LINE LOCATES	1	05/31/2024	131.58	.00	131.58	45352	06/06/2024
Total 934:							131.58	.00	131.58		
994	ECONO SIGN & BARRICA	10-989821	0143107600	Street Signs	1	05/15/2024	2,156.77	.00	2,156.77	45341	06/06/2024
Total 994:							2,156.77	.00	2,156.77		
1224	NORTHERN SAFETY CO,	906216084	0143103500	SAFETY SHIRTS	1	05/21/2024	826.81	.00	826.81	45347	06/06/2024
		906218993	0143103500	SAFETY SHIRTS	1	05/24/2024	874.40	.00	874.40	45347	06/06/2024

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1224:							1,701.21	.00	1,701.21		
1229	CASELLE, INC.	133017	0241505600	HR Applications and Traini	1	05/28/2024	2,525.00	.00	2,525.00	45338	06/06/2024
		133017	0141505600	HR Applications and Traini	2	05/28/2024	2,525.00	.00	2,525.00	45338	06/06/2024
Total 1229:							5,050.00	.00	5,050.00		
1253	AT & T MOBILITY	2872917141	0142105000	POLICE	1	05/20/2024	3,435.19	.00	3,435.19	45336	06/06/2024
		2872917141	0141505000	ADMIN	2	05/20/2024	229.10	.00	229.10	45336	06/06/2024
		2872917141	0143105000	STREETS	3	05/20/2024	1,079.67	.00	1,079.67	45336	06/06/2024
		2872917141	0141305000	EXECUTIVE	4	05/20/2024	47.33	.00	47.33	45336	06/06/2024
		2872917141	0144005000	PLANNING	5	05/20/2024	79.98	.00	79.98	45336	06/06/2024
		2872917141	0141505000	CEMETARY	6	05/20/2024	39.99	.00	39.99	45336	06/06/2024
		2872917141	0241505000	WATER	7	05/20/2024	2,785.08	.00	2,785.08	45336	06/06/2024
Total 1253:							7,696.34	.00	7,696.34		
1288	JOHNNY'S PLUMBING	26806	0444152200	Pool Bolier Replacement 2	1	05/28/2024	14,036.00	.00	14,036.00	45344	06/06/2024
Total 1288:							14,036.00	.00	14,036.00		
1718	BLACK HILLS ENERGY	0520289929	0143107540	STREET LIGHTS	1	05/15/2024	83.51	.00	83.51	20240606	06/04/2024
		8763452423	0143107540	STREET LIGHTS	1	05/15/2024	105.20	.00	105.20	20240606	06/04/2024
		9914607095	0143107540	STREET LIGHTS	1	05/13/2024	402.30	.00	402.30	20240606	06/04/2024
Total 1718:							591.01	.00	591.01		
1903	PSYCHOLOGICAL DIMEN	4482	0142102500	PSYCH EVAL	1	05/08/2024	425.00	.00	425.00	45350	06/06/2024
Total 1903:							425.00	.00	425.00		
1965	PRAIRIE MOUNTAIN medi	384984	0141107300	LEGAL PUBLICATIONS	1	05/31/2024	84.48	.00	84.48	45348	06/06/2024
Total 1965:							84.48	.00	84.48		
2355	TIMBER LINE ELECTRIC	8886	0243707875	SCADA SERVICE	1	05/21/2024	2,386.80	.00	2,386.80	45351	06/06/2024
Total 2355:							2,386.80	.00	2,386.80		

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
2460	LANGSTON CONCRETE	15064	1743107565	gravel	1	05/29/2024	362.49	.00	362.49	45346	06/06/2024
Total 2460:							362.49	.00	362.49		
2614	Amnet Inc.	18443	0142104550	police after hours	1	05/31/2024	742.50	.00	742.50	20240606	06/04/2024
Total 2614:							742.50	.00	742.50		
2693	CH2M Hill Engineers, Inc.	D3728000-01	0243707890	Task Order 5 North Pike P	1	06/04/2024	743.92	.00	743.92	45339	06/06/2024
Total 2693:							743.92	.00	743.92		
2708	Procom, LLC	109226	0141501970	pre-Employment drug testi	1	05/31/2024	325.00	.00	325.00	45349	06/06/2024
		109226	0444151970	pre-Employment drug testi	2	05/31/2024	1,146.59	.00	1,146.59	45349	06/06/2024
Total 2708:							1,471.59	.00	1,471.59		
2871	Core & Main	U834653	0249509043	67 Pipeline Project - Pipe s	1	05/06/2024	6,196.50	.00	6,196.50	45340	06/06/2024
Total 2871:							6,196.50	.00	6,196.50		
2882	Fiber Platform, LLC	SI-24-018504	0142105000	Ethernet Access PD	1	06/03/2024	1,532.00	.00	1,532.00	45342	06/06/2024
Total 2882:							1,532.00	.00	1,532.00		
2947	SECOM, INC	377805 06/0	0241505000	Internet	1	06/01/2024	70.16	.00	70.16	20240606	06/04/2024
Total 2947:							70.16	.00	70.16		
3008	Great American Financial S	36599895	0141503500	Printer lease	1	05/20/2024	337.00	.00	337.00	45343	06/06/2024
Total 3008:							337.00	.00	337.00		
3114	Wyatt Legal Services PLLC	369	0141105300	City Attorney	1	05/31/2024	4,884.50	.00	4,884.50	45353	06/06/2024
Total 3114:							4,884.50	.00	4,884.50		
3156	Republic Services#653	0653-000397	0143204100	City Of Florence - Trash Se	1	05/31/2024	17.00	.00	17.00	20240607	06/06/2024
		0653-000397	0241503000	Water Treatment Plant - Re	1	05/31/2024	9.75	.00	9.75	20240607	06/06/2024
		0653-000397	0143204100	City Of Florence - Trash Se	1	05/31/2024	1,486.95	.00	1,486.95	20240606	06/06/2024

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 3156:							1,513.70	.00	1,513.70		
Grand Totals:							56,315.47	.00	56,315.47		

Report Criteria:

Detail report type printed



Report Criteria:  
 Detail report type printed

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
7	FREMONT SANITATION D	569615	0140608540	10829-2459 Museum	1	05/29/2024	32.88	.00	32.88	20246218	06/12/2024
		569621	0140608635	10837-2467 Water Plant	1	05/29/2024	32.88	.00	32.88	20246219	06/12/2024
		569622	0140608540	10838-2468 City Shop	1	05/29/2024	32.88	.00	32.88	20246220	06/12/2024
		569639	0444152100	10910-2537 Pool	1	05/29/2024	32.88	.00	32.88	20246221	06/12/2024
		569691	0140608751	10935-4758	1	05/29/2024	32.88	.00	32.88	20246224	06/12/2024
		569692	0140608635	10936-4759	1	05/29/2024	32.88	.00	32.88	20246222	06/12/2024
		569693	0140608751	10938-4760 Muni Annex	1	05/29/2024	36.99	.00	36.99	20246223	06/12/2024
		569694	0140608751	22838-4761	1	05/29/2024	32.88	.00	32.88	20246225	06/12/2024
Total 7:							267.15	.00	267.15		
149	ROCKY MOUNTAIN BANK	MAY BANK F	0241505550	Bank Fees	1	06/12/2024	1,690.34	.00	1,690.34	20246217	06/12/2024
Total 149:							1,690.34	.00	1,690.34		
193	GOBINS	AR4402987	0141503700	LEASE	1	06/03/2024	274.99	.00	274.99	45361	06/13/2024
Total 193:							274.99	.00	274.99		
332	Pueblo Dept of Public Heal	MAY 2024	0243707810	WATER TESTING	1	05/31/2024	168.00	.00	168.00	45366	06/13/2024
Total 332:							168.00	.00	168.00		
369	BIG D SUPERFOODS	MAY 2024	0141503000	SUPPLIES	1	05/31/2024	12.99	.00	12.99	45357	06/13/2024
Total 369:							12.99	.00	12.99		
861	CIRSA	W24476	0143101960	DEDUCTIBLE WC	1	06/13/2024	197.08	.00	197.08	20246226	06/12/2024
Total 861:							197.08	.00	197.08		
1229	CASELLE, INC.	133408	0141505600	Software Support - Admin	1	05/29/2024	335.34	.00	335.34	45358	06/13/2024
		133408	0241505600	Software Support - Water	2	05/29/2024	860.00	.00	860.00	45358	06/13/2024
		133408	0141205600	Software Support - Court	3	05/29/2024	286.66	.00	286.66	45358	06/13/2024
		133408	0141505600	Software Support - Admin	4	05/29/2024	59.00	.00	59.00	45358	06/13/2024

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1229:							1,541.00	.00	1,541.00		
1718	BLACK HILLS ENERGY	0872425770	0243507640	NEW RAW WATER PUMP	1	06/04/2024	7,308.92	.00	7,308.92	20246195	06/11/2024
		1645566418	0243557650	2 MG TANK	1	06/07/2024	22.53	.00	22.53	20246209	06/11/2024
		2010553787	0243557693	BULK WATER STATION	1	06/07/2024	123.40	.00	123.40	20246210	06/11/2024
		2273109055	1446602600	CONCESSION STAND	1	06/07/2024	30.01	.00	30.01	20246212	06/11/2024
		2439373063	0243507600	MINNEQUA CANAL PUMP	1	06/04/2024	3,326.08	.00	3,326.08	20246193	06/11/2024
		2985218401	0140608510	CITY SHOP	1	06/04/2024	194.88	.00	194.88	20246192	06/11/2024
		3075375677	0145207830	QUARTZ PARK	1	06/04/2024	18.09	.00	18.09	20246215	06/11/2024
		4125488554	0243557670	SOUTH PLANT	1	06/07/2024	197.76	.00	197.76	20246214	06/11/2024
		4240921842	0143107540	STREET LIGHTS	1	06/07/2024	972.65	.00	972.65	20246202	06/11/2024
		4388081497	0145207830	SKATE PARK	1	06/07/2024	107.28	.00	107.28	20246207	06/11/2024
		4402785897	0140608753	MUNI ANNEX	1	06/07/2024	45.93	.00	45.93	20246211	06/11/2024
		4905461526	0143107540	STREET LIGHTS	1	06/07/2024	1,180.90	.00	1,180.90	20246213	06/11/2024
		5372636848	0243507620	W PUMP STATION	1	06/04/2024	222.25	.00	222.25	20246200	06/11/2024
		5427493790	0145207830	TRIANGLE PARK	1	06/07/2024	18.09	.00	18.09	20246204	06/11/2024
		5509677786	1446602600	WILCOX LIGHTS	1	06/07/2024	36.81	.00	36.81	20246205	06/11/2024
		5796648483	0140608751	MUNI CENTER	1	06/07/2024	2,604.25	.00	2,604.25	20246206	06/11/2024
		6649764712	0243557660	S RESERVOIR PUMP	1	06/07/2024	17.59	.00	17.59	20246201	06/11/2024
		6887028421	0140608632	N PLANT	1	06/04/2024	258.24	.00	258.24	20246194	06/11/2024
		7296507422	0243557690	NEWLIN CABIN	1	06/07/2024	71.76	.00	71.76	20246203	06/11/2024
		7723236321	0243557675	NEW SOUTH PLANT	1	06/07/2024	10,117.88	.00	10,117.88	20246208	06/11/2024
		7844257155	0243507650	PUMP @ RIVER	1	06/04/2024	1,560.88	.00	1,560.88	20246191	06/11/2024
		8890269732	0145207830	PIONEER PARK	2	06/04/2024	79.34	.00	79.34	20246199	06/11/2024
		9423297176	0145207830	PAVILION	1	06/04/2024	29.55	.00	29.55	20246196	06/11/2024
		9740686534	0444151800	POOL	1	06/04/2024	845.15	.00	845.15	20246216	06/12/2024
Total 1718:							29,390.22	.00	29,390.22		
1805	ACORN PETROLEUM	MAY 2024	0142104000	GASOLINE Police	1	05/31/2024	2,862.91	.00	2,862.91	45356	06/13/2024
		MAY 2024	0143104000	GASOLINE - Streets	2	05/31/2024	2,108.18	.00	2,108.18	45356	06/13/2024
		MAY 2024	0144204000	GASOLINE - Cemetery	3	05/31/2024	232.94	.00	232.94	45356	06/13/2024
		MAY 2024	0145203900	GASOLINE - Parks	4	05/31/2024	136.02	.00	136.02	45356	06/13/2024
		MAY 2024	0243707850	GASOLINE - Water	5	05/31/2024	1,086.13	.00	1,086.13	45356	06/13/2024
Total 1805:							6,426.18	.00	6,426.18		
1927	HEATING & PLUMBING E	1263	0140608420	Prevention	1	06/13/2023	306.50	.00	306.50	45362	06/13/2024

Check issue dates: 6/10/2024 - 6/13/2024

Jun 13, 2024 01:28PM

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1927:							306.50	.00	306.50		
1958	XEROX CORP	021464410	0241503700	water Dept	1	06/02/2024	23.18	.00	23.18	45368	06/13/2024
Total 1958:							23.18	.00	23.18		
2104	UMB Card Services	BARTH MAY	0142103100	file folders	1	05/01/2024	25.98	.00	25.98	45367	06/13/2024
		BARTH MAY	0142103100	misc. office supplies	2	05/01/2024	156.40	.00	156.40	45367	06/13/2024
		BARTH MAY	0142107410	training amanda	3	05/01/2024	279.00	.00	279.00	45367	06/13/2024
		BARTH MAY	0142102000	badges	4	05/01/2024	286.50	.00	286.50	45367	06/13/2024
		BARTH MAY	0140608750	lock for door	5	05/01/2024	190.00	.00	190.00	45367	06/13/2024
		BARTH MAY	0142103100	software	6	05/01/2024	128.00	.00	128.00	45367	06/13/2024
		COBLER MA	0241505000	bulk station internet	1	05/01/2024	119.98	.00	119.98	45367	06/13/2024
		COBLER MA	0141505600	adobe subscriptom	2	05/01/2024	29.99	.00	29.99	45367	06/13/2024
		COBLER MA	0141505900	membership	3	05/01/2024	65.00	.00	65.00	45367	06/13/2024
		COBLER MA	0241505600	meeting lunch, training	4	05/01/2024	112.47	.00	112.47	45367	06/13/2024
		COBLER MA	0141503000	water	5	05/01/2024	15.38	.00	15.38	45367	06/13/2024
		ELSTUN MA	0243807950	pvc Cap and wedge stop	1	05/01/2024	21.98	.00	21.98	45367	06/13/2024
		ELSTUN MA	0243807950	sealant & tape	2	05/01/2024	44.15	.00	44.15	45367	06/13/2024
		ELSTUN MA	0243707861	motoroil	3	05/01/2024	55.98	.00	55.98	45367	06/13/2024
		ELSTUN MA	0142104600	resistor	4	05/01/2024	104.98	.00	104.98	45367	06/13/2024
		ELSTUN MA	0143104500	Coolant filter, fuel filter, hyd	5	05/01/2024	237.86	.00	237.86	45367	06/13/2024
		ELSTUN MA	0143104500	megacrimp, hyd hose	6	05/01/2024	65.80	.00	65.80	45367	06/13/2024
		ELSTUN MA	0243707861	motoroil	7	05/01/2024	47.98	.00	47.98	45367	06/13/2024
		ELSTUN MA	0143104500	Car parts	8	05/01/2024	910.99	.00	910.99	45367	06/13/2024
		ELSTUN MA	0142104000	Car parts	9	05/01/2024	54.32	.00	54.32	45367	06/13/2024
		EVANS MAY	0142104600	fuel pump control	1	05/01/2024	103.99	.00	103.99	45367	06/13/2024
		EVANS MAY	0143104500	epoxy	2	05/01/2024	9.99	.00	9.99	45367	06/13/2024
		EVANS MAY	0143104500	tires and tubes	3	05/01/2024	336.84	.00	336.84	45367	06/13/2024
		EVANS MAY	0142104600	4 new tires	4	05/01/2024	1,101.53	.00	1,101.53	45367	06/13/2024
		EVANS MAY	0142104600	oil filter stock	5	05/01/2024	50.19	.00	50.19	45367	06/13/2024
		EVANS MAY	0142104600	air filter stock	6	05/01/2024	170.66	.00	170.66	45367	06/13/2024
		EVANS MAY	0144204500	starter	7	05/01/2024	130.64	.00	130.64	45367	06/13/2024
		EVANS MAY	0142104600	battery blades	8	05/01/2024	290.57	.00	290.57	45367	06/13/2024
		EVANS MAY	0143104500	gate repair	9	05/01/2024	530.00	.00	530.00	45367	06/13/2024
		EVANS MAY	0142104600	brake pads return	10	05/01/2024	53.92-	.00	53.92-	45367	06/13/2024
		EVANS MAY	0143104500	44k seafoam	11	05/01/2024	289.86	.00	289.86	45367	06/13/2024
		FOX MAY 20	0144007400	adobe software subscriptio	1	05/01/2024	19.99	.00	19.99	45367	06/13/2024
		FOX MAY 20	0144007400	recording of pioneer museu	2	05/01/2024	2.00	.00	2.00	45367	06/13/2024

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		FOX MAY 20 0144007400		recording of pioneer museu	3	05/01/2024	13.00	.00	13.00	45367	06/13/2024
		FOX MAY 20 0144007400		prints of pioneer museum	4	05/01/2024	14.00	.00	14.00	45367	06/13/2024
		GLEN MAY 2 0142104600		Car wash	1	05/01/2024	2.00	.00	2.00	45367	06/13/2024
		GLEN MAY 2 0142104600		Car wash	2	05/01/2024	2.50	.00	2.50	45367	06/13/2024
		GLEN MAY 2 0142104600		Car wash	3	05/01/2024	4.50	.00	4.50	45367	06/13/2024
		HARRIS MA 0243707845		sun screen	1	05/01/2024	59.98	.00	59.98	45367	06/13/2024
		HARRIS MA 0444151700		pool chemical test strips	2	05/01/2024	49.95	.00	49.95	45367	06/13/2024
		HARRIS MA 0243707845		hydration drink mix	3	05/01/2024	81.98	.00	81.98	45367	06/13/2024
		HARRIS MA 0243707835		batteries for lab equipment	4	05/01/2024	82.75	.00	82.75	45367	06/13/2024
		HARRIS MA 0243707711		ethernet connectors	5	05/01/2024	16.98	.00	16.98	45367	06/13/2024
		HARRIS MA 0243658760		ultrasonic cleaner for lab e	6	05/01/2024	159.99	.00	159.99	45367	06/13/2024
		HARRIS MA 0444151700		scale for pool chemicals	7	05/01/2024	36.99	.00	36.99	45367	06/13/2024
		HARRIS MA 0243707800		aaron W. dist 2 cert test	8	05/01/2024	50.00	.00	50.00	45367	06/13/2024
		HARRIS MA 0444151700		pool chemical tester kit	9	05/01/2024	279.00	.00	279.00	45367	06/13/2024
		HARRIS MA 0444151700		Chemical test reagents	10	05/01/2024	91.18	.00	91.18	45367	06/13/2024
		HARRIS MA 0243707711		usb wifi adapter	11	05/01/2024	39.94	.00	39.94	45367	06/13/2024
		HARRIS MA 0243658760		funnels for swtp turbidimet	12	05/01/2024	34.99	.00	34.99	45367	06/13/2024
		HARRIS MA 0444151700		distilled jug for pool testing	13	05/01/2024	1.75	.00	1.75	45367	06/13/2024
		HESS MAY 2 0444152300		office supplies	1	05/01/2024	20.73	.00	20.73	45367	06/13/2024
		HESS MAY 2 0444152300		Cleaning supplies	2	05/01/2024	22.96	.00	22.96	45367	06/13/2024
		HESS MAY 2 0444152300		Cleaning supplies	3	05/01/2024	32.76	.00	32.76	45367	06/13/2024
		HESS MAY 2 0444152200		repair materials	4	05/01/2024	28.40	.00	28.40	45367	06/13/2024
		HESS MAY 2 0444152300		fridge	5	05/01/2024	609.98	.00	609.98	45367	06/13/2024
		HESS MAY 2 0444152400		Concessions	6	05/01/2024	154.83	.00	154.83	45367	06/13/2024
		HESS MAY 2 0444152200		locks	7	05/01/2024	15.97	.00	15.97	45367	06/13/2024
		HUMPHREY 0142104600		Car wash	1	05/01/2024	6.25	.00	6.25	45367	06/13/2024
		HUMPHREY 0142104600		Car wash	2	05/01/2024	4.75	.00	4.75	45367	06/13/2024
		HUMPHREY 0142104600		Car wash	3	05/01/2024	4.25	.00	4.25	45367	06/13/2024
		HUMPHREY 0142104600		Car wash	4	05/01/2024	3.75	.00	3.75	45367	06/13/2024
		HUPPE MAY 0141503000		office chair	1	05/01/2024	149.99	.00	149.99	45367	06/13/2024
		HUPPE MAY 0141502300		background check	2	05/01/2024	6.00	.00	6.00	45367	06/13/2024
		HUPPE MAY 0444152300		pool aed	3	05/01/2024	642.73	.00	642.73	45367	06/13/2024
		HUPPE MAY 0141503000		shred service	4	05/01/2024	70.07	.00	70.07	45367	06/13/2024
		HUPPE MAY 0141502300		background check	5	05/01/2024	6.00	.00	6.00	45367	06/13/2024
		HUPPE MAY 0141503000		daily record subscription	6	05/01/2024	6.00	.00	6.00	45367	06/13/2024
		HUPPE MAY 0141106500		district 13 gifts	7	05/01/2024	608.09	.00	608.09	45367	06/13/2024
		HUPPE MAY 0444152300		pool supplies	8	05/01/2024	77.35	.00	77.35	45367	06/13/2024
		HUPPE MAY 0141502300		background check	9	05/01/2024	6.00	.00	6.00	45367	06/13/2024
		HUPPE MAY 0444152300		pool supplies	10	05/01/2024	87.61	.00	87.61	45367	06/13/2024
		HUPPE MAY 0444151970		background checks	11	05/01/2024	6.00	.00	6.00	45367	06/13/2024

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
HUPPE MAY		0444151970		background check	12	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	13	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	14	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	15	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	16	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	17	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	18	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	19	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	20	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	21	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	22	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	23	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	24	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	25	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	26	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	27	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	28	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0444151970		background check	29	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0141106500		Catering for district 13	30	05/01/2024	1,032.50	.00	1,032.50	45367	06/13/2024
HUPPE MAY		0141502300		bday cards	31	05/01/2024	1.08	.00	1.08	45367	06/13/2024
HUPPE MAY		0141502300		background check	32	05/01/2024	6.00	.00	6.00	45367	06/13/2024
HUPPE MAY		0141106500		district 13 supplies	33	05/01/2024	7.35	.00	7.35	45367	06/13/2024
HUPPE MAY		0141106500		district 13 supplies	34	05/01/2024	8.98	.00	8.98	45367	06/13/2024
HUPPE MAY		0141106500		district 13 supplies	35	05/01/2024	237.17-	.00	237.17-	45367	06/13/2024
HUPPE MAY		0141106500		district 13 supplies	36	05/01/2024	155.00	.00	155.00	45367	06/13/2024
HUPPE MAY		0444152300		pool supplies	37	05/01/2024	52.95	.00	52.95	45367	06/13/2024
HUPPE MAY		0444152400		pool concessions	38	05/01/2024	10.71	.00	10.71	45367	06/13/2024
HUPPE MAY		0444152400		pool concessions	39	05/01/2024	41.92	.00	41.92	45367	06/13/2024
HUPPE MAY		0444152400		pool concessions	40	05/01/2024	41.36	.00	41.36	45367	06/13/2024
HUPPE MAY		0444152300		pool supplies	41	05/01/2024	65.42	.00	65.42	45367	06/13/2024
HUPPE MAY		0444152300		pool supplies	42	05/01/2024	69.95	.00	69.95	45367	06/13/2024
HUPPE MAY		0141503000		Copy of key	43	05/01/2024	6.02	.00	6.02	45367	06/13/2024
HUPPE MAY		0444152300		pool supplies	44	05/01/2024	180.13	.00	180.13	45367	06/13/2024
HUPPE MAY		0444152300		pool supplies	45	05/01/2024	136.64	.00	136.64	45367	06/13/2024
HUPPE MAY		0444152400		pool concessions	46	05/01/2024	86.36	.00	86.36	45367	06/13/2024
HUPPE MAY		0444152300		pool supplies	47	05/01/2024	25.11	.00	25.11	45367	06/13/2024
HUPPE MAY		0444152400		pool concessions	48	05/01/2024	242.48	.00	242.48	45367	06/13/2024
INGLE MAY		0142104600		Casr wash	1	05/01/2024	6.00	.00	6.00	45367	06/13/2024
JACKSON M		0243707810		shipping of 2nd quarter sa	1	05/01/2024	114.94	.00	114.94	45367	06/13/2024
KELSO MAY		0144207750		pipe and pipe fitters	1	05/01/2024	23.97	.00	23.97	45367	06/13/2024

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		KELSO MAY 0144203500		pipe and sawblades	2	05/01/2024	24.85	.00	24.85	45367	06/13/2024
		KELSO MAY 0144207750		pipng	3	05/01/2024	16.63	.00	16.63	45367	06/13/2024
		KELSO MAY 0144207750		pipng	4	05/01/2024	8.98	.00	8.98	45367	06/13/2024
		KELSO MAY 0144207750		pipng	5	05/01/2024	66.73	.00	66.73	45367	06/13/2024
		KELSO MAY 0144207750		pipng	6	05/01/2024	14.32	.00	14.32	45367	06/13/2024
		KLINE MAY 2 0142104600		Car wash	1	05/01/2024	6.25	.00	6.25	45367	06/13/2024
		LANCASER 0249509020		wooden stakes	1	05/01/2024	32.59	.00	32.59	45367	06/13/2024
		LANCASER 0143103500		oxygen filled	2	05/01/2024	60.49	.00	60.49	45367	06/13/2024
		LANCASER 0143103500		turn buckles	3	05/01/2024	23.96	.00	23.96	45367	06/13/2024
		LANCASER 0143107600		replacement tools for truck	4	05/01/2024	2,767.91	.00	2,767.91	45367	06/13/2024
		LANCASER 0243808090		lunch for crew on water lea	5	05/01/2024	53.90	.00	53.90	45367	06/13/2024
		LANCASER 0144203500		weed eater string	6	05/01/2024	60.95	.00	60.95	45367	06/13/2024
		LANCASER 0143103500		weed eater string	7	05/01/2024	116.77	.00	116.77	45367	06/13/2024
		LANCASER 0249509020		shovels	8	05/01/2024	83.95	.00	83.95	45367	06/13/2024
		LANCASER 0143107600		tools	9	05/01/2024	226.86	.00	226.86	45367	06/13/2024
		LANCASER 0143107600		gas cans	10	05/01/2024	74.97	.00	74.97	45367	06/13/2024
		MARTINEZ 0243807950		Concrete blocks	1	05/01/2024	36.12	.00	36.12	45367	06/13/2024
		MARTINEZ 0143107565		windows for EX	2	05/01/2024	418.47	.00	418.47	45367	06/13/2024
		MONTOYA M 0142104600		Car wash	1	05/01/2024	14.00	.00	14.00	45367	06/13/2024
		NASTA MAY 0141505050		Constant contact subscrip	1	05/01/2024	1,543.50	.00	1,543.50	45367	06/13/2024
		NASTA MAY 0141305000		adobe subscription	2	05/01/2024	19.99	.00	19.99	45367	06/13/2024
		NASTA MAY 0141503000		plates	3	05/01/2024	10.74	.00	10.74	45367	06/13/2024
		NASTA MAY 0141503000		background check	4	05/01/2024	6.00	.00	6.00	45367	06/13/2024
		RUDNIK MA 0142104600		Car wash	1	05/01/2024	5.00	.00	5.00	45367	06/13/2024
		RUDNIK MA 0142104600		Car wash	2	05/01/2024	6.25	.00	6.25	45367	06/13/2024
		SMTH MAY 2 0145203800		sprinkler parts	1	05/01/2024	14.65	.00	14.65	45367	06/13/2024
		SMTH MAY 2 0145204560		o rings and adapter	2	05/01/2024	26.97	.00	26.97	45367	06/13/2024
		SMTH MAY 2 0145204560		pvc pyraimnd valve	3	05/01/2024	19.48	.00	19.48	45367	06/13/2024
		SMTH MAY 2 0145204560		tube cutter	4	05/01/2024	24.48	.00	24.48	45367	06/13/2024
		SMTH MAY 2 0145203500		gonilla tape	5	05/01/2024	11.99	.00	11.99	45367	06/13/2024
		SMTH MAY 2 0145203500		2 gal bleach for RP	6	05/01/2024	20.98	.00	20.98	45367	06/13/2024
		SMTH MAY 2 0145203800		hose and soaker	7	05/01/2024	41.98	.00	41.98	45367	06/13/2024
		SMTH MAY 2 0145203500		pvc parts	8	05/01/2024	16.25	.00	16.25	45367	06/13/2024
		SMTH MAY 2 0145203500		river park plumbing	9	05/01/2024	20.78	.00	20.78	45367	06/13/2024
		WERTSBAU 0243658760		Compressor parts	1	05/01/2024	194.27	.00	194.27	45367	06/13/2024
		WERTSBAU 0243658760		plumbing materials	2	05/01/2024	51.98	.00	51.98	45367	06/13/2024
		WERTSBAU 0243707850		diesel fuel	3	05/01/2024	1,531.25	.00	1,531.25	45367	06/13/2024
		WERTSBAU 0243658760		Credit	4	05/01/2024	1,027.71-	.00	1,027.71-	45367	06/13/2024
		WERTSBAU 0243658760		Compressor filters	5	05/01/2024	328.14	.00	328.14	45367	06/13/2024
		WERTSBAU 0243659999		plumbing fittings	6	05/01/2024	9.99	.00	9.99	45367	06/13/2024

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		WERTSBAU 0243658781	0243658781	electrical supplies	7	05/01/2024	109.24	.00	109.24	45367	06/13/2024
		WERTSBAU 0243707861	0243707861	mower parts	8	05/01/2024	169.73	.00	169.73	45367	06/13/2024
		WERTSBAU 0243658781	0243658781	flush valve kit	9	05/01/2024	36.48	.00	36.48	45367	06/13/2024
		WERTSBAU 0249509019	0249509019	tools	10	05/01/2024	24.98	.00	24.98	45367	06/13/2024
		WERTSBAU 0243707861	0243707861	tire repair kit	11	05/01/2024	25.78	.00	25.78	45367	06/13/2024
		WERTSBAU 0243658781	0243658781	ladder cooler pads	12	05/01/2024	160.54	.00	160.54	45367	06/13/2024
		WERTSBAU 0243707900	0243707900	rack for drying beds	13	05/01/2024	2,379.39	.00	2,379.39	45367	06/13/2024
		WINTERS M 0142104600	0142104600	Casr wash x2	1	05/01/2024	10.00	.00	10.00	45367	06/13/2024
		WINTERS M 0142104600	0142104600	Car wash	2	05/01/2024	8.00	.00	8.00	45367	06/13/2024
Total 2104:							21,622.53	.00	21,622.53		
2460	LANGSTON CONCRETE	15158	1743107565	gravel	1	06/13/2024	25.44	.00	25.44	45363	06/13/2024
Total 2460:							25.44	.00	25.44		
2467	Century Link	300805105	0241505000	SOUTH PLANT	1	05/31/2024	171.20	.00	171.20	20246228	06/13/2024
		300805105	0241505000	SOUTH PLANT fax	2	05/31/2024	264.77	.00	264.77	20246228	06/13/2024
Total 2467:							435.97	.00	435.97		
2819	Potable Divers, Inc	24050	0243608000	Tank Inspections	1	05/30/2024	3,200.00	.00	3,200.00	45365	06/13/2024
Total 2819:							3,200.00	.00	3,200.00		
2916	Compound Towing , inc	0064	0142107420	Towing 2024-0030766	1	06/12/2024	150.00	.00	150.00	45359	06/13/2024
Total 2916:							150.00	.00	150.00		
3044	3 Rocks Engineering	24.094-01	0144007400	Site Visit	1	06/04/2024	193.39	.00	193.39	45355	06/13/2024
Total 3044:							193.39	.00	193.39		
3098	Eaton Sales and Service, L	0169590-IN	0143103500	Shop Lift Inspection	1	05/21/2024	1,696.52	.00	1,696.52	45360	06/13/2024
Total 3098:							1,696.52	.00	1,696.52		
3173	Delta Dental Of Colorado	JUNE 2024 B	0120002032	Dental Insurance Premium	1	06/01/2024	2,165.51	.00	2,165.51	20246227	06/13/2024

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 3173:							2,165.51	.00	2,165.51		
3195	LPDV1, LLC	PC6022638-	0141106700	PC6022638-1	1	06/04/2024	4,383.75	.00	4,383.75	45364	06/13/2024
Total 3195:							4,383.75	.00	4,383.75		
Grand Totals:							74,170.74	.00	74,170.74		

Report Criteria:  
Detail report type printed



# COUNCIL ACTION FORM

**MEETING DATE: JUNE 17, 2024**

**STAFF CONTACT: ASHLEY FOX, PLANNING DIRECTOR**

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**Agenda Item:** Consider approving Ordinance No. 7 – 2024: An Ordinance Designating 105 West Main Street, The Knights of Pythias/Castle Hall, As a Local Historic Landmark

**Department:** Planning

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## **Property Information:**

**Location:** 105 West Main Street

**Name of Structure:** Knights of Pythias, Castle Hall

**Year(s) of Original Construction:** 1888

**Original Builder, Architect, or Designer:** Unknown

**Original Owner:** Florence Petroleum Chapter 36, Knights of Pythias

**Current Property Owner:** Mildred M. Wintz

## **Statement of Significance:**

- According to the application form, all the major aspects of our United States history have left footprints in Florence, Colorado. Beginning as a railroad town in the westward expansion searching for resources and identity, such as Pike and Palmer. The Industrial Revolution left the Coal Towns surrounding the rail hub of Florence with buildings and evidence of the emergent Labor Movement. With the creation of the Knights of Pythias in 1864, the Florence Petroleum Lodge #36 built in 1888, is still intact evidence of that event. Castle Hall offered churches, organizations, and businesses a place to meet along with a theater in the basement. The building still functions as it was built in 1888, with a commercial shop on the first floor and an apartment on the second floor.

## **Historical Background:**

- The first fraternal organization, the Knights of Pythias, was created by an act of Congress in Washington, D.C. on February 19, 1864. The organization was established to help unite the North and South after the Civil War. The structure at 105 West Main Street, erected in 1888 by the fraternal group, offered a commercial space on the first floor and a meeting hall on the second. Many churches, social or other fraternal groups would use the meeting hall until their own structures were built. The Knights of Pythias went on to provide death benefits and some limited medical relief to local industrial workers. The Pythian Sisterhood, the wives of the Pythias, provided the first insurance for single female workers and windows left to support orphaned children. This was most common in the Company Coal Towns surrounding Florence.

## **Architectural Significance:**

- The building design is a commercial space on the ground floor with a meeting hall on the second floor. The commercial Victorian Italianate two-story, red brick façade with rusticated stone quoins, flat roof, and stone foundation remains unchanged. The first floor has a center wood door with stained glass transom angled plate glass, display windows over kicked plates with interior columns flank the entrance. The second floor has paired tall windows hood molds with springer and keystone of stone, centered under an 1888 datestone and flanked on the outer west ends by matching single windows. The infill over the setback entrance is Victorian metal stamped to resemble brick.

### **Alterations to the property:**

- The footprint of the structure was changed by 20 feet with an addition at the rear of the building in 1903.
- The structure experienced fire damage in December 1949 when the Blunt Building, to the east burned down.
- A sever flood in 1921 flooded Main Street so severely that the basement level entrance was bricked up.

### **Staff Comments:**

#### Significance of the Property:

- As indicated in the application and throughout the supporting documentation, 105 West Main Street, has played a pivotal role in Florence history. The building is associated with the history of fraternal organizations, such as the Knights of Pythias, who occupied the second floor. The building is also associated with housing the City's Post Office in the early twentieth century along with numerous businesses over the last 130 years, including a drugstore, a barber, and a book and stationery store.
- The building embodies the distinguishing characteristics of Italianate Architecture that was predominant in the late nineteenth century for commercial type buildings. Commercial buildings at that time were two or three stories, with a flat roof and ornamental detailing. The storefront has a recessed central entrance flanked by large display windows with kickplates, window and door transoms. Windows on the upper stories are smaller and are decorated with molded surrounds, radiating voussoirs, or plain stone lintels.
- The building is listed on the State and National Register of Historic Places.

### **Finding of Fact:**

According to these finding of facts, this structure meets the following criteria for local historic designation as listed in the Municipal Code 15.60.080.

- 1) History: The building has significant character, interest, or value as part of the development of the City of Florence.
  - *This building embodies a captivating history intertwined with influential individuals, organizations and pivotal events that have shaped the community, thus holding significant importance and meaning within the broader narrative of the City's history.*
- 2) Architecture: Portrays the environment in an era of history characterized by a distinctive architectural style.
  - *The building exemplifies the defining features of Italianate Architecture, which prevailed in the late nineteenth century, particularly in commercial structures.*
- 3) Listed on another historic registry.
  - *The building is listed on both the State of Colorado and the National Register of Historic Places.*

The Historic Preservation Commission held a Public Hearing on May 28, 2024, after proper notice was published, sign posted, and mailed. The Historic Preservation Commission voted unanimously to acknowledge the finding of facts and recommend to the City Council the approval of the Local Historic Designation of 105 West Main Street, Florence, Colorado.

### **Suggested Motion:**

Approve Ordinance No. 7 – 2024: An Ordinance designating 105 West Main Street, Florence, Colorado, also known as Knights of Pythias/Castle Hall to the Local Historic Registry based on the finding of facts that have been met as listed in Municipal Code 15.60.080.

Reference:

<https://www.pythias.org/invitation/home>

K. OF P  
CASTLE HALL  
1888



229  
Y

**ORDINANCE NO. 7 - 2024**

**An Ordinance Designating 105 West Main Street,  
The Knights of Pythias/Castle Hall, As a Local Historic Landmark**

**WHEREAS**, the City Council of the City of Florence, Colorado, pursuant to Colorado statute and the Florence Municipal Code, is vested with the authority of administering the affairs of the City of Florence, Colorado; and

**WHEREAS**, the City of Florence Historic Preservation Code, Chapter 15.60.020 declares that the City shall identify, designate, and preserve those buildings, objects, monuments, structures, and sties which reflect outstanding elements of the community’s architectural and cultural heritage; and

**WHEREAS**, the owner submitted the proper application to initiate local historic designation of the subject property pursuant to Title 15 of the Florence Municipal Code; and

**WHEREAS**, a public hearing was held, after proper notice was published, posted and mailed, before the Florence Historic Preservation Commission pursuant to Florence Municipal Code Section 15.60.080 on Tuesday, May 28, 2024, at which time the Florence Historic Preservation Commission reviewed the application and, by unanimous vote, recommended to City Council that the said property be approved as a Local Historic Landmark.

**NOW, THEREFORE, BE IT ORDAINED BY THE FLORENCE CITY COUNCIL AS FOLLOWS:**

1. The City Council finds and determines that 105 West Main Street, Florence, Colorado, Knights of Pythias/Castle Hall, does have significant character, interest, or value as part of the development of the City of Florence, and portrays the environment in an area of history characterized by a distinctive architectural style as defined in the Florence Historic Preservation Code Section 15.60.080.
2. The City Council hereby designates 105 West Main Street, Florence, Colorado, Knights of Pythias/Castle Hall as a Local Historic Landmark, subject to the benefits, obligations, and restrictions resulting from such designation as described in Municipal Code Section 15.60

**INTRODUCED AS AN ORDINANCE, PASSED ON ITS FIRST READING, ASSIGNED AN ORDINANCE NUMBER AND ORDERED TO BE PUBLISHED IN *THE DAILY RECORD*, THE CITY’S OFFICIAL NEWSPAPER ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

**ATTEST:**

**CITY OF FLORENCE, COLORADO**

\_\_\_\_\_  
Cortlyne Huppe, City Clerk

BY: \_\_\_\_\_  
Steve Wolfe, Mayor

Ordinance published in full on \_\_\_\_\_, 2024 in the *Daily Record*

Passed and adopted on its second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

**CITY OF FLORENCE, COLORADO**

\_\_\_\_\_  
Cortlyne Huppe, City Clerk

BY: \_\_\_\_\_  
Steve Wolfe, Mayor

Ordinance published by title, on \_\_\_\_\_, 2024 in the *Daily Record*



# CITY OF FLORENCE

600 West 3<sup>rd</sup> Street  
Florence, Colorado 81226  
(719) 784-4848

[cityofflorence@florencecolorado.org](mailto:cityofflorence@florencecolorado.org)  
[www.florencecolorado.org](http://www.florencecolorado.org)

## City Manager Report

May 31, 2024 – June 13, 2024

### Meetings with agencies, boards, and committees:

- ***Upper Arkansas Area Council of Governments – June 3, 2024***
  - Met with Upper Arkansas Area Council of Governments (UAACOG) to discuss their programs and services and to discuss mini grants available.
- ***University of Colorado - Colorado Springs – June 12, 2024***
  - Met with a University of Colorado – Colorado Springs (UCCS) representative to discuss their leadership programming and possible partnering and training opportunities.

### Internal Meetings/Discussion/Projects

- Staff has completed the collection of 2024 applications for outside agency funding requests as of June 13, 2024. The review committee will score applications over the next couple of weeks prior to agencies who meet minimum scoring requirements presenting to the Council at the July 15, 2024 city Council meeting.
- The City of Florence is currently accepting sign-ups for the City's new communications initiative to be run through the Constant Contact platform. This initiative will allow citizens to sign up to receive notifications and information on topics of their choosing. A sign up form is available on the City's website. We have started utilizing the platform on a limited basis and expect engagement to increase in the coming weeks.
- The City of Florence has started the process of migrating to a new and improved website that will meet upcoming mandates for ADA compliance.
- The City's migration to an electronic billing platform took place on Tuesday, June 4, 2024. Staff has done an excellent job making the transition as smooth as possible for customers. We look forward to continuing to improve our processes utilizing the platform and to continuing to ensure that customers have a positive experience.
- Code Enforcement has been busy sending out notifications regarding weeds and other issues throughout the City as well as working with the County on plans to address properties adjacent to the City of Florence, but not within the City's jurisdiction.



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- The City has issued notifications for the first set of trees to be removed under the ARPA Tree Removal program.
- Staff is continuing to work on the lengthy processes of holistic code revision and fee updates. We expect to present another round of house-keeping type code revisions prior to the end of the summer.