



**FLORENCE CITY COUNCIL**  
**Regular Meeting Minutes**  
**Monday, May 20, 2024, 6:30 PM**

Watch this meeting live on the City's YouTube channel at  
<https://www.youtube.com/@CityofFlorenceCO>

**1) CALL TO ORDER & PLEDGE OF ALLEGIANCE**

City Council Chambers, 600 W. 3rd Street, Florence, CO 81226

Mayor Wolfe called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

**2) ROLL CALL:**

Mayor Wolfe	Present
Councilman Vanhoutan	Present
Councilman Stiefel	Present
Councilwoman Stone	Present
Councilman Mergelman	Present
Councilwoman Gardner	Present
Councilwoman MacKinnon	Present

**OTHERS PRESENT:** City Clerk Cortlyne Huppe, City Manager Amy Nasta, Public Works Director Sam Elstun, and City Attorney Dan Findlay.

**3) PUBLIC COMMENTS**

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).

There was no public comment.

**4) CONSENT AGENDA**

- a) Consider approving the minutes as written for the Regular City Council Meeting on May 6, 2024
- b) Consider approving City expenditures prepared on May 9, 2024, in the amount of \$663,142.35 and May 16, 2024, in the amount of \$166,744.95
- c) Consider approving the annual liquor license renewal for Loaf 'N Jug #750076
- d) Consider approving the Special Events Permit for the City of Florence

Councilor Stone motioned to approve the Consent Agenda. Councilor Gardner seconded. With the Councilmembers voting in favor of the motion, the motion carried.

**5) OLD BUSINESS**

- a) Consider approving the second reading of Ordinance No. 6 - 2024, an Ordinance approving the re-zoning of Lot 2, Homestead Hills Subdivision Filing No. 1 from C – General Commercial to R-3 High-Density Residential Zone District

City Manager Amy Nasta stated this was the statutorily required second reading of the Ordinance. The first reading was passed unanimously at the City Council meeting on May 6, 2024.

Motion to approve the second reading of Ordinance No. 6 - 2024, an Ordinance approving the re-zoning of Lot 2, Homestead Hills Subdivision Filing No. 1 from C – General Commercial to R-3 High-Density Residential Zone District: Councilor MacKinnon

Seconded by: Councilor Mergelman

7 Ayes

Motion passed: 7 – 0

**6) COUNCIL UPDATES**

a) City Council Reports

Councilor Vanhoutan attended the community relations meeting at the Federal Prison. He reported on the new creative arts program for the inmates.

Councilor Mergelman noted the music in the park event and the eventful weekend in Florence.

Councilor Stone thanked the community and local organizations for their patience and collaboration towards the weekend's events.

Mayor Wolfe thanked the Florence Merchants and Chamber of Commerce for the activity they brought to Florence. He then announced the CML District 13 Spring Meeting, and thanked the event sponsors, The Liquor Locker and Black Hills Energy.

b) City Manager Reports

City Manager Nasta thanked staff for their diligence while she was away on vacation.

City Attorney Dan Findlay stated the legislature ended their session, and he would monitor the pertinent bills.

**7) EXECUTIVE SESSION(S): IF NECESSARY**

Pursuant to C.R.S. §24-6-402(4)(b), an executive session for the purpose of conferencing with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions pertaining to any item listed on the agenda herein and/or any related discussion that may arise thereto. Such executive session may be entered into at any time or at any point on the agenda, if necessary and with the requisite Council approval.

**8) ADJOURNMENT:** Adjournment until the next regular City Council Meeting

Monday, June 3, 2024

Councilor Stiefel motioned to adjourn the meeting. Councilor Stone seconded. With all of the Councilmembers voting in favor of the motion, the motion carried.

Mayor Wolfe adjourned the City Council Meeting at 6:39 p.m.

CITY OF FLORENCE, CO

BY: \_\_\_\_\_  
Steve Wolfe, Mayor

RESPECTFULLY SUBMITTED: \_\_\_\_\_  
Cortlyne Huppe, City Clerk