

**CITY OF FLORENCE, COLORADO**

**BASIC FINANCIAL STATEMENTS**

**December 31, 2017**

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## **FINANCIAL SECTION**



## JOHN CUTLER & ASSOCIATES

Honorable Mayor and Members of the City Council  
City of Florence  
Florence, Colorado

### INDEPENDENT AUDITORS' REPORT

#### Report on the Financial Statements

We have audited the of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Florence, Colorado, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Florence, Colorado, as of December 31, 2017, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the required supplementary information on pages 33-35 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has not presented the management's discussion and analysis that governmental accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion is not affected by this missing information.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial schedules and compliance that collectively comprise the City's basic financial statements. The combining and individual fund schedules and State Compliance listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules and compliance are fairly stated in all material respects in relation to the financial statements as a whole.

*John Luthr & Associates, LLC*

September 27, 2018

**BASIC FINANCIAL STATEMENTS**

## CITY OF FLORENCE, COLORADO

## STATEMENT OF NET POSITION

As of December 31, 2017

	GOVERNMENTAL ACTIVITIES	BUSINESS TYPE ACTIVITIES	TOTALS	
			2017	2016
<b>ASSETS</b>				
Cash and Investments	\$ 2,882,755	\$ 8,556,111	\$ 11,438,866	\$ 11,016,969
Restricted Cash and Investments	82,352	1,281,544	1,363,896	1,240,164
Receivables				
Property Taxes	537,348	-	537,348	527,286
Sales and Other	131,938	-	131,938	178,599
Accounts	-	214,713	214,713	76,811
Employee Advances	23,222	-	23,222	-
Prepaid Items	11,336	-	11,336	4,925
Inventory	-	34,452	34,452	69,783
Net Pension Asset	-	-	-	1,742
Capital Assets, not Depreciated	131,628	2,032,353	2,163,981	1,377,864
Capital Assets, Depreciated, Net of Accumulated Depreciation	1,930,138	21,083,616	23,013,754	24,428,605
<b>TOTAL ASSETS</b>	<u>5,730,717</u>	<u>33,202,789</u>	<u>38,933,506</u>	<u>38,922,748</u>
<b>DEFERRED OUTFLOWS</b>				
Related to Pensions	193,372	-	193,372	167,015
<b>LIABILITIES</b>				
Accounts Payable	30,919	217,901	248,820	119,939
Retainage Payable	-	30,425	30,425	-
Accrued Expenses	51,748	8,805	60,553	64,587
Accrued Interest	-	55,577	55,577	57,577
Unearned Revenue	11,371	-	11,371	6,568
Deposits and Escrow	300	4,208	4,508	4,508
Noncurrent Liabilities				
Due within One Year	27,591	888,695	916,286	899,533
Due in More Than One Year	121,669	17,250,698	17,372,367	18,276,345
Net Pension Liability	34,380	-	34,380	-
<b>TOTAL LIABILITIES</b>	<u>277,978</u>	<u>18,456,309</u>	<u>18,734,287</u>	<u>19,429,057</u>
<b>DEFERRED INFLOWS</b>				
Related to Pensions	11,555	-	11,555	13,153
Deferred Property Tax Revenue	537,348	-	537,348	527,286
<b>TOTAL DEFERRED OUTFLOWS</b>	<u>548,903</u>	<u>-</u>	<u>548,903</u>	<u>540,439</u>
<b>NET POSITION</b>				
Investment in Capital Assets	1,968,676	4,929,364	6,898,040	6,637,686
Restricted for Emergencies	217,000	-	217,000	193,000
Restricted for Cemetery Care	236,622	-	236,622	232,103
Unrestricted	2,674,910	9,817,116	12,492,026	12,057,478
<b>TOTAL NET POSITION</b>	<u>\$ 5,097,208</u>	<u>\$ 14,746,480</u>	<u>\$ 19,843,688</u>	<u>\$ 19,120,267</u>

The accompanying notes are an integral part of the financial statements.



CITY OF FLORENCE , COLORADO

STATEMENT OF ACTIVITIES  
Year Ended December 31, 2017

FUNCTIONS/PROGRAMS	EXPENSES	PROGRAM REVENUES		
		CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS
<b>PRIMARY GOVERNMENT</b>				
<b>Governmental Activities</b>				
General Government	\$ 955,915	\$ 229,866	\$ -	\$ -
Public Safety	1,308,487	317,170	21,537	-
Public Works	871,295	-	119,336	-
Planning	167,364	-	-	-
Parks and Recreation	199,448	41,514	-	48,344
Interest on Long-Term Debt	4,670	-	-	-
Total Governmental Activities	3,507,179	588,550	140,873	48,344
<b>Business-Type Activities</b>				
Water	2,512,819	4,268,224	-	38,310
Interest on Long-Term Debt	684,055	-	-	-
Total Business-Type Activities	3,196,874	4,268,224	-	38,310
Total Primary Government	\$ 6,704,053	\$ 4,856,774	\$ 140,873	\$ 86,654

GENERAL REVENUES

Sales Taxes  
Property Taxes  
Specific Ownership Taxes  
Franchise Taxes  
Other Taxes  
Interest  
Other  
Transfers

TOTAL GENERAL REVENUES

CHANGE IN NET POSITION

NET POSITION, Beginning, as Restated

NET POSITION, Ending

The accompanying notes are an integral part of the financial statements.

NET (EXPENSE) REVENUE AND  
CHANGE IN NET POSITION

GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTALS	
		2017	2016
\$ (726,049)	\$ -	\$ (726,049)	\$ (614,512)
(969,780)	-	(969,780)	(1,105,963)
(751,959)	-	(751,959)	(428,187)
(167,364)	-	(167,364)	(192,122)
(109,590)	-	(109,590)	(93,297)
(4,670)	-	(4,670)	(6,046)
<u>(2,729,412)</u>	<u>-</u>	<u>(2,729,412)</u>	<u>(2,440,127)</u>
-	1,793,715	1,793,715	1,262,476
<u>-</u>	<u>(684,055)</u>	<u>(684,055)</u>	<u>(683,784)</u>
-	1,109,660	1,109,660	578,692
<u>(2,729,412)</u>	<u>1,109,660</u>	<u>(1,619,752)</u>	<u>(1,861,435)</u>
935,838	-	935,838	925,069
529,669	-	529,669	516,787
81,693	-	81,693	75,987
162,355	-	162,355	191,820
11,001	-	11,001	10,457
54,274	114,584	168,858	73,122
438,624	15,135	453,759	466,599
<u>387,478</u>	<u>(387,478)</u>	<u>-</u>	<u>-</u>
<u>2,600,932</u>	<u>(257,759)</u>	<u>2,343,173</u>	<u>2,259,841</u>
(128,480)	851,901	723,421	398,406
<u>5,225,688</u>	<u>13,894,579</u>	<u>19,120,267</u>	<u>18,721,861</u>
<u>\$ 5,097,208</u>	<u>\$ 14,746,480</u>	<u>\$ 19,843,688</u>	<u>\$ 19,120,267</u>

CITY OF FLORENCE, COLORADO

BALANCE SHEET  
GOVERNMENTAL FUNDS  
As of December 31, 2017

	GENERAL FUND	NON-MAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS	
			2017	2016
<b>ASSETS</b>				
Cash and Investments	\$ 1,593,455	\$ 1,289,300	\$ 2,882,755	\$ 2,783,451
Restricted Cash and Investments	82,352	-	82,352	81,437
Taxes Receivable	537,348	-	537,348	527,286
Accounts Receivable	106,555	25,383	131,938	178,599
Employee Advances	23,222	-	23,222	-
Prepaid Items	11,336	-	11,336	4,925
<b>TOTAL ASSETS</b>	<b>\$ 2,354,268</b>	<b>\$ 1,314,683</b>	<b>\$ 3,668,951</b>	<b>\$ 3,575,698</b>
<b>LIABILITIES AND FUND EQUITY</b>				
<b>LIABILITIES</b>				
Accounts Payable	\$ 10,324	\$ 20,595	\$ 30,919	\$ 54,093
Accrued Expenses	51,748	-	51,748	55,053
Unearned Revenues	11,371	-	11,371	6,568
Deposits and Escrow	300	-	300	300
<b>TOTAL LIABILITIES</b>	<b>73,743</b>	<b>20,595</b>	<b>94,338</b>	<b>116,014</b>
<b>DEFERRED INFLOWS</b>				
Deferred Revenues	537,348	-	537,348	527,286
<b>Fund Balance</b>				
Nonspendable	11,336	-	11,336	4,925
Restricted	217,000	1,199,496	1,416,496	1,331,876
Assigned	242,823	94,592	337,415	327,956
Unassigned	1,272,018	-	1,272,018	1,267,641
<b>TOTAL FUND EQUITY</b>	<b>1,743,177</b>	<b>1,294,088</b>	<b>3,037,265</b>	<b>2,932,398</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS AND FUND EQUITY</b>	<b>\$ 2,354,268</b>	<b>\$ 1,314,683</b>		

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds.

2,061,766 2,290,109

Long-term liabilities and related assets are not due and payable in the current period and are not reported in the funds. This includes Capital Leases (\$71,877), Accrued Compensated Absences (\$77,383), Net Pension Liability (\$34,380), Deferred Outflows Related to Pensions of \$193,372, and Deferred Inflows Related to Pensions of (\$11,555).

(1,823) 3,181

Net position of governmental activities

\$ 5,097,208 \$ 5,225,688

The accompanying notes are an integral part of the financial statements.

CITY OF FLORENCE, COLORADO

STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS  
Year Ended December 31, 2017

	GENERAL FUND	NON-MAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS	
			2017	2016
<b>REVENUES</b>				
Taxes	\$ 1,524,090	\$ 185,465	\$ 1,709,555	\$ 1,709,663
Licenses and Permits	52,535	-	52,535	53,801
Intergovernmental	130,337	48,344	178,681	423,609
Charges for Services	177,331	41,514	218,845	205,862
Fines and Forfeitures	118,370	-	118,370	79,446
Sheriff Dispatch Services	198,800	-	198,800	-
Interest	41,056	13,218	54,274	13,365
Miscellaneous	446,681	13,480	460,161	458,495
<b>TOTAL REVENUES</b>	<b>2,689,200</b>	<b>302,021</b>	<b>2,991,221</b>	<b>2,944,241</b>
<b>EXPENDITURES</b>				
General Government	767,037	27,473	794,510	711,489
Public Safety	1,245,356	-	1,245,356	1,126,587
Public Works	692,123	-	692,123	624,441
Planning	167,364	-	167,364	192,122
Parks and Recreation	31,926	118,957	150,883	125,703
Debt Service				
Principal	26,138	-	26,138	47,242
Interest	4,670	-	4,670	6,046
Capital Outlay	106,158	86,630	192,788	148,592
<b>TOTAL EXPENDITURES</b>	<b>3,040,772</b>	<b>233,060</b>	<b>3,273,832</b>	<b>2,982,222</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(351,572)</b>	<b>68,961</b>	<b>(282,611)</b>	<b>(37,981)</b>
<b>OTHER FINANCING USES</b>				
Transfer In	425,762	5,709	431,471	406,207
Transfer Out	(5,709)	(38,284)	(43,993)	(266,278)
<b>TOTAL OTHER FINANCING USES</b>	<b>420,053</b>	<b>(32,575)</b>	<b>387,478</b>	<b>139,929</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>68,481</b>	<b>36,386</b>	<b>104,867</b>	<b>101,948</b>
FUND BALANCES, Beginning	1,674,696	1,257,702	2,932,398	2,830,450
FUND BALANCES, Ending	<u>\$ 1,743,177</u>	<u>\$ 1,294,088</u>	<u>\$ 3,037,265</u>	<u>\$ 2,932,398</u>

The accompanying notes are an integral part of the financial statements.

CITY OF FLORENCE, COLORADO

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
Year Ended December 31, 2017

Amounts Reported for Governmental Activities in the Statement of Activities  
are Different Because:

Net Changes in Fund Balances - Total Governmental Funds	\$ 104,867
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation (\$409,840), exceeded capital outlay \$182,797 and loss on disposal on assets (\$1,300) in the current period.	(228,343)
Repayment of long-term debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. These include a payments of Capital Leases \$26,138 and change in accrued compensated absences (\$22,975).	3,163
Deferred Charges related to pension are not recognized in the governmental funds. However, for the government-wide funds that amount is capitalized and amortized.	<u>(8,167)</u>
Change in Net Position of Governmental Activities	<u>\$ (128,480)</u>

The accompanying notes are an integral part of the financial statements.

CITY OF FLORENCE, COLORADO

STATEMENT OF NET POSITION  
 PROPRIETARY FUND TYPE  
 As of December 31, 2017

ASSETS	<u>2017</u>	<u>2016</u>
Current Assets		
Investments	\$ 8,556,111	\$ 8,233,518
Restricted Investments	1,281,544	1,158,727
Accounts Receivable	214,713	76,811
Inventory	<u>34,452</u>	<u>69,783</u>
Total Current Assets	<u>10,086,820</u>	<u>9,538,839</u>
Noncurrent Assets		
Capital Assets, net of accumulated depreciation	<u>23,115,969</u>	<u>23,516,360</u>
Total Noncurrent Assets	<u>23,115,969</u>	<u>23,516,360</u>
TOTAL ASSETS	<u>33,202,789</u>	<u>33,055,199</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	217,901	65,846
Retainage Payable	30,425	-
Accrued Expenses	8,805	9,534
Accrued Interest Payable	55,577	57,577
Notes Payable, Current	<u>888,695</u>	<u>873,395</u>
Total Current Liabilities	<u>1,201,403</u>	<u>1,006,352</u>
Noncurrent Liabilities		
Deposits	4,208	4,208
Accrued Compensated Absences	8,365	8,502
Notes Payable, Long Term	<u>17,242,333</u>	<u>18,141,558</u>
Total Noncurrent Liabilities	<u>17,254,906</u>	<u>18,154,268</u>
TOTAL LIABILITIES	<u>18,456,309</u>	<u>19,160,620</u>
NET POSITION		
Investment in Capital Assets	4,929,364	4,443,830
Unrestricted	<u>9,817,116</u>	<u>9,450,749</u>
TOTAL NET POSITION	<u>\$ 14,746,480</u>	<u>\$ 13,894,579</u>

The accompanying notes are an integral part of the financial statements.

CITY OF FLORENCE, COLORADO

STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN NET POSITION  
PROPRIETARY FUND TYPE  
Year Ended December 31, 2017

	<u>2017</u>	<u>2016</u>
OPERATING REVENUES		
Charges for Services	\$ 2,727,586	\$ 1,973,243
Debt Retirement	1,540,638	1,515,764
Other Revenues	<u>15,135</u>	<u>8,104</u>
TOTAL OPERATING REVENUES	<u>4,283,359</u>	<u>3,497,111</u>
OPERATING EXPENSES		
Administration	58,150	56,609
Water System	1,147,344	1,069,887
Depreciation	1,247,948	1,212,659
Capital Outlay	<u>59,377</u>	<u>-</u>
TOTAL OPERATING EXPENSES	<u>2,512,819</u>	<u>2,339,155</u>
OPERATING INCOME (LOSS)	<u>1,770,540</u>	<u>1,157,956</u>
NON-OPERATING REVENUES (EXPENSES)		
Interest Income	114,584	59,757
Transfers In	-	218,850
Transfers Out	(387,478)	(358,779)
Interest Expense	<u>(684,055)</u>	<u>(683,784)</u>
TOTAL NON-OPERATING REVENUES (EXPENSES)	<u>(956,949)</u>	<u>(763,956)</u>
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	<u>813,591</u>	<u>394,000</u>
Tap Fees and Capital Contributions	<u>38,310</u>	<u>112,624</u>
NET INCOME	851,901	506,624
NET POSITION, Beginning	<u>13,894,579</u>	<u>13,387,955</u>
NET POSITION, Ending	<u>\$ 14,746,480</u>	<u>\$ 13,894,579</u>

The accompanying notes are an integral part of the financial statements.

CITY OF FLORENCE, COLORADO

STATEMENT OF CASH FLOWS

PROPRIETARY FUND TYPE

Year Ended December 31, 2017

Increase (Decrease) in Cash and Cash Equivalents

	<u>2017</u>	<u>2016</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash Received from Customers	\$ 4,145,457	\$ 3,504,597
Cash Paid to Suppliers	(787,070)	(863,807)
Cash Paid to Employees	(260,856)	(224,878)
Net Cash Provided (Used) by Operating Activities	<u>3,097,531</u>	<u>2,415,912</u>
CASH FLOWS FROM NONCAPITAL AND RELATED FINANCING ACTIVITIES		
Sale of Investments	(445,410)	(395,846)
Transfer to Other Funds	(387,478)	(139,929)
Net Cash Provided by NonCapital and Related Financing Activities	<u>(832,888)</u>	<u>(535,775)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Purchase of Capital Assets	(847,557)	(493,949)
Principal Payments on Long Term Debt	(873,395)	(860,922)
Interest Payments	(696,585)	(697,647)
Tap Fees and Capital Contributions	38,310	112,624
Net Cash Used by Capital and Related Financing Activities	<u>(2,379,227)</u>	<u>(1,939,894)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest Received	<u>114,584</u>	<u>59,757</u>
Net Increase (Decrease) in Cash and Cash Equivalents	-	-
CASH AND CASH EQUIVALENTS, Beginning	<u>-</u>	<u>-</u>
CASH AND CASH EQUIVALENTS, Ending	<u>\$ -</u>	<u>\$ -</u>
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES		
Operating Income	<u>\$ 1,770,540</u>	<u>\$ 1,157,956</u>
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities		
Depreciation	1,247,948	1,212,659
Changes in Assets and Liabilities		
Accounts Receivable	(137,902)	7,486
Inventory	35,331	-
Accounts Payable	152,055	35,574
Retainage Payable	30,425	-
Accrued Expenses	(729)	1,358
Compensated Absences	(137)	879
Total Adjustments	<u>1,326,991</u>	<u>1,257,956</u>
Net Cash Provided by Operating Activities	<u>\$ 3,097,531</u>	<u>\$ 2,415,912</u>

The accompanying notes are an integral part of the financial statements.



CITY OF FLORENCE, COLORADO

STATEMENT OF FIDUCIARY NET ASSETS  
AGENCY FUND- SCHOOL DEDICATION FEES  
December 31, 2017

	<u>Agency Fund</u>
ASSETS	
Cash and Investments	<u>\$ 17,576</u>
LIABILITIES	
Due to School District	<u>\$ 17,576</u>

The accompanying notes are an integral part of the financial statements.

CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The City of Florence, Colorado was founded in 1887. The City is governed by a City Manager and seven-member council (including the Mayor) elected by the residents.

The accounting policies of the City of Florence, Colorado (the “City”) conform to generally accepted accounting principles as applicable to governments. Following is a summary of the more significant policies.

**Reporting Entity**

In accordance with governmental accounting standards, the City of Florence has considered the possibility of inclusion of additional entities in its basic financial statements.

The definition of the reporting entity is based primarily on financial accountability. The City is financially accountable for organizations that make up its legal entity. It is also financially accountable for legally separate organizations if City officials appoint a voting majority of the organization’s governing body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the City. The City may also be financially accountable for governmental organizations that are fiscally dependent upon it.

Based on the application of these criteria, the City does not include additional organizations in its reporting entity.

**Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of the given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current *financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Property taxes, specific ownership taxes, grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, are recorded only when payment is due.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's practice to use restricted resources first, then unrestricted resources as they are needed.

In the fund financial statements, the City reports the following major governmental fund:

The *General Fund* is the City's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted for in another fund.

The City reports the following major proprietary fund:

The *Water Fund* accounts for the financial activities associated with the provision of water services.

CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation**  
(Continued)

Additionally, the City reports the following fund type:

Permanent Fund – The *Perpetual Care Reserve Fund* accounts for the activities of the City cemetery, including the sale of plots and maintenance.

Agency Fund – The *School Dedication Fees Agency Fund* accounts for funds dedicated to the City's School District. The City holds all assets in a purely custodial capacity.

**Cash and Investments**

Cash equivalents include investments with original maturities of three months or less.

Investments are recorded at fair value.

**Inventory**

Inventories are recorded under the cost method. These items are recorded as expenditures when purchased throughout the year to facilitate budgetary comparisons.

**Capital Assets**

Capital assets, which include property and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$2,500 and an estimated useful life in excess of three years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Property and equipment of the City is depreciated using the straight-line method over the following estimated useful lives:

Buildings and Improvements	10 - 30 years
Plant	5 - 50 years
Distribution System	20 - 72 years
Machinery and Equipment	3 - 10 years
Infrastructure	10 years

CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position and balance sheets will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position and fund balance that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to the liabilities, the statement of financial position and balance sheets will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position and fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

**Compensated Absences**

Employees of the City accrue vacation time based on years of service. Employees are allowed to accumulate unused vacation time up their annual accrual and a maximum of 480 hours of unused sick time. Upon termination of employment from the City, employees will be compensated for all accrued vacation time at their current pay rate. Employees are not compensated for any of their accrued sick time.

These compensated absences are recognized as current salary costs when earned in the proprietary fund types and when due in the governmental fund types. A liability has been recorded in the government-wide financial statements for the accrued compensated absences.

**Long-Term Obligations**

In the government-wide financial statements, and proprietary fund type in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

CITY OF FLORENCE, COLORADO  
 NOTES TO FINANCIAL STATEMENTS  
 December 31, 2017

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**Net Position**

The government-wide and business-type fund financial statements utilize a net position presentation. Net position is categorized as investment in capital assets, restricted, and unrestricted.

Investment in Capital Assets is intended to reflect the portion of net position which are associated with non-liquid, capital assets less outstanding capital asset related debt. The net related debt is the debt less the outstanding liquid assets and any associated unamortized cost.

Restricted Net Position are liquid assets, which have third party limitations on their use.

Unrestricted Net Position represent assets that do not have any third-party limitation on their use. While City management may have categorized and segmented portion for various purposes, the City Council has the unrestricted authority to revisit or alter these managerial decisions.

**Fund Balance Classification**

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

- **Nonspendable** – This classification includes amounts that cannot be spent because they are either not spendable in form or are legally or contractually required to be maintained intact. The City has classified Prepaid Items as nonspendable as of December 31, 2017.
- **Restricted** – This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. The City has classified the following amounts as restricted as of December 31, 2017:

Emergency Reserves	\$ 217,000
Parks and Recreation	815,476
Capital Projects	147,398
Cemetery Care	<u>236,622</u>
Total	<b><u>\$ 1,416,496</u></b>

CITY OF FLORENCE, COLORADO  
 NOTES TO FINANCIAL STATEMENTS  
 December 31, 2017

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**Fund Balance Classification** (Continued)

- Committed – This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Directors. These amounts cannot be used for any other purpose unless the Board of Directors removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. The City did not report any committed fund balances of December 31, 2017.
  
- Assigned – Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. Assigned amounts represent intended uses established by City Council or a City official delegated that City by City Charter or ordinance.

The City has classified the following amounts as assigned as of December 31, 2017:

Equipment Replacement	\$ 14,725
Capital Improvements	228,098
Capital Projects	6,761
Community Projects	43,197
Cemetery Construction	<u>44,634</u>
Total	<u><b>\$ 337,415</b></u>

- Unassigned – This classification includes the residual fund balance for the General Fund. The Unassigned classification also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of Assigned fund balance amounts.

The City would typically use restricted fund balances first, followed by committed resources, and then assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources.

CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**Property Taxes**

Property taxes are levied on November 1 and attach as an enforceable lien on property on January 1. Taxes are payable in full on April 30 or in two installments on February 28 and June 15. The County Treasurer's office collects property taxes and remits to the City on a monthly basis.

Since property tax revenues are collected in arrears during the succeeding year, a receivable and corresponding deferred revenue are recorded at December 31. As the tax is collected in the succeeding year, the deferred revenue is recognized as revenue and the receivable is reduced.

**NOTE 2: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**Budgets and Budgetary Accounting**

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- Prior to September 30, the City staff submits to the City Council a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.
- Public hearings are conducted to obtain taxpayer comments.
- Prior to December 31, the budget is legally enacted through passage of an ordinance.
- The City Administration is authorized to transfer budgeted amounts between departments within any fund. However, any revisions that alter the total expenditures of any fund must be approved by the City Council.



CITY OF FLORENCE, COLORADO  
 NOTES TO FINANCIAL STATEMENTS  
 December 31, 2017

**NOTE 2: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (Continued)**

- Budgets are legally adopted for all funds of the City. Budgets for the General, Conservation Trust, and Cemetery Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). The Budgetary comparisons presented for the Utility Fund is presented on a non-GAAP budgetary basis. Capital outlay is budgeted as an expenditure and depreciation is not budgeted.
- Budgeted amounts in the financial statements are as originally adopted or as amended by the City Council. All appropriations lapse at year end. Colorado governments may not exceed budgeted appropriations by fund.

**State Compliance**

At December 31, 2017, actual expenditures in the Pool, Park, and Recreation Fund exceeded budgeted amounts by \$10,945. This may be a violation of state statute.

**NOTE 3: DEPOSITS AND INVESTMENTS**

A summary of deposits and investments as of December 31, 2017 follows:

Petty Cash	\$ 200
Deposits	2,352,024
Investments	<u>10,468,114</u>
Total	<b><u>\$ 12,820,338</u></b>

The above amounts are classified in the statement of Net Position as follows:

Governmental Activities	\$ 2,965,107
Business-Type Activities	9,837,655
Agency Fund	<u>17,576</u>
Total	<b><u>\$ 12,820,338</u></b>

CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

**NOTE 3: DEPOSITS AND INVESTMENTS** (Continued)

**Deposits**

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulations. At December 31, 2017, State regulatory commissioners have indicated that all financial institutions holding deposits for the City are eligible public depositories. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by the PDPA. PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another institution, or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits.

The City has no policy regarding custodial credit risk for deposits.

At December 31, 2017, the City had deposits with financial institutions with a carrying amount of \$2,352,024. The bank balances with the financial institutions were \$2,978,741. Of these balances, \$997,614 was covered by federal depository insurance and \$1,981,127 was covered by collateral held by authorized escrow agents in the financial institution's name (PDPA).

**Investments**

Interest Rate Risk

The City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

Colorado statutes specify in which instruments the units of local government may invest which include:

- Obligations of the United States and certain U.S. government agency securities
- General obligation and revenue bonds of U.S. local government entities
- Commercial paper
- Local government investment pools
- Written repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts

CITY OF FLORENCE, COLORADO  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2017

**NOTE 3: DEPOSITS AND INVESTMENTS** (Continued)

**Investments** (Continued)

The above investments are authorized for all funds and fund types used by Colorado municipalities.

The City had invested \$10,468,114 in the Colorado Government Liquid Asset Trust (ColoTrust) which has a credit rating of AAAM by Standard and Poor's. ColoTrust is an investment vehicle established for local government entities in Colorado to pool surplus funds and is regulated by the State Securities Commissioner. It operates similarly to a money market fund and each share is equal in value to \$1.00. Investments consist of U.S. Treasury and U.S. Agency securities, and repurchase agreements collateralized by U.S. Treasury and U.S. Agency securities. A designated custodial bank provides safekeeping and depository services in connection with the direct investment and withdrawal functions. Substantially all securities owned are held by the Federal Reserve Bank in the account maintained for the custodial bank. The custodian's internal records identify the investments owned by the entities.

ColoTrust is not a 2a7-like external investment pool. The unit of account is each share held, and the value of the position would be the fair value of the pool's share price multiplied by the number of shares held. The government-investor does not "look through" the pool to report a pro rata share of the pool's investments, receivables, and payables.

**Fair Value**

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. At December 31, 2017, the City does not hold any investments that required fair value categorization.

**Restricted Cash and Investments**

Cash and investments in the amount of \$82,352 is restricted in the General Fund for the City's emergency reserve and \$1,281,544 is restricted in the Water Fund for payment of debt service and capital projects.

CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS  
December 31, 2017

**NOTE 4: CAPITAL ASSETS**

Capital assets activity for the year ended December 31, 2017 is summarized below:

	Balances <u>12/31/16</u>	<u>Additions</u>	<u>Deletions</u>	Balances <u>12/31/17</u>
<b>Governmental Activities</b>				
Capital Assets, not depreciated				
Land	\$ 126,993	\$ -	\$ 1,300	\$ 125,693
Easements	<u>5,935</u>	<u>-</u>	<u>-</u>	<u>5,935</u>
Total Capital Assets, not depreciated	<u>132,928</u>	<u>-</u>	<u>1,300</u>	<u>131,628</u>
Capital Assets, depreciated				
Buildings and Improvements	2,318,901	28,610	202,803	2,144,708
Pool	592,971	-	-	592,971
Machinery and Equipment	949,293	143,767	117,430	975,630
Infrastructure	<u>1,534,635</u>	<u>10,420</u>	<u>-</u>	<u>1,545,055</u>
Total Capital Assets, depreciated	<u>5,395,800</u>	<u>182,797</u>	<u>320,233</u>	<u>5,258,364</u>
Less Accumulated Depreciation				
Buildings and Improvements	1,399,261	129,866	202,803	1,326,324
Pool	403,466	25,667	-	429,133
Machinery and Equipment	716,804	104,456	117,430	703,830
Infrastructure	<u>719,088</u>	<u>149,851</u>	<u>-</u>	<u>868,939</u>
Total Accumulated Depreciation	<u>3,238,619</u>	<u>409,840</u>	<u>320,233</u>	<u>3,328,226</u>
Total Capital Assets, depreciated, Net	<u>2,157,181</u>	<u>(227,043)</u>	<u>-</u>	<u>1,930,138</u>
Governmental Activities, Capital Assets, Net	<u>\$ 2,290,109</u>	<u>\$ (227,043)</u>	<u>\$ 1,300</u>	<u>\$ 2,061,766</u>

Depreciation expense was charged to functions/programs of the City as follows:

<b>Governmental Activities</b>	
General Government	\$ 128,963
Public Safety	63,131
Public Works	169,181
Parks and Recreation	<u>48,565</u>
Total	<u>\$ 409,840</u>

CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

**NOTE 4: CAPITAL ASSETS (Continued)**

	<u>Balances</u> <u>12/31/16</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balances</u> <u>12/31/17</u>
<b>Business-Type Activities</b>				
Capital Assets, not depreciated				
Land	\$ 79,425	\$ -	\$ -	\$ 79,425
Water Rights	563,889	-	-	563,889
Construction in Process	<u>601,622</u>	<u>787,417</u>	<u>-</u>	<u>1,389,039</u>
Total Capital Assets, not depreciated	<u>1,244,936</u>	<u>787,417</u>	<u>-</u>	<u>2,032,353</u>
Capital Assets, depreciated				
Water Treatment Plant	4,794,345	-	204,065	4,590,280
Transmission and Distribution	7,499,542	-	-	7,499,542
Regional Assets	25,808,136	-	-	25,808,136
Machinery and Equipment	<u>2,162,368</u>	<u>60,140</u>	<u>3,223</u>	<u>2,219,285</u>
Total Capital Assets, depreciated	<u>40,264,391</u>	<u>60,140</u>	<u>207,288</u>	<u>40,117,243</u>
Less: Accumulated Depreciation				
Water Treatment Plant	2,874,412	188,791	204,065	2,859,138
Transmission and Distribution	4,070,464	263,704	-	4,334,168
Regional Assets	9,711,618	727,996	-	10,439,614
Machinery and Equipment	<u>1,336,473</u>	<u>67,457</u>	<u>3,223</u>	<u>1,400,707</u>
Total Accumulated Depreciation	<u>17,992,967</u>	<u>1,247,948</u>	<u>207,288</u>	<u>19,033,627</u>
Total Capital Assets, depreciated, Net	<u>22,271,424</u>	<u>(1,187,808)</u>	<u>-</u>	<u>21,083,616</u>
Business-Type Activities, Capital Assets, Net	<u>\$ 23,516,360</u>	<u>\$ (400,391)</u>	<u>\$ -</u>	<u>\$ 23,115,969</u>

**NOTE 5: LONG-TERM DEBT**

**Governmental Activities**

Following is a summary of long-term debt transactions for the governmental activities for the year ended December 31, 2017.

	<u>Balance</u> <u>12/31/16</u>	<u>Additions</u>	<u>Payments</u>	<u>Balance</u> <u>12/31/17</u>	<u>Due In</u> <u>One Year</u>
Capital Leases	\$ 98,015	\$ -	\$ 26,138	\$ 71,877	\$ 27,591
Accrued Compensated Absences	<u>54,408</u>	<u>22,975</u>	<u>-</u>	<u>77,383</u>	<u>-</u>
Total	<u>\$ 152,423</u>	<u>\$ 22,975</u>	<u>\$ 26,138</u>	<u>\$ 149,260</u>	<u>\$ 27,591</u>

Accrued Compensated Absences are being paid from resources generated by the General Fund.

CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS  
December 31, 2017

**NOTE 5: LONG-TERM DEBT**(Continued)

**Capital Leases**

The City has entered into a capital lease agreement to purchase equipment which will be paid from revenues of the General Fund. This lease requires a monthly payment of \$2,567 including interest of 5.42%. The lease matures in June 2020.

**Future Debt Service Requirements**

Following is a schedule of the future minimum lease payments required under the capital lease obligation at December 31, 2017:

Year Ended December 31,

2018	\$ 30,808
2019	30,808
2020	<u>15,403</u>
Less: Interest	<u>(5,142)</u>
Present Value of Minimum Lease Payments	<u><b>\$ 71,877</b></u>

**Business-Type Activities**

Following is a summary of long-term debt transactions for the business-type activities for the year ended December 31, 2017.

	<u>Balance</u> <u>12/31/16</u>	<u>Additions</u>	<u>Payments</u>	<u>Balance</u> <u>12/31/17</u>	<u>Due In</u> <u>One Year</u>
2003 CWRPDA Loan	\$ 6,407,846	\$ -	\$ 683,578	\$ 5,724,268	\$ 697,472
2005 CWRPDA Loan	413,357	-	39,817	373,540	41,223
2009 CWRPDA Loan	1,300,000	-	100,000	1,200,000	100,000
Refunding Bond Series 2013A	9,750,000	-	20,000	9,730,000	20,000
Refunding Bond Series 2013B	970,000	-	30,000	940,000	30,000
Bond Premium	173,750	-	10,530	163,220	-
Compensated Absences	<u>8,502</u>	<u>-</u>	<u>137</u>	<u>8,365</u>	<u>-</u>
Total	<u><b>\$ 19,023,455</b></u>	<u><b>\$ -</b></u>	<u><b>\$ 884,062</b></u>	<u><b>\$ 18,139,393</b></u>	<u><b>\$ 888,695</b></u>

CITY OF FLORENCE, COLORADO  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2017

**NOTE 5: LONG-TERM DEBT**(Continued)

**Loans Payable**

2003 Colorado Water Resources and Power Development City (CWRPDA) Loan

Proceeds from this loan were used to finance projects related to the City's water facilities. Principal and interest payments are due semi-annually on June 1 and December 1. Interest accrues at 3.51%. This loan matures on June 1, 2025.

2005 Colorado Water Resources and Power Development City (CWRPDA) Loan

Proceeds from this loan were used to finance the City's water resource project. Principal and interest payments are due semi-annually on June 1 and December 1. Interest accrues at 3.5%. This loan matures on December 1, 2025.

2009 Colorado Water Resources and Power Development City (CWRPDA) Loan

Proceeds from this loan were used to finance the drilling and construction of wells, transmission lines and controls. This is an interest free ARRA loan. Principal payments are due semi-annually on June 1 and December 1. This loan matures on December 1, 2029.

**Bonds Payable**

Water Revenue Refunding Bonds Series 2013A and 2013B

Proceeds from these bonds were used to fully refund the City's 2013A Water Revenue Refunding Bonds Series 2003A and to finance the construction and acquisition of water capital projects. Interest payments are due semi-annually on June 1 and December 1 and principal payments are due annually on December 1 beginning in 2016. Interest rates range from 3% to 5%. The 2013A bonds mature in December 2033 and the 2013B bonds mature in December 2026.

CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

**NOTE 5: LONG-TERM DEBT** (Continued)

**Future Debt Service Requirements**

Annual debt service requirements for the outstanding loans and bonds at December 31, 2017 are as follows:

<u>Year Ended December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 888,695	\$ 704,614	\$ 1,593,309
2019	906,821	686,613	1,593,434
2020	922,222	667,968	1,590,190
2021	940,455	648,560	1,589,015
2022	966,522	627,777	1,594,299
2023-2027	5,458,093	2,370,397	7,828,490
2028-2032	6,485,000	1,190,900	7,675,900
2033	<u>1,400,000</u>	<u>70,000</u>	<u>1,470,000</u>
Total Debt Service Requirements	<b><u>\$17,967,808</u></b>	<b><u>\$ 6,966,829</u></b>	<b><u>\$24,934,637</u></b>

**NOTE 6: INTERFUND TRANSFERS**

Interfund transfers for the year ended December 31, 2017, were comprised of the following:

<u>Transfer In</u>	<u>Transfer Out</u>	<u>Amount</u>
Pool, Park and Recreation Fund	General Fund	\$ 75
Capital Projects Fund	General Fund	2,817
Perpetual Care Fund	General Fund	2,817
General Fund	Conservation Trust Fund	38,284
General Fund	Water Fund	<u>387,478</u>
<b>Total</b>		<b><u>\$ 431,471</u></b>

The General Fund transferred funds to the Pool, Park and Recreation Fund, Capital Projects Fund, and Perpetual Care Fund to subsidize operations in those funds. The Conservation Trust Fund and the Water Fund transferred funds to the General Fund to reimburse the General Fund for capital expenditures and administrative costs.



CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

**NOTE 7: DEFINED BENEFIT PENSION PLANS**

**Statewide Defined Benefit Pension Plan**

**Summary of Significant Accounting Policies**

*Pensions.* The City contributes to the Statewide Defined Benefit Pension Plan (“SWDB Plan”), a cost-sharing multiple employer defined benefit pension plan, which is administered by the FPPA. The net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position of the SWDB Plan have been determined using the economic resources measurement focus and the accrual basis of accounting. Assets of the SWDB Plan are commingled for investment purposes in the Fire and Police Member's Benefit Fund.

**General Information about the Pension Plan**

*Plan description.* The SWDB Plan provides retirement benefits for members and beneficiaries according to plan provisions as enacted and governed by FPPA’s Pension Fund Board of Trustees. Colorado Revised Statutes (“CRS”), as amended, establishes basic benefit provisions under the SWDB Plan. FPPA issues an annual, publicly-available financial report that includes the assets of the SWDB Plan. That report may be obtained on FPPA’s website at <http://www.fppaco.org>.

*Benefits provided.* A member is eligible for a normal retirement pension once the member has completed twenty-five years of credited service and has attained the age of 55.

The annual normal retirement benefit is 2 percent of the average of the member’s highest three years’ base salary for each year of credited service up to ten years, plus 2.5 percent for each year of service thereafter. The benefit earned prior to January 1, 2007 for members of affiliated Social Security employers will be reduced by the amount of Social Security income payable to the member annually. Effective January 1, 2007, members currently covered under Social Security will receive half the benefit when compared to the SWDB Plan. Benefits paid to retired members are evaluated and may be re-determined every October 1. The amount of any increase is based on the Board’s discretion and can range from 0 to the higher of 3 percent or the Consumer Price Index.

A member is eligible for an early retirement at age 50 or after 30 years of service. The early retirement benefit equals the normal retirement benefit reduced on an actuarially equivalent basis. Upon termination, an employee may elect to have member contributions, along with 5 percent as interest, returned as a lump sum distribution. Alternatively, a member with a least five years of accredited service may leave contributions with the SWDP Plan and remain eligible for a retirement pension at age 55 equal to 2 percent of the member’s average highest three years’ base salary for each year of credited service up to ten years, plus 2.5 percent for each year of service thereafter.

CITY OF FLORENCE, COLORADO  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2017

**NOTE 7: DEFINED BENEFIT PENSION PLANS** (Continued)

**Statewide Defined Benefit Pension Plan** (Continued)

**General Information about the Pension Plan** (Continued)

*Contributions.* The SWDB Plan sets contribution rates at a level that enables all benefits to be fully funded at the retirement date of all members. Contribution rates for the SWDB Plan are set by state statute. Employer contribution rates can only be amended by state statute. Member contribution rates can be amended by state statute or election of the membership.

Members of the SWDB Plan and their employers are contributing at the rate of 9 percent and 8 percent, respectively, of base salary for a total contribution rate of 17 percent in 2016. In 2014, the members elected to increase the member contribution rate to the SWDB Plan beginning in 2015. Member contribution rates will increase 0.5 percent annually through 2022 to a total of 12 percent of base salary. Employer contributions will remain at 8 percent resulting in a combined contribution rate of 20 percent in 2022.

Members of the SWDB Plan and their employers are contributing at the rate of 9 percent and 8 percent, respectively, of base salary for a total contribution rate of 17 percent in 2016. In 2014, the members elected to increase the member contribution rate to the SWDB Plan beginning in 2015. Member contribution rates will increase 0.5 percent annually through 2022 to a total of 12 percent of base salary. Employer contributions will remain at 8 percent resulting in a combined contribution rate of 20 percent in 2022.

The contribution rate for members and employers of affiliated social security employers is 4.5 and 4 percent, respectively, of base salary for a total contribution rate of 8.5 percent in 2016. Per the 2014 member election, members of the affiliate social security group will have their required contribution rate increase 0.25 percent annually beginning in 2015 through 2022 to a total of 6 percent of base salary. Employer contributions will remain at 4 percent resulting in a combined contribution rate of 10 percent in 2022.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At December 31, 2017 the City reported a net pension liability in the amount of \$34,380 for its proportionate share of the net pension asset. The net pension asset was measured as of December 31, 2016, and the total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of January 1, 2017. Standard update procedures were used to roll forward the total pension liability to December 31, 2017. The City's proportion of the net pension asset was based on the City's contributions to the SWDB Plan for the calendar year 2016 relative to the total contributions of participating employers to the SWDB Plan.

CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

**NOTE 7: DEFINED BENEFIT PENSION PLANS** (Continued)

**Statewide Defined Benefit Pension Plan** (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**(Continued)

At December 31, 2016, the City's proportion was 0.09515%, which was a decrease of 0.00368% from its proportion measured as of December 31, 2015.

For the year ended December 31, 2017 the City recognized pension expense of \$54,560. At December 31, 2017, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ 30,697	\$ 1,749
Net difference between projected and actual earnings on pension plan investments	\$ 92,798	N/A
Changes in proportion and differences between contributions recognized and proportionate share of contributions	N/A	\$ 9,806
Changes in assumptions and other inputs	\$ 23,484	N/A
Contributions subsequent to the measurement date	\$ 46,393	N/A
Total	\$ 193,372	\$ 11,555

\$46,393 reported as deferred outflows of resources related to pensions, resulting from contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the year December 31, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year ended December 31</b>	
2018	\$ 34,198
2019	\$ 34,198
2020	\$ 34,198
2021	\$ 10,213
Thereafter	\$ 22,617

CITY OF FLORENCE, COLORADO  
 NOTES TO FINANCIAL STATEMENTS  
 December 31, 2017

**NOTE 7: DEFINED BENEFIT PENSION PLANS** (Continued)

**Statewide Defined Benefit Pension Plan** (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** (Continued)

*Actuarial assumptions.* The actuarial valuations for the SWBP were used to determine the total pension liability and actuarially determined contributions for the fiscal year ending December 31, 2016. The valuations used the following actuarial assumptions and other inputs:

Total Pension Liability:

Actuarial Valuation Date	January 1, 2017
Actuarial Method	Entry Age Normal
Amortization Method	Level % of Payroll, Open
Amortization Period	30 Years
Long-term investment Rate of Return*	7.50 percent
Projected salary increases*	4.0 – 14.0 percent
Cost of Living Adjustments (COLA)	0.00 percent
*Includes Inflation at 2.5%	

Actuarially Determined Contributions:

Actuarial Valuation Date	January 1, 2016
Actuarial Method	Entry Age Normal
Amortization Method	Level % of Payroll, Open
Amortization Period	30 Years
Long-term investment Rate of Return*	7.50 percent
Projected salary increases*	4.0 – 14.0 percent
Cost of Living Adjustments (COLA)	0.00 percent
*Includes Inflation at 2.5%	

Effective January 1, 2016, the post-retirement mortality tables for non-disabled retirees is a blend of the Annuitant and Employee RP-2014 generational mortality tables with blue collar adjustment projected with Scale BB. The occupationally disabled post-retirement mortality assumption uses the same table as used for healthy annuitants, except there is a three year set-forward, meaning a disabled member age 70 will be valued as if they were a 73 year old healthy retiree. The totally disabled post-retirement mortality assumption uses the RP-2014 generational mortality tables for disabled annuitants, except an additional provision to apply a minimum 3% mortality probability to males and 2% mortality probability for females is included to reflect substantial impairment for this population. The pre-retirement off-duty mortality tables are adjusted to 55% of the RP-2014 mortality tables for active employees. The on-duty mortality rate is 0.00020.

CITY OF FLORENCE, COLORADO  
 NOTES TO FINANCIAL STATEMENTS  
 December 31, 2017

**NOTE 7: DEFINED BENEFIT PENSION PLANS** (Continued)

**Statewide Defined Benefit Pension Plan** (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** (Continued)

At least every five years the Fire & Police Pension Association's Board of Directors, in accordance with best practices, reviews its economic and demographic actuarial assumptions. At its July 2015 meeting, the Board of Directors reviewed and approved recommended changes to the actuarial assumptions. The recommendations were made by the Fire & Police Pension Association's actuaries, Gabriel, Roeder, Smith & Co., based upon their analysis of past experience and expectations of the future.

The assumption changes were effective for actuarial valuations beginning January 1, 2017 and were used in the roll-forward calculation of the total pension liability as of December 31, 2016. Actuarial assumptions effective for actuarial valuations prior to January 1, 2017 were used in the determination of the actuarially determined contributions as of December 31, 2016. The actuarial assumptions impact actuarial factors for benefit purposes such as purchases of service credit and other benefits where actuarial factors are used.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Fund's target asset allocation as of December 31, 2016 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Global Equity	36.0%	9.25%
Equity Long/Short	10.0%	7.35%
Illiquid Alternatives	23.0%	10.75%
Fixed Income	15.0%	4.10%
Absolute Return	10.0%	6.55%
Managed Futures	4.0%	5.50%
Cash	2.0%	0.00%*
Total	100.0%	

\*While expected inflation exceeds the expected rate of return for cash, a 0% real rate of return is utilized.

CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

**NOTE 7: DEFINED BENEFIT PENSION PLANS** (Continued)

**Statewide Defined Benefit Pension Plan** (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** (Continued)

The discount rate used to measure the total pension liability was 7.50 percent. The projection of cash flows used to determine the discount rate assumed that contributions from participating employers will be made based on the actuarially determined rates based on the Board's funding policy, which establishes the contractually required rates under Colorado statutes. Based on those assumptions, the SWDB Plan fiduciary net position was projected to be available to make all the projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payment) to determine the total pension liability.

*Discount rate.* Projected benefit payments are required to be discounted to their actuarial present values using a Single Discount Rate that reflects (1) a long-term expected rate of return on pension plan investments (to the extent that the plan's fiduciary net position is projected to be sufficient to pay benefits) and (2) tax-exempt municipal bond rate, based on an index of 20-year general obligation bonds with an average AA credit rating as of the measurement date (to the extent that the plan's projected fiduciary net position is not sufficient to pay benefits).

For the purpose of this valuation, the expected rate of return on pension plan investments is 7.50%; the municipal bond rate is 3.78% (based on the weekly rate closest to but not later than the measurement date of the "state & local bonds" rate from Federal Reserve statistical release (H.15)); and the resulting Single Discount Rate is 7.50%.

*Sensitivity of the City's proportionate share of the net pension liability to changes in the discount rate.* Regarding the sensitivity of the net asset liability/(asset) to changes in the Single Discount Rate, the following presents the plan's net pension liability, calculated using a Single Discount Rate of 7.50%, as well as what the plan's net pension liability/(asset) would be if it were calculated using a Single Discount Rate that is one percent lower or one percent higher:

	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
Proportionate share of the net pension liability (asset)	\$292,515	\$ 34,380	(\$ 180,015)

*Pension plan fiduciary net position.* Detailed information about the SWDB Plan's fiduciary net position is available in FPPA's comprehensive annual financial report which can be obtained at <http://www.fppaco.org>.

CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

**NOTE 8: OTHER RETIREMENT COMMITMENTS**

**Deferred 457 Compensation Plan**

The City has a deferred compensation plan (the “Plan”) created in accordance with Internal Revenue Code Section 457. Participation in the Plan is optional for employees. The City matches the contribution of participating employees up to 3% after the employee has been employed at the City for one year. The City’s contributions to the Plan during the years ended December 31, 2016 and 2017, were \$18,897 and \$21,107, respectively. The Plan is administered by Nationwide Retirement Solutions.

**NOTE 9: RELATED PARTY TRANSACTIONS**

During the fiscal year ended December 31, 2017, the City has authorized employee advances to 4 employees totaling \$35,250. Repayment of the advance is processed through payroll deductions. As of December 31, 2017, \$23,222 were still outstanding on these advances.

**NOTE 10: PUBLIC ENTITY RISK POOL**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. For these risks of loss, the City is involved with the Colorado Intergovernmental Risk Sharing Agency (CIRSA), a separate and independent governmental and legal entity formed by intergovernmental agreement by member municipalities pursuant to the provision of 24-10-115.5, Colorado Revised Statutes (1982 Replacement Volume) and Colorado Constitution, Article XIV, Section 18(2).

The purposes of CIRSA are to provide members defined liability, property, and workers’ compensation coverages and to assist members in preventing and reducing losses and injuries to municipal property and to persons or property which might result in claims being made against members of CIRSA, their employees and officers.

It is the intent of the members of CIRSA to create an entity in perpetuity which will administer and use funds contributed by the members to defend and indemnify, in accordance with the bylaws, any member of CIRSA against stated liability of loss, to the limit of the financial resources of CIRSA.

It is also the intent of the members to have CIRSA provide continuing stability and availability of needed coverages at reasonable costs. All income and assets of CIRSA shall be at all times dedicated to the exclusive benefit of its members. CIRSA is a separate legal entity and the City does not approve budgets nor does it have the ability to significantly affect the operations of entity.

CITY OF FLORENCE, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

**NOTE 11: COMMITMENTS AND CONTINGENCIES**

**Tabor Amendment**

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local government. On November 1994, voters within the City approved the collection, retention and expenditure of State grants, all sales and use taxes and all other revenue generated by the City in 1995 and subsequent years without limitation, notwithstanding the provisions of the Amendment.

The City has established an emergency reserve, representing 3% of qualifying expenditures, as required by the Amendment. At December 31, 2017, the emergency reserve of \$217,000 was recorded in the General Fund.



**REQUIRED SUPPLEMENTARY INFORMATION**

CITY OF FLORENCE, COLORADO

GENERAL FUND  
BUDGETARY COMPARISON SCHEDULE  
Year Ended December 31, 2017

	2017			VARIANCE	2016 ACTUAL
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	Positive (Negative)	
REVENUES					
Taxes	\$ 1,570,940	\$ 1,570,940	\$ 1,524,090	\$ (46,850)	\$ 1,525,118
Licenses and Permits	59,500	59,500	52,535	(6,965)	53,801
Intergovernmental	156,889	156,889	130,337	(26,552)	148,511
Charges for Services	187,900	187,900	177,331	(10,569)	172,103
Fines and Forfeitures	98,150	98,150	118,370	20,220	79,446
Sale of Assets	65,000	65,000	198,800	133,800	-
Interest	37,440	37,440	41,056	3,616	4,357
Miscellaneous	271,151	271,151	446,681	175,530	458,495
TOTAL REVENUES	<u>2,446,970</u>	<u>2,446,970</u>	<u>2,689,200</u>	<u>242,230</u>	<u>2,441,831</u>
EXPENDITURES					
Current					
General Government	707,146	907,146	767,037	140,109	711,489
Public Safety	1,085,218	1,150,218	1,245,356	(95,138)	1,126,587
Public Works	704,814	704,814	692,123	12,691	624,441
Planning	111,453	111,453	167,364	(55,911)	192,122
Parks and Recreation	123,059	123,059	31,926	91,133	40,893
Capital Outlay	38,000	39,000	106,158	(67,158)	28,449
Debt Service					
Principal	59,412	59,412	26,138	33,274	47,242
Interest	-	-	4,670	(4,670)	6,046
TOTAL EXPENDITURES	<u>2,829,102</u>	<u>3,095,102</u>	<u>3,040,772</u>	<u>54,330</u>	<u>2,777,269</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(382,132)</u>	<u>(648,132)</u>	<u>(351,572)</u>	<u>296,560</u>	<u>(335,438)</u>
OTHER FINANCING SOURCES (USES)					
Transfer In	427,481	427,481	425,762	(1,719)	396,779
Transfer Out	-	-	(5,709)	(5,709)	(9,428)
TOTAL OTHER FINANCING SOURCES (USES)	<u>427,481</u>	<u>427,481</u>	<u>420,053</u>	<u>(7,428)</u>	<u>387,351</u>
NET CHANGE IN FUND BALANCE	45,349	(220,651)	68,481	289,132	51,913
FUND BALANCE, Beginning	<u>1,490,191</u>	<u>1,490,191</u>	<u>1,674,696</u>	<u>184,505</u>	<u>1,622,783</u>
FUND BALANCE, Ending	<u>\$ 1,535,540</u>	<u>\$ 1,269,540</u>	<u>\$ 1,743,177</u>	<u>\$ 473,637</u>	<u>\$ 1,674,696</u>

See the accompanying independent auditors' report.

CITY OF FLORENCE, COLORADO

SCHEDULE OF THE CITY'S PROPORTIONATE SHARE  
STATEWIDE DEFINED BENEFIT PLAN

Years Ended December 31,

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
City's proportionate share of the Net Pension Liability (Asset)	0.087%	0.091%	0.099%	0.095%
City's proportionate share of the Net Pension Liability (Asset)	\$ (102,775)	\$ (77,479)	\$ (1,742)	\$ 34,380
City's covered-employee payroll	\$ 355,764	\$ 388,051	\$ 469,653	\$ 439,514
City's proportionate share of the Net Pension Liability (Asset) as a percentage of its covered-employee payroll	-28.89%	-19.97%	-0.37%	7.82%
Plan fiduciary net position as a percentage of the total pension liability	106.80%	105.80%	100.10%	98.20%

Notes:

This schedule is reported as of December 31, as that is the plan year end.

This schedule will report ten years of data when it is available.

See the accompanying independent auditors' report.

CITY OF FLORENCE, COLORADO

SCHEDULE OF THE CITY'S CONTRIBUTIONS  
STATEWIDE DEFINED BENEFIT PLAN

Years Ended December 31,

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Statutorily required contributions	\$ 30,108	\$ 32,758	\$ 37,852	\$ 36,899	\$ 46,393
Contributions in relation to the Statutorily required contributions	<u>30,108</u>	<u>32,758</u>	<u>37,852</u>	<u>36,899</u>	<u>46,393</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
City's covered-employee payroll	\$ 355,764	\$ 388,051	\$ 469,653	\$ 439,514	\$ 555,473
Contributions as a percentage of covered-employee payroll	8.46%	8.44%	8.06%	8.40%	8.35%

Notes:

This schedule will report ten years of data when it is available.

See the accompanying independent auditors' report.

**COMBINING AND INDIVIDUAL FUND SCHEDULES**

CITY OF FLORENCE, COLORADO

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
December 31, 2017

	SPECIAL REVENUE FUNDS			
	CONSERVATION TRUST FUND	POOL, PARK AND RECREATION FUND	CAPITAL PROJECTS FUND	STREET IMPROVEMENT FUND
ASSETS				
Cash and Investments	\$ 104,813	\$ 710,663	\$ 115,187	\$ 122,015
Accounts Receivable	-	-	-	25,383
TOTAL ASSETS	<u>\$ 104,813</u>	<u>\$ 710,663</u>	<u>\$ 115,187</u>	<u>\$ 147,398</u>
LIABILITIES AND FUND BALANCES				
LIABILITIES				
Accounts Payable	\$ -	\$ -	\$ 20,595	\$ -
FUND EQUITY				
Fund Balance				
Restricted for Cemetery Care	\$ -	\$ -	\$ -	\$ -
Restricted for Park and Recreation	104,813	710,663	-	-
Restricted for Capital Projects	-	-	-	147,398
Assigned for Community Projects	-	-	43,197	-
Assigned for Cemetery Construction	-	-	44,634	-
Assigned for Capital Projects	-	-	6,761	-
TOTAL FUND EQUITY	<u>104,813</u>	<u>710,663</u>	<u>94,592</u>	<u>147,398</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 104,813</u>	<u>\$ 710,663</u>	<u>\$ 115,187</u>	<u>\$ 147,398</u>

See the accompanying independent auditors' report.

PERMANENT FUND PERPETUAL CARE RESERVE FUND	TOTALS	
	2017	2016
\$ 236,622	\$ 1,289,300	\$ 1,250,037
-	25,383	26,085
<u>\$ 236,622</u>	<u>\$ 1,314,683</u>	<u>\$ 1,276,122</u>
\$ -	\$ 20,595	\$ 18,420
\$ 236,622	\$ 236,622	\$ 232,103
-	815,476	842,032
-	147,398	64,741
-	43,197	42,716
-	44,634	41,337
-	6,761	34,773
<u>236,622</u>	<u>1,294,088</u>	<u>1,257,702</u>
<u>\$ 236,622</u>	<u>\$ 1,314,683</u>	<u>\$ 1,276,122</u>

CITY OF FLORENCE, COLORADO

COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
Year Ended December 31, 2017

	<u>SPECIAL REVENUE FUNDS</u>			
	<u>CONSERVATION TRUST FUND</u>	<u>POOL, PARK AND RECREATION FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>STREET IMPROVEMENT FUND</u>
REVENUES				
Sales and Use Taxes	\$ -	\$ -	\$ -	\$ 185,465
Intergovernmental	48,344	-	-	-
Charges for Services	-	41,514	-	-
Interest	1,108	7,843	1,690	875
Miscellaneous	-	2,000	11,480	-
	<u>49,452</u>	<u>51,357</u>	<u>13,170</u>	<u>186,340</u>
TOTAL REVENUES				
EXPENDITURES				
General Government	-	-	-	27,473
Parks and Recreation	-	89,156	29,801	-
Capital Outlay	-	-	10,420	76,210
TOTAL EXPENDITURES	<u>-</u>	<u>89,156</u>	<u>40,221</u>	<u>103,683</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>49,452</u>	<u>(37,799)</u>	<u>(27,051)</u>	<u>82,657</u>
OTHER FINANCING SOURCES (USES)				
Transfers In	-	75	2,817	-
Transfers Out	<u>(38,284)</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>(38,284)</u>	<u>75</u>	<u>2,817</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	11,168	(37,724)	(24,234)	82,657
FUND BALANCES, Beginning	<u>93,645</u>	<u>748,387</u>	<u>118,826</u>	<u>64,741</u>
FUND BALANCES, Ending	<u>\$ 104,813</u>	<u>\$ 710,663</u>	<u>\$ 94,592</u>	<u>\$ 147,398</u>

See the accompanying independent auditors' report.



PERMANENT FUND	TOTALS	
PERPETUAL CARE RESERVE FUND	2017	2016
\$ -	\$ 185,465	\$ 184,545
-	48,344	275,098
-	41,514	33,759
1,702	13,218	9,008
-	13,480	-
<u>1,702</u>	<u>302,021</u>	<u>502,410</u>
-	27,473	-
-	118,957	84,810
-	86,630	120,143
-	<u>233,060</u>	<u>204,953</u>
<u>1,702</u>	<u>68,961</u>	<u>297,457</u>
2,817	5,709	9,428
-	(38,284)	(256,850)
<u>2,817</u>	<u>(32,575)</u>	<u>(247,422)</u>
4,519	36,386	50,035
<u>232,103</u>	<u>1,257,702</u>	<u>1,207,667</u>
<u>\$ 236,622</u>	<u>\$ 1,294,088</u>	<u>\$ 1,257,702</u>

CITY OF FLORENCE, COLORADO

CONSERVATION TRUST FUND  
 BUDGETARY COMPARISON SCHEDULE  
 Year Ended December 31, 2017

	2017		VARIANCE Positive (Negative)	2016 ACTUAL
	ORIGINAL AND FINAL BUDGET	ACTUAL		
REVENUES				
Intergovernmental	\$ 40,000	\$ 48,344	\$ 8,344	\$ 42,658
Interest	300	1,108	808	486
TOTAL REVENUES	<u>40,300</u>	<u>49,452</u>	<u>9,152</u>	<u>43,144</u>
EXPENDITURES				
Parks and Recreation	-	-	-	-
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>40,300</u>	<u>49,452</u>	<u>9,152</u>	<u>43,144</u>
OTHER FINANCING SOURCES (USES)				
Transfers Out	<u>(40,000)</u>	<u>(38,284)</u>	<u>1,716</u>	<u>(38,000)</u>
NET CHANGE IN FUND BALANCE	300	11,168	10,868	5,144
FUND BALANCE, Beginning	<u>89,511</u>	<u>93,645</u>	<u>4,134</u>	<u>88,501</u>
FUND BALANCE, Ending	<u>\$ 89,811</u>	<u>\$ 104,813</u>	<u>\$ 15,002</u>	<u>\$ 93,645</u>

See the accompanying independent auditors' report.

CITY OF FLORENCE, COLORADO

POOL, PARK AND RECREATION FUND  
 BUDGETARY COMPARISON SCHEDULE  
 Year Ended December 31, 2017

	2017		VARIANCE Positive (Negative)	2016 ACTUAL
	ORIGINAL AND FINAL BUDGET	ACTUAL		
REVENUES				
Sales and Use Tax	\$ -	\$ -	\$ -	\$ -
Charges for Services	35,120	41,514	6,394	33,759
Interest	4,500	7,843	3,343	6,170
Other	1,550	2,000	450	-
TOTAL REVENUES	<u>41,170</u>	<u>51,357</u>	<u>10,187</u>	<u>39,929</u>
EXPENDITURES				
Parks and Recreation	78,211	89,156	(10,945)	72,626
TOTAL EXPENDITURES	<u>78,211</u>	<u>89,156</u>	<u>(10,945)</u>	<u>72,626</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(37,041)</u>	<u>(37,799)</u>	<u>(758)</u>	<u>(32,697)</u>
OTHER FINANCING SOURCES				
Transfer In	<u>230</u>	<u>75</u>	<u>(155)</u>	<u>608</u>
NET CHANGE IN FUND BALANCE	(36,811)	(37,724)	(913)	(32,089)
FUND BALANCE, Beginning	<u>643,647</u>	<u>748,387</u>	<u>104,740</u>	<u>780,476</u>
FUND BALANCE, Ending	<u>\$ 606,836</u>	<u>\$ 710,663</u>	<u>\$ 103,827</u>	<u>\$ 748,387</u>

See the accompanying independent auditors' report.

CITY OF FLORENCE, COLORADO

CAPITAL PROJECTS FUND  
 BUDGETARY COMPARISON SCHEDULE  
 Year Ended December 31, 2017

	2017		VARIANCE Positive (Negative)	2016 ACTUAL
	ORIGINAL AND FINAL BUDGET	ACTUAL		
REVENUES				
Intergovernmental	\$ -	\$ -	\$ -	\$ 232,440
Interest	370	1,690	1,320	782
Miscellaneous	-	11,480	11,480	-
TOTAL REVENUES	370	13,170	12,800	233,222
EXPENDITURES				
Parks and Recreation	-	29,801	(29,801)	12,184
Capital Outlay	95,000	10,420	84,580	-
TOTAL EXPENDITURES	95,000	40,221	54,779	12,184
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(94,630)	(27,051)	67,579	221,038
OTHER FINANCING SOURCES				
Transfer In	56,000	2,817	(53,183)	4,410
Transfer Out	-	-	-	(218,850)
TOTAL OTHER FINANCING SOURCES (USES)	56,000	2,817	(53,183)	(214,440)
NET CHANGE IN FUND BALANCE	(38,630)	(24,234)	14,396	6,598
FUND BALANCE, Beginning	107,479	118,826	11,347	112,228
FUND BALANCE, Ending	\$ 68,849	\$ 94,592	\$ 25,743	\$ 118,826

See the accompanying independent auditors' report.

CITY OF FLORENCE, COLORADO

STREET IMPROVEMENT FUND  
 BUDGETARY COMPARISON SCHEDULE  
 Year Ended December 31, 2017

	2017		VARIANCE Positive (Negative)	2015 ACTUAL
	ORIGINAL AND FINAL BUDGET	ACTUAL		
REVENUES				
Sales and Use Tax	\$ 181,500	\$ 185,465	\$ 3,965	\$ 184,545
Interest	400	875	475	339
TOTAL REVENUES	<u>181,900</u>	<u>186,340</u>	<u>4,440</u>	<u>184,884</u>
EXPENDITURES				
General Government	-	27,473	(27,473)	-
Capital Outlay	<u>177,000</u>	<u>76,210</u>	<u>100,790</u>	<u>120,143</u>
TOTAL EXPENDITURES	<u>177,000</u>	<u>103,683</u>	<u>73,317</u>	<u>120,143</u>
NET CHANGE IN FUND BALANCE	4,900	82,657	77,757	64,741
FUND BALANCE, Beginning	<u>2,017</u>	<u>64,741</u>	<u>62,724</u>	<u>-</u>
FUND BALANCE, Ending	<u><u>\$ 6,917</u></u>	<u><u>\$ 147,398</u></u>	<u><u>\$ 140,481</u></u>	<u><u>\$ 64,741</u></u>

See the accompanying independent auditors' report.

CITY OF FLORENCE, COLORADO

PERPETUAL CARE RESERVE FUND  
 BUDGETARY COMPARISON SCHEDULE  
 Year Ended December 31, 2017

	2017		VARIANCE Positive (Negative)	2016 ACTUAL
	ORIGINAL AND FINAL BUDGET	ACTUAL		
REVENUES				
Interest Income	\$ 800	\$ 1,702	\$ 902	\$ 1,231
TOTAL REVENUES	800	1,702	902	1,231
EXPENDITURES				
Cemetery Care	-	-	-	-
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	800	1,702	902	1,231
OTHER FINANCING SOURCES				
Transfer In	4,000	2,817	(1,183)	4,410
NET CHANGE IN FUND BALANCE	4,800	4,519	(281)	5,641
FUND BALANCE, Beginning	219,906	232,103	12,197	226,462
FUND BALANCE, Ending	\$ 224,706	\$ 236,622	\$ 11,916	\$ 232,103

See the accompanying independent auditors' report.

CITY OF FLORENCE, COLORADO

WATER FUND  
 BUDGETARY COMPARISON SCHEDULE  
 Year Ended December 31, 2017

	2017			VARIANCE	2016 ACTUAL
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	Positive (Negative)	
<b>REVENUES</b>					
Charges for Services	\$ 1,990,700	\$ 1,990,700	\$ 2,727,586	\$ 736,886	\$ 1,973,243
Tap Fees and Contributions	76,408	76,408	38,310	(38,098)	112,624
Debt Retirement	1,557,449	1,557,449	1,540,638	(16,811)	1,515,764
Interest	54,079	54,079	114,584	60,505	59,757
Other Revenues	200	200	15,135	14,935	8,104
Transfers In	530,000	530,000	-	(530,000)	218,850
<b>TOTAL REVENUES</b>	<b>4,208,836</b>	<b>4,208,836</b>	<b>4,436,253</b>	<b>227,417</b>	<b>3,888,342</b>
<b>EXPENDITURES</b>					
Administration	87,600	87,600	58,150	29,450	56,609
Water System	1,224,297	1,224,297	1,147,344	76,953	1,069,887
Debt Service	1,611,389	1,611,389	1,557,450	53,939	1,544,706
Transfers Out	295,663	295,663	387,478	(91,815)	358,779
Capital Outlay	679,900	879,900	906,934	(27,034)	493,949
<b>TOTAL EXPENDITURES</b>	<b>3,898,849</b>	<b>4,098,849</b>	<b>4,057,356</b>	<b>41,493</b>	<b>3,523,930</b>
<b>NET INCOME, Budget Basis</b>	<b>\$ 309,987</b>	<b>\$ 109,987</b>	<b>378,897</b>	<b>\$ 268,910</b>	<b>364,412</b>
<b>GAAP BASIS ADJUSTMENTS</b>					
Capital Outlay			847,557		493,949
Loan Principal Payments			873,395		860,922
Depreciation			(1,247,948)		(1,212,659)
<b>NET INCOME, GAAP Basis</b>			<b>851,901</b>		<b>506,624</b>
<b>NET POSITION, Beginning</b>			<b>13,894,579</b>		<b>13,387,955</b>
<b>NET POSITION, Ending</b>			<b>\$ 14,746,480</b>		<b>\$ 13,894,579</b>

See the accompanying independent auditors' report.

CITY OF FLORENCE, COLORADO

AGENCY FUND - SCHOOL DEDICATION FEES  
 STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
 Year Ended December 31, 2017

	BALANCE DECEMBER 31, <u>2016</u>	<u>ADDITIONS</u>	<u>DEDUCTIONS</u>	BALANCE DECEMBER 31, <u>2017</u>
<b>ASSETS</b>				
Cash and Investments	<u>\$ 17,380</u>	<u>\$ 196</u>	<u>\$ -</u>	<u>\$ 17,576</u>
<b>LIABILITIES</b>				
Due To School District	<u>\$ 17,380</u>	<u>\$ 196</u>	<u>\$ -</u>	<u>\$ 17,576</u>

See the accompanying independent auditors' report.



## **COMPLIANCE**

**Steps for printing your content and returning to 'Edit Mode**

1. Click Ctrl + A on a Windows machine or Command + A on a Mac to select all data.
2. Right-click your mouse and select Print.
3. Confirm that print settings are correct - make sure "selection only" isn't checked.
4. Print hard copy or to PDF.
5. Click "Edit Mode" to return to modifying your data.
6. Remember to click "Save" to save any changes.

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## ANNUAL HIGHWAY FINANCE REPORT - CY17

Email address:

City/County:

### II - RECEIPTS FOR ROAD AND STREET PURPOSES

Please no commas or dollar signs for the input

**A. Receipts from local sources**

2. General Fund Appropriations:	\$	<input type="text" value="552,108.57"/>
3. Other local imposts: <i>from A.3. 'Total' below)</i>	\$	<input type="text" value="175,280.91"/>
4. Miscellaneous local receipts: <i>from A.4. 'Total' below)</i>	\$	<input type="text" value="0.00"/>
5. Transfers from toll facilities	\$	<input type="text" value="0.00"/>
6. Proceeds of sale of bonds and notes		
a. Bonds - Original Issues:	\$	<input type="text" value="0.00"/>
b. Bonds - Refunding Issues:	\$	<input type="text" value="0.00"/>
c. Notes:	\$	<input type="text" value="0.00"/>

SubTotal: \$

**B. Private Contributions** \$

### II - RECEIPTS FOR ROAD AND STREET PURPOSES (Detail)

Please no commas or dollar signs for the input

**A.3. Other local imposts**

a. Property Taxes and Assessments	\$	<input type="text" value="0.00"/>
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b. Other Local Imposts

1. Sales Taxes:	\$ 73,302.18
2. Infrastructure and Impact Fees:	\$ 0.00
3. Liens:	\$ 0.00
4. Licenses:	\$ 0.00
5. Specific Ownership and/or Other:	\$ 101,978.73

Total: (a + b) carried to 'Other local impost' above) \$ 175,280.91

**A.4. Miscellaneous local receipts**

Please no commas or dollar signs for the input

a. Interest on Investments:	\$ 0.00
b. Traffic fines & Penalties:	\$ 0.00
c. Parking Garage Fees:	\$ 0.00
d. Parking Meter Fees:	\$ 0.00
e. Sale of Surplus Property:	\$ 0.00
f. Charges for Services:	\$ 0.00
g. Other Misc. Receipts:	\$ 0.00
h. Other:	\$ 0.00

Total: (a through h) carried to 'Misc local receipts' above) \$ 0.00

**C. Receipts from State Government**

Please no commas or dollar signs for the input

1. Highway User Taxes:	\$ 107,301.68
3. Other State funds:	
c. Motor Vehicle Registrations:	\$ 112,999.80
d. Other (Specify):	
Comments: undefined	\$ 0.00
e. Other (Specify):	
Comments: undefined	\$ 0.00

Total: (1+3c,d,e) \$ 220,301.48

**D. Receipts from Federal Government**

Please no commas or dollar signs for the input

2. Other Federal Agencies	
a. Forest Service:	\$ 0.00
b. FEMA:	\$ 0.00

c. HUD:	\$	<input type="text" value="0.00"/>
d. Federal Transit Administration:	\$	<input type="text" value="0.00"/>
e. U.S. Corp of Engineers	\$	<input type="text" value="0.00"/>
f. Other Federal:	\$	<input type="text" value="0.00"/>
<b>Total: (2a-f)</b>		<b>\$ <input type="text" value="0.00"/></b>

**III - DISBURSEMENTS FOR ROAD AND STREET PURPOSES**

Please no commas or dollar signs for the input

**A. Local highway disbursements**

1. Capital outlay: (from A.1.d. 'Total Capital Outlay' below)	\$	<input type="text" value="0.00"/>
2. Maintenance:	\$	<input type="text" value="465,036.98"/>
3. Road and street services		
a. Traffic control operations:	\$	<input type="text" value="0.00"/>
b. Snow and ice removal:	\$	<input type="text" value="55,804.44"/>
c. Other:	\$	<input type="text" value="33,336.89"/>
4. General administration & miscellaneous	\$	<input type="text" value="0.00"/>
5. Highway law enforcement and safety	\$	<input type="text" value="623,176.82"/>
<b>Total: (A.1-5)</b>		<b>\$ <input type="text" value="1,177,355.13"/></b>

Please no commas or dollar signs for the input

**B. Debt service on local obligations**

1. Bonds		
a. Interest	\$	<input type="text" value="0.00"/>
b. Redemption	\$	<input type="text" value="0.00"/>
2. Notes		
a. Interest	\$	<input type="text" value="0.00"/>
b. Redemption	\$	<input type="text" value="0.00"/>
<b>SubTotal: (1+2)</b>		<b>\$ <input type="text" value="0.00"/></b>

Please no commas or dollar signs for the input

C. Payments to State for Highways: \$

D. Payments to Toll Facilities: \$

Total Disbursements: (A+B+C+D) \$ 1,177,355.13

Please no commas or dollar signs for the input

III - DISBURSEMENTS FOR ROAD AND STREET PURPOSES - (Detail)

Please no commas or dollar signs for the input

	A. ON NATIONAL HIGHWAY SYSTEM	B. OFF NATIONAL HIGHWAY SYSTEM	C. TOTAL
<b>A.1. Capital Outlay</b>			
a. Right-Of-Way Costs:	\$ <input type="text" value="0.00"/>	\$ <input type="text" value="0.00"/>	\$ 0.
b. Engineering Costs:	\$ <input type="text" value="0.00"/>	\$ <input type="text" value="0.00"/>	\$ 0.
c. Construction			
1. New Facilities:	\$ <input type="text" value="0.00"/>	\$ <input type="text" value="0.00"/>	\$ 0.
2. Capacity Improvements:	\$ <input type="text" value="0.00"/>	\$ <input type="text" value="0.00"/>	\$ 0.
3. System Preservation:	\$ <input type="text" value="0.00"/>	\$ <input type="text" value="0.00"/>	\$ 0.
4. System Enhancement:	\$ <input type="text" value="0.00"/>	\$ <input type="text" value="0.00"/>	\$ 0.
5. Total Construction:			<u>\$ 0.</u>
d. Total Capital Outlay: (Lines A.1.a. + 1.b. + 1.c.5)			<u>\$ 0.</u>

IV. LOCAL HIGHWAY DEBT STATUS

Please no commas or dollar signs for the input

	OPENING DEBT	AMOUNT ISSUED	REDEMPTIONS	CLOSING DE
<b>A. Bonds (Total)</b>	\$ <input type="text" value="0.00"/>	\$ <input type="text" value="0.00"/>	\$ <input type="text" value="0.00"/>	\$ 0.
1. Bonds (Refunding Portion)		\$ <input type="text" value="0.00"/>	\$ <input type="text" value="0.00"/>	\$ 0.

B. Notes (Total):      \$       \$       \$       \$      0.

**V - LOCAL ROAD AND STREET FUND BALANCE**

Please no commas or dollar signs for the input

A. Beginning Balance	B. Total Receipts	C.Total Disbursements	D. Ending Balance	E. Reconciliati
\$ <input type="text" value="0.00"/>	\$ 947,690.96	\$ 1,177,355.13	\$ <input type="text" value="0.00"/>	\$ 229,664.1

**Notes & Comments:**

undefined

Please enter your name:

Please provide a telephone number where you may be reached:

  
    

Please click on the "Save" button before viewing the data in a print format.